SELF STUDY REPORT

Re-accreditation

For submission to
National Assessment and Accreditation Council
Bangalore

2014-2015

Guru Nanak College for Women
Charan Kanwal, Banga(SBS Nagar),Punjab
www.gncwonline.com
Phone: 01823-260065 Fax: 01823-260265 email: gncw2@rediffmail.com

Profile of the Affiliated/Constituent College

1. Name and address of the college

Name:	Guru Nanak College for Women	
Address:	Charan Kanwal,Banga,Distt: SBSN	
City:	Pin:144505	State : Punjab
Website:	www.gncwonline.com	

2. For communication

Designation	Name	Telephone with std code	Mobile	Fax	Email
Principal	Dr.Kanwaljit Kaur	O: 01823-260065 R:98765-84740	9876584740	01823-260265	kanwaljitchhina62@yahoo.co.in
Vice Principal	Mrs.Harminder Kaur	O:01823-260065 R:9876745677	9876745677	01823-260265	
Steering committee coordinator	Mrs. Meenu Bhola	O:01823-260065 R:0181-2672231	9915511124	01823-260265	mbhola1978@yahoo.com

3. Status of the institution:

Affiliated college ✓

Constituent college

Any other(specify)

4. Type of institution

- By Gender

I for men

II for women ✓

III co education

- By shift
  I regular ✓

II day

III evening

5. It is a recognized minority institution?

Yes

No ✓

If yes specify the minority status (religious/linguistic/any other)and provide documentary evidence

6. Sources of funding:

Government

Grant in aid ✓

Self financing ✓

Any other

7. a. Date of establishment of the college   01/07/1969   (dd/mm/yyyy)

b. University to which he college is affiliated/or which governs the college (if it is a constituent college)   Guru Nanak Dev University, Amritsar

c. Details of UGC recognition:

Under section	Date month & year (dd-mm-yyyy)	Remarks(if any)
i. 2(f)	20/11/1970	-
ii. 12(b)	20/11/1970	-

(Enclose the certificate of recognition u/s 2(f) and 12(b) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other then UGC (AICTE,NCTE,MCI,DCI,PCI,RCI etc.)

Under section/clause	Recognition/approval details institution/department programme	Day,month year dd/mm/yyyy	validity	Remarks

i	Affliation to Punjab University, Chandigarh	Since the inception of the college in 1969		
ii	Affliated to Guru Nanak Dev University, Amritsar	12/06/1969	NA	

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes [ ]   No [✔]

If yes, has the College applied for availing the autonomous status?

Yes [ ]   No [✔]

9. Is the College Recognized?

 a. by UGC as a College with Potential for Excellent (CPE)?

Yes [ ]   No [✔]

If yes, date of recognition…NA………… (dd/mm/yyy)

 b. for its performance by any other government agency?

Yes [ ]   No [✔]

If yes, Name of the agency ……………NA…………and

Date of recognition:…………NA…………..(dd/mm/yyy)

10. Location of the campus and area in sq.mts:

Location *	Semi Urban
Campus area in sq.mts.	20,234.282 Sq. mts
Built up area in sq.mts.	5834.589 Sq. mts

 (* Urban, Semi –Urban, Rural, Tribal, hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or others details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

-Auditorium /Seminar complex with infrastructural facilities [✔]

- Sports facilities

- Play ground [✔]

- Swimming pool [ ]

- Gymnasium [ ]

-Hostel   **No**

- Boy's hostel

  1. Number of hostels
  2. Number of inmates
  3. Facilities (mention available facilities

- Girl's hostel **No**

1. Number of hostels
2. Number of inmates
3. Facilities (mention available facilities)

- Working women's hostel **No**
    1. Number of inmates
    2. Facilities (mention available facilities)

-Residential facilities for teaching and non-teaching staff (give numbers available-cadre wise)

☑

- Teaching: 9 residential one BHK quarters for teachers
- Non-teaching: 4 quarters for class IV employees

- Cafeteria-   **one**

- Health centre-   **one (with first aid facility only)**
    First aid, Inpatient, Outpatient, Emergency care facility, Ambulance………
     Health centre Staff-

Qualified doctor	Full time		Part Time	☑
Qualified Nurse	Full time		Part-Time	☑

-Facilities like banking, post office, book shops **No**

- Transport facilities to cater to the needs of students and staff : **Service of a private bus contractor are offered to the students.**

-Animal House **No**

-Biological waste disposal **No**

-Generator or other facility for management /regulation of electricity and voltage

☑

Two Generators   **64 KVA**

- Solid waste management facility   **No**
- Waste water management   **No**
- Water harvesting   **No**

12. Details of programs offered by the college (Give data for current academic year):**2013-14**

Sr. No.	Program level	Name of the program/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/approved Student strength	No. Of Students admitted
1	UG	B.A	3 Years	40% in 10+2	English/Punjabi/Hindi	Unlimited	382
		B.Sc(Eco)	3 Years	40% in 10+2	English/Punjabi	Unlimited	64
		B.Com	3 Years	40% in 10+2	English/Punjabi	225	94
		BCA	3 Years	40% in 10+2	English	180	52
2	PG	M.A. (English)	2 Years	Graduation(from any recognized university) with 50% or 45% in the concerned subject	English	120	41
		M.A. (History)	2 Years	Graduation(from any recognized university) with 50% or 45% in the concerned subject	English/ Punjabi	120	16
		M.A. (Punjabi)	2 Years	Graduation(from any recognized university) with 50% or 45% in the concerned subject	Punjabi	120	45
		M.Sc(C.Sc)	2 Years	50% in graduation and computer as elective subject/BCA/BSc(I.T)	English	60	25

Integrated-Programs PG	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
M.Phil.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
Ph.D.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
Certificate courses	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
UG Diploma	D.C.A	1 year	40% 10+2	English	50	17
	Dip. Stitching & tailoring	1 year	40% 10+2	English /Punjabi	50	19
	Dip. In Cosmetology	1 year	40% 10+2	English /Punjabi	50	19
PG Diploma	P.G.D.C.A.	1 year	45% in graduation	English	40	14
	P.G.D.F.D.	1 year	45% in graduation	English/ Punjabi	50	07
	P.G.D. in Cosmetology	1 year	45% in graduation	English/ Punjabi	50	
Any other (Specify and provide details)	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

13. Does the college offer self-financed programs?

Yes ☐ ✔   No ☐

If yes, how many ?   ☐ B.Com,B.C.A,M.Sc(CS.)

UG: 02
PG: 01
Diploma UG   3   PG 3

- B.C.A
- B.Com
- MSc (C.Sc.)
- DCA
- PGDCA
- Dip in Stitching & Tailoring
- PGD in fashion Designing
- Dip in Cosmetology
- PG Dip in Cosmetology

14. New programs introduced in the college during the last five years if any?

Yes		No	✓	Number	

15**. List of the departments:** (Respond if applicable only and do not list facility like Library, Physical education as departments, unless they are also offering academic degree awarding programs. Similarly, do not list the departments offering common compulsory subjects for all the programs like English, regional languages etc.)

Faculty	Departments (eg. Physics, botany, History etc.)	UG	PG	Research
Science	NA	NA	NA	NA
Arts	1 English	Yes	Yes	No
	2 Punjabi	Yes	Yes	No
	3 Hindi	Yes	No	No
	4 Economics	Yes	No	No
	5 History	Yes	Yes	No
	6 Political Science	Yes	No	No
	7 Home Science	Yes	No	No
	8 Physical Education	Yes	No	No
		Yes	No	No
	9 Sociology	Yes	No	No
	10 Mathematics			
Commerce	Commerce	Yes	No	No
Computer Science	Computers	Yes	Yes	No
Any Other (Specify)	1 Stitching and Tailoring	Diploma	No	No
		No	PG Diploma	No
	2 Fashion Designing	Diploma	PG Diploma	No
	3 Cosmetology			

16. Number of Programs offered under (Program means a degree course like B.A., B.Sc., M.A., and M.Com…)

a.   Annual System

b.   Semester System

| 14 |

c.   Trimester

17. Number of programs with   **No**

a.   Choice Based Credit System

b.   Inter/Multidisciplinary Approach

c.   Any other (specifies and provides details)

18. Does the college offer UG and /Or PG programs in Teacher Education?

Yes   No   ✔

If yes,
Year of Introduction of the programs ……… (dd/mm/yyyy)
        And number of batches that completed the program
a.   NCTE recognition details (if applicable)

        Notification No. :
    ……………………………………………………………………………
        Date :……………………………………………………………….(dd/mm/yyyy)
        Validity:………………………………………………………………..
c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?
        Yes   No
19. Does the college offer UG or PG programme in Physical Education ?

        Yes   No   ✔

  If yes, **No**
a.   Year of Introduction of the programme (s)…………………..(dd/mm/yyyy)
        And number of batches that completed the programme
b.   NCTE recognition details(if applicable)

        Notification No.: ……………………………………..
        Date: …………………………………(dd/mm/yyyy)
        Validity: …………………………..
c.   Is the institution opting for assessment and accreditation of Physical Education programme separately?
        Yes   No   ✔

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching Faculty						Non-Teaching Staff		Technical Staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/State Government

Recruited | - | - | - | - | - | 18

6 | 7

6 | 5

2 | - | - |
| *Yet to Recruit* | - | - | - | - | - | 12 | 1 | 3 | - | - |
| Sanctioned by the Management/Society or other Authorized bodies

Recruited
AdHoc
Part time | - | - | - | - | - | 6

6
24
02 | 5

5
-
- | 1

1
-
- | - | - |
| *Yet to recruit* | - | - | - | - | - | - | - | - | - | - |

*M-Male *F-Female
Note: No permanent recruitment due to ban imposed by State Government.

21. Qualifications of the teaching staff:

Highest Qualification	Professor		Associate Professor		Associate Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	1	-	1	2
M.Phil.	-	-	-	2	-	3	5
PG	-	-	-	1	-	2	3
Temporary Teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	1	1
PG	-	-	-	-	-	23	23
Part-Time Teachers							

Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	3	-	-	-	3	3

22. Number of Visiting Faculty/Guest Faculty engaged with the college.

| Nil |

Visiting Faculty

ENGLISH
Mr. Rupinder Singh Kular (Doaba College, Jalandhar)
Mrs. Navdeep Kaur (Government College, Hoshiarpur)
Mr. Rajnish (Government College, Jalandhar)
Mrs Navita (Government College, Jalandhar)
COMPUTER SCIENCE
Dr. Gurvinder Singh(GNDU, Amritsar)
Mr. R.S. Salaria (Ryat Bahra, Hoshiarpur)
Dr. Parminer Kaur (GNDU, Amritsar)
Mr. Sukhminder Bawa(ASSM College, GNDU Regional Campus, Mukandpur)
PUNJABI
Dr. Tejinder Kaur (GNDU Regional Campus, Jalandhar)
Dr. Swinder Singh Chhina (Desh Bhagat College,Dhuri)
Dr. Rajnish Bahadur (D.A.V, Jalandhar)
Dr. Kulwant Singh Sandhu (Lyallpur Khalsa College, Jalandhar)
ECONOMICS
Mr. Avtar Singh Rekhi, (Doaba College, Jalandhar)
Mrs. Indu Bhatt (K.M.V. , Jalandhar)
COMMERCE
Dr. Swinder Singh (Guru Nanak College, Phagwara)
Dr Karamjit Kaur (ASSM College Regional Campus GNDU, Mukandpur)
Dr Sanjan Walia(Kamla Nehru College, Phagwara)
Mrs Kamaldeep Kaur (S.N College, Banga)

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 (2010-11)		Year 2 (2011-12)		Year 3 (2012-13)		Year 4 (2013-14)	
	Male	**Female**	**Male**	**Female**	**Male**	**Female**	**Male**	**Female**
SC	-	148	-	162	-	246	-	325
ST	-	-	-	-	-	-	-	-
OBC	-	40	-	21	-	30	-	34
General	-	603	-	618	-	537	-	364
Others	-	-	-	-	-	-	-	-

24. Details on students enrollment in the college during the current academic year:

Type of students	UG (with diploma)	PG (with diploma)	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	562	161	-	-	723
Students from other state of India	-	-	-	-	-
NRI students	-	-	-	-	-

Foreign students	-	-	-	-	-
Total	562	161	-	-	723

25. Dropout rate in UG and PG (average of the last two batches)

UG [4.89%]   PG [11.76%]

26. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

    (a) Including the salary component   [**Rs. 32749.34**]

    (b) Excluding the salary component   [**Rs. 4381.94**]

27. Does the college offer any programmer /s in distance education programme /s in distance education mode (DEP)?

Yes [ ]   No [✓]

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes [ ]   No [ ]

b) Name of the University which has granted such registration.

[   ]

c) Number of programmes offered   [   ]

d) Programmes carry the recognition of the Distance Education Council.

Yes [ ]   No [ ]

28. Provide Teacher –student ratio for each of the programme/course offered

Courses	Teacher-Student Ratio
BA	1:16
BSc(Eco)	1:5
BCom	1:8
BCA	1:5
MA (English)	1:8
MA(History)	1:5
MA(Punjabi)	1:9
M.Sc.(C.Sc.)	1:3
DCA	1:9
PGDCA	1:4
Diploma in Stitching and Tailoring	1:19
PG Diploma in Fashion Designing	1:7

Diploma in Cosmetology	1:19
PG Diploma in Cosmetology	1:12

29. Is the college applying for?
 Accreditation: Cycle1 ☐ Cycle 2 ☑ Cycle3 ☐ Cycle4 ☐

Re-Assessment: ☐

(Cycle 1 refers to first accreditation and Cycle2, Cycle 3 and Cycle 4 refers to re accreditation)

30. Date of Accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)
 Cycle 1:   03/05/2004 (dd/mm/yyyy)   Accreditation outcome/ Result   C++
 Cycle 2: …………………………. (Dd/mm/yyyy)   Accreditation outcome/ Result
 Cycle 3: …………………………. (Dd/mm/yyyy)   Accreditation outcome/ Result
  Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.
31. Number of working days during the last academic year.

> 256

32. Number of teaching days during the last academic year
   (Teaching days means days on which lectures were engaged excluding the examination days)

> 166

33. Date of establishment of Internal Quality Assurance Cell (IQAC)
  IQAC ……… **19/04/2014**..…… (Dd/mm/yyyy)
34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.
  AQAR (i) …………………………………. (dd/mm/yyyy)
  AQAR (ii) ………………………………….(dd/mm/yyyy)
  AQAR (iii) ………………………………….(dd/mm/yyyy)
  AQAR (iv) ………………………………….(dd/mm/yyyy)
35. Any other relevant data (not covered above) the college would like to include. (do not include Explanatory/ descriptive information)

2.   Criteria wise Inputs

Criteria I: Curricular Aspects

1.1   Curricular planning and implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stake holders.

- The college strongly believes in the empowerment of women through education. The courses are need based which help in preparing women for self-employment as well as for various government and non-government jobs. The vision and mission of the college is reflected through curriculum which can be described as follows :

Vision:

- Becoming aware of the future trends and moulding one's personality accordingly through innovation and insight.

- Setting new standards through planning and effort.

Mission:

- To provide quality education to women thus blending modernity and tradition.

- To provide a well balanced futuristic teaching learning environment.

- To empower women so that they can fulfill the role of nation builders.

- To promote and revive Indian tradition through various learned discourses.

Objectives:

- Providing a range of activities to inculcate social, moral and ethical values.

- Preparing the students to adapt to the needs of society so that they can contribute to the progress of the nation.

- Managing college resources efficiently for better functioning of the institution.

- Preparing students as excellent human resources by grooming and cultivating their overall personality.

- Reviewing the college resources in order to meet global and national demands.

    The mission, vision and objectives of the college are conveyed to the students and staff in the following ways :

- On all the academic functions, principal of the college acquaints the audience with the mission and vision of the college.

- Awareness about vision and mission of the college is imparted through staff meetings, morning assembly and student council meetings.

- Vision and Mission of the college is also conveyed through prospectus.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific examples?

⇨ The college develops and deploys action plan for effective implementation of the curriculum in the following ways :

- The course content is split into two terms keeping in mind the convenience of the students.

- The syllabus is pasted in the respective registers of the teachers for ready reference.

- The list of recommended books is provided to students along with prescribed syllabus.

- Monthly tests, house tests are conducted by the college.

- Prizes are given to the highest scorers in every subject by the college as an incentive to study hard

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- Teachers attend different orientation programmes and refresher courses held at various universities to facilitate a productive interaction.

- Internet is made available to the teachers by college to collect teaching learning resources.

- College follows the curriculum of the affiliating university (Guru Nanak Dev University Amritsar) and HODs contribute to modify the existing courses during the annual meetings of Board of Studies.

- Teachers have an easy access to the library of the college for knowledge up gradation. The college library has a large number of books and journals related to different subjects.

- College organizes training programs for the faculty in the use of computers, internet, audio-visual aids so that they can improve and facilitate teaching – learning process.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum provided by the affiliating university or other statutory agency

⇨ Institute trains teachers to use ICT Technology such as OHP, Slide Projector, Xerox machines, TV, Audio Players, Smart Boards and CDs for effective curriculum delivery. Students are encouraged to visit college library. College library is well-stacked having 25544 books related to different subjects. Eminent scholars from affiliating university and other universities are also invited to deliver lectures to the students.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

⇨ The institution networks and interacts with other institutes in the vicinity through seminars, talks and discussions and gets feedback on curriculum from employers. Teachers from other institutes are deputed to conduct various practical and theoretical examinations.

1.1.6 What are the contributions of the institutions and/or its staff members to the deployment of the curriculum by the University? (Number of staff members / departments represented on the Board of Studies, student feedback, teacher feedback, stakeholders feedback provided, specific suggestions etc.

⇨ The college gets feedback from staff members, students, alumni, parents, academic peers formally as well as informally. Departmental meetings are organized to analyse the feedback on curriculum. Many faculty members are also members of Board of Studies / Board of Moderation / Faculty of Languages, Guru Nanak Dev University, Amritsar who convey suggestions to be considered in respective Board of Studies. Student Council meetings are organized every month to get feed back from the students. Tutorials are organized monthly where students give feedback about their curriculum. Alumni meets are organized twice a year where old students give feedback about the relevance and validity of the courses in the job market. Parents of the students also actively participate in all the activities of the college.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes' give details on the process. ('Need Assessment', design, development and planning) and the courses for which the curriculum has been developed.

⇨ No, the affiliating university (Guru Nanak Dev University, Amritsar) designs the curriculum of all the courses being offered in the College. In case, the college wants to start a need based new course to cater the youth of the area, it can design the syllabus and apply to the University for approval. The affiliating university then scrutinizes and modifies it and may allow the college to run the new course.

1.1.8 How does institution analyse / ensure that the stated objectives of curriculum are achieves in the course of implementation?

⇨ Feedback from the teachers and students helps to analyse that the stated objectives are achieved or under-achieved, then faculty ensures their achievement by removing hassles coming in their way. The institute holds house examinations twice a year and the affiliating University conducts theory and practical examinations which help to assess whether the objectives of the courses are being achieved.

1.2   Academic Flexibility

1.2.1 Specify the goals and objectives give details of the certificate / diploma / skill development courses etc., offered by the institution.

⇨   The college focuses on the enlightenment and empowerment of women. The majority of the courses run by the college are designed by the academic council of the affiliating university. These courses are in accordance with the objectives of the college and requirements of the youth. The courses which are offered by the college are :

- **Cosmetology:** Students are trained in skills of beauty treatments, hair care, hair dressing, make-up, yoga, fitness regimens and nail and tattoo arts. They can set up their own saloon or spa. They can also walk in the job market and be a part of a booming area of personal grooming.

- **Computer Fundamentals and Internet Application: There** are various jobs for computer experts every where e.g. Banks, Post Offices, Railways, Govt. Offices. A person proficient in the use of computer has better prospects in the job market. Keeping in view college runs a part time certificate course in computers.

- **Stitching & Tailoring:** Students can enhance their money making prospects by learning the art of stitching & tailoring. College runs a Diploma in Stitching & Tailoring which can make them independent as they can open their boutique.

- **Fashion Designing:** It is another blooming field which can help a student to achieve economic independence. College runs a post graduate Diploma in Fashion Designing. With the growing fashion consciousness among people, this course can open new vistas for students.

1.2.2 Does the institution offer programmes that facilitate twinning / dual degree? If 'Yes' give details.

⇨ No, the college does not offer dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond :

- **Range of core / elective options offered by the University and those opted by the college**

- **Choice based credit system and range of subject options.**

- **Courses offered in modular form.**

- **Credit transfer and accumulation facility.**

- **Lateral and vertical mobility within and across programmes and courses.**

- **Enrichment courses**

⇨ **Range of core / elective subject option :**

- At the time of admission students are properly guided and given the freedom to take the subject of their choice from a wide range of options. The admission coordinators counsel the students to choose the subjects according to their aptitude and ability.

- The students of Arts and Humanities have options in languages, social sciences and economics.

- Students opting for B.A. have to study English and Punjabi as compulsory subjects. They can choose three more subjects from the subjects offered by the college.

- Students can change any chosen subject within a specified period.

- Students can choose from the following subjects :

i)   History

ii)   Political Science

iii)   Economics

iv)   Mathematics

v)   Physical Education

vi)   Hindi

vii)   English (Elective)

viii) Punjabi (Elective)

ix)   Functional Punjabi

x)   Sociology

xi)   Computer Science

xii)   Home Science

Students can also opt for other U.G. level courses offered by the college such as B.Com, B.C.A., B.Sc. (Economics). At PG level the students can opt from the following courses :

i)   M.A. (English)

ii)   M.A. (Punjabi)

iii)   M.A. (History)

iv)   M.Sc. (Computer Science)

College also offers diploma in:

i)   Stitching and Tailoring

ii)   Cosmetology

iii)   Computer Applications

College offers P.G. Diploma in

i)   Computer Applications

ii)   Fashion Designing

iii)   Cosmetology

- **Choice based credit system and range of subject options.**

⇨ No

- **Courses offered in modular form**

⇨ Syllabi of all the courses are divided into units, but the examination is held jointly.

- **Credit transfer and accumulation facility.**

⇨ No

- **Lateral and vertical mobility within and across programmes and courses.**

⇨ Within a specified period of 15 days after admission, the students of 1st semester of all the courses are allowed to switch courses / subjects. This rule is in accordance with the affiliating university.

- **Enrichment Courses**

⇨ No

1.2.4 Does the institution offer self financed programmes? If 'yes' list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

⇨ Yes, the institute offers the following self – financed courses :

- B.C.A.

- B.Com

- M.Sc. (Computer Science)

- PGDCA

- PG Diploma in Fashion Designing

- PG Diploma in Cosmetology

- Diploma in Computer Applications

- Diploma in Stitching & Tailoring

- Diploma in Cosmetology

The students in these courses are admitted on merit and first come, first serve basis. The government does not provide any aid for these courses. The management of institution pays for the infrastructure and facilities. The teachers for these self-financed courses are recruited in two ways : Regular and Temporary. The fee structure of such self financed programmes is slightly higher than other courses. Their contribution is used to supplement the finances of the college.

Fee charged for each self – financing programme is as under :

S.No.	Course	Fee Charged in Rs. (F.Y. 2014-2015)
1.	B.C.A.	Rs. 28000/-
2.	B.Com	Rs. 18300/-

3.	M.Sc. (Computer Science)	Rs. 16000/-
4.	PGDCA	Rs. 18500/-
5.	P.G. Diploma in Fashion Designing	Rs. 16500/-
6.	P.G Diploma in Cosmetology	Rs. 16500/-
7.	Diploma in Computer Applications	Rs. 11500/-
8.	Diploma in Stitching and Tailoring	Rs. 11500/-
9.	Diploma in Cosmetology	Rs. 11500/-

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'Yes' provide details of such programmes and beneficiaries?

⇨ The college provides following additional skill oriented programmes, relevant to regional and global employment markets.

- The college offers part-time computer training to enhance the computer efficiency of students.

- To add on skills and increase employability, students can opt for workshops in Tally. The regular students as well as youth of the area are among beneficiaries.

- Special classes are organized for students for preparation of Bank exams.

- Special remedial classes in English are organized for under-achievers in the subject.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses / combination of their choice? If 'Yes', how does the

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institution take advantage of such provision for the benefit of the students?

⇨   No

1.3.   Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

⇨   The following efforts are made by the institution to supplement the University's curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated.

● Apart from the prescribed syllabus, lectures on current topics are delivered in the classes so that students remain aware of the changing world.

● Moral values are imparted to the students so that they can become ideal citizens of the world.

● Blood Donation Camps, Voter awareness drives, AIDS Awareness, Campaigns are organized by N.S.S. unit of the College to address the needs of society.

● Lectures are also conducted on personality development and health awareness.

● Qualitative teaching – learning method is adopted with the help of computer and internet.

● Well equipped computer labs, language lab, home science labs are made available to enhance the teaching learning experience.

- Extension lectures by eminent persons are arranged by the college career counseling cell.

- Youth club organizes programmes about social evils like drug abuse, dowry, problems of female foeticide etc. to sensitize the students towards these issues.

- Students get the chance to participate in various extra-curricular activities of N.S.S, N.C.C., Guru Gobind Singh Study Circle and Youth Club. These societies organize extension lectures, religious functions and camps etc.

- College students participate in zonal and inter-zonal meets. During academic year 2010-2011, the college scored third position in cross country and Football (women) B Division. In academic year 2011-2012, in the Inter-College Kabaddi Championship, our college got the first position Women (B Division). In the same year cross country and Football teams bagged third position respectively. Academic year 2012-2013, our team again bagged first position in Inter-College Kabaddi Championship and second position in Football Competitions held at Guru Nanak Dev University, Amritsar.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

⇨ Syllabi for various courses are prescribed by the affiliating university, but suggestions regarding restructuring the curriculum are conveyed by faculty at various meetings of Board of Studies.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate change, Environment Education, Human Rights, ICT etc., into the curriculum ?

- An environment study has been introduced as a compulsory subject in B.A. IIIrd and IVth semester.

- Lectures are organized, to sensitize the women about their rights, status and identity.

- Apart from classroom teachings, the relevance of important days and events is reaffirmed e.g. Women's Day, Teacher's Day, Guru Nanak Dev's Jayanti etc. are celebrated in the institution.

- Every month in College Gurudwara, Sangrad is celebrated which also becomes an occasion to disseminate knowledge about meaningful matters of life and living.

- Our college is also aware of its role in the society, we have tried to do our best by declaring our campus 'Polythene free zone'.

1.3.4 What are the various value-added courses / enrichment programmes offered to

- **Moral and ethical values**

- **Employable and life skills**

- **Better career options**

- **Community orientation**

⇨

  - **Moral and Ethical Values**

    The objectives of all the academic programmes of the college are to make students morally upright, socially responsible at the same time creating competent professionals. At the college efforts are made to achieve this goal by imparting moral and cultural values. Every month religious discourse at Gurudwara, situated in the college helps in achieving this goal. Various lectures on personality development and character building are delivered to strengthen the nationalistic, social and moral values of the beneficiaries.

- **Employable and life skills:** Various courses like stitching & tailoring, cosmetology, communication skills, Computer Science and other degrees at UG and PG level are available to the young women to enhance their employability and impart entrepreneurial skills needed for their business.

- **Better Career Options:** Career and counseling center guides the students effectively and remains on its toes to organize extension lectures for students to make them aware of the job opportunities. Information regarding job opportunities is displayed on the notice board of the career counseling center regularly.

- **Community Orientation:** College actively participates in community service e.g.: college has contributed to Jammu Kashmir Relief Fund. Youth Club organized a lecture on 'Eye Care'. A 'Dental checkup camp' was organized by Youth Club and beneficiaries were people from local area and students of the college. Home science Department donated clothes to poor children. These activities speak of their zeal for service and commitment to the social cause.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

⇨ Feedback from students, parents, employers and stakeholders is conveyed by teachers to the affiliating university during meetings of Board of Studies. The suggestions of the faculty are then incorporated in deciding the course content for various classes.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes

⇨ The institution monitors and evaluates the quality of its enrichment programme through constitution of various committees like IQAC, Grievance Redressal Cell and Library Advisory Committee for various development initiatives to be taken. Suggestions of the committees are forwarded to head of the institution for further action.

1.4   Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

⇨   The college follows the curriculum designed by affiliating University (GNDU) for various courses. A number of faculty members are members of various academic bodies of Guru Nanak Dev University, Amritsar.

- Dr. Kanwaljit Kaur

  - Member, Faculty of Languages
  - Member, Board of Studies
  - Member, Academic Council
  - Member, sports Committee

- Mrs. Meenu Bhola

  - Member, Board of Moderation, GND University, Asr.,
  - Member, Board of Studies, GNDU, Asr.,
  - Member, Faculty of Languages, GNDU, Asr.

- Mrs. Sandeep Kaur

  - Member, Board of Studies, GNDU, Asr.

- Dr. Monika Sawhney

  - Member, Faculty of Languages, GNDU, Asr.

Keeping pace with the fast changing needs of the society, college keeps on introducing new courses and programmes.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the

University and made use internally for curriculum enrichment and introducing changes / new programmes?

⇨   The mechanism evolved for collecting feedback is the regular meetings of the bodies constituted for this purpose :

●   Students Council: Students council meetings are held monthly to get feed back from the students.

●   Alumni: Alumni meets are organized twice a year. Old students of the college give feedback about the relevance and validity of their courses in job market.

●   Parents: Parents of students actively participate in the activities of the college and give feedback about the curriculum and courses offered by the college.

●   Suggestion box: Students can also give suggestions through these suggestion boxes placed at the convenient locations like outside administrative office and library.

●   Regular departmental meetings are held for analyzing the feedbacks on curriculum. After discussion, the valid points are brought in the notice of Head of the Institution and also forwarded to the University during its BOS (Board of Studies) meetings.

1.4.3 How many new programmes / courses were introduced by the institution during the last four years? What was the rationale for introducing new courses / programmes?)

⇨   No, the college has not introduced any new programmes during the last four sessions.

Criterion II: Teaching – Learning and Evaluation

2.1   Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

⇨   **Publicity in the admission process**

● **Prospectus:** Before admission the prospectus is made available to the students. All information regarding admission like fee structure, courses available, infrastructure, activities, achievements of the students are conveyed through the prospectus.

● **Website:** Information regarding college can be gathered through website and e-mails can be sent for further enquiry.

● **Advertisement:** During admission advertisements in the local newspapers and local cable TV are given.

● **Billboards** are displayed in the nearby villages and in and around the campus.

● **The teams of teachers** visit schools in the nearby areas. They interact with the students and tell them about courses being offered in the college.

● During college functions the principal gives information to the audience about the college activities, courses offered and any new courses being, offered if any.

⇨ **Transparency in the Admission Process**

● **Admission Committee** is formed to conduct admission. The students are selected on merit. Interviews are conducted to check the eligibility and aptitude of the student.

● **Career and Counseling Cell:** This cell provides information to students regarding career options in various courses and clear doubts, if any.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) Merit (ii) Common admission test conducted by state agencies and national agencies (iii) Combination of merit and entrance test or merit, entrance test and interview (iv) any other to various programmes of the justification.

The process of admission depends upon the type of courses :

● **B.A.:** Admission in this course is on first cum first serve basis and depends on number of seats available.

● **Number of applications:** If number of applicants exceeds the number of seats available then written test and interview is conducted.

● **P.G. Classes:** Number of seats are limited so admission depends on merit.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city / district.

⇨ The minimum marks for admission of the programmes offered by the college depend on the university rules. The minimum marks and maximum marks are given in the table below:

Minimum and maximum percentage of marks for admission		
Programme	Min. %	Max. %
B.A.- I	50.4%	89.33%
B.Sc. (Eco.)-I	56%	82%
B.C.A.-I	57.7%	81.1%
B.Com.-I	56%	86.6%
B.A.-II	39%	63.5%
B.Sc. (Eco)-II	41.5%	58.75%
B.C.A.-II	44.8%	56.2%
B.Com.-II	42%	60.86%
B.A.-III	44.75%	58%
B.Sc. (Eco)-III	40.5%	54.44%
B.C.A-III	49%	59.33%
B.Com-III	45%	51%
M.A. (English)-I	51%	73.58%
M.A. (English)-II	42.5%	51%
M.A. (Punjabi)- I	51%	67.75%
M.A. (Punjabi) – II	51.2%	66%
M.A. (History) – I	48.16%	95.12%
M.A. (History) – II	57.25%	66.2%
M.Sc. (C.S.) – I	54%	63.92%
M.Sc. (C.S.) – II	63.33%	67.79%
PGDCA	45.38%	62.63%
DCA	44.3%	90%
PGD in Fashion Designing	50%	72.42%
Diploma in stitching & tailoring	53.56%	72.42%
PGD in Cosmetology	45.38%	62.63%

Diploma in Cosmetology	40.04%	78.89%

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'Yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

⇨

Institution has a mechanism to review the admission process and students' profile annually. Our admission committee makes an analytical study about their academic background and economic status from the Statistical data (number and composition of the candidates' applied and admitted in under-graduate programs) obtained.

The departments whose programs are in high demand are encouraged to consider starting additional section whereas those with very low demand are directed to take extra measures to enhance their enrolment. In this process a few departments like Economics and English (Elective) have intensified their publicity mechanism and thereby succeeded in augmenting the quantity and quality of their enrolment.

Review of the admission process and the subsequent analysis of the student profile helps in providing equal representation from all the sections of the society. There is no limit regarding the seats in "Arts and Humanities". Students' performance record in all the fields, academic, extra-curricular and sports is maintained in the office. The students who bring laurels to the institution in academic, sports, extra-curricular are given incentives and liberal concessions at the time of the admission of the following year.

2.1.5 Reflecting on the strategies adopted to increase / improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate / reflect the National Commitment to diversity and inclusion

● **SC / ST**

● **OBC**

● **Women**

● **Differently abled**

● **Economically weaker sections**

- **Minority community**

- **Any other**

⇨ The students admitted to college represent multicultural and diverse categories of society. The following strategies are adopted:

- **SC / ST**

  State Government gives scholarship to students

- **OBC**

  o Books are provided to the students

  o Punjab Government gives scholarship at the time of admission

- **Women**

  o Being women college the objective of the college is women empowerment and to prepare women for facing ever changing roles in the world.

  o They are given advise from time to time in various fields.

- **Differently abled**

  o Classrooms in time table are allotted on ground floor.

  o Special help is provided to them in form of free books, fee concession to boost their spirit.

- **Economically Weaker Sections**

  o Fee concessions are given.

  o Free sample books are provided

- o   If seats are available, students with less percentage are also admitted.

- **Minority Community**

  - o   Punjab Government Scholarship scheme.

  - o   Free books and financial assistance is provided.

- **Any Other**

  - o   Admission rules are relaxed for deserving students and sports personnel.

  - o   Sport Personnel

  - -   Free books, medical aid, sports kits and fee concessions are offered.

  - -   If required, in certain cases, condition of 75% attendance is also waived off.

2.1.7 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e. reasons for increase / decrease and actions initiated for improvement.

⇨   Following programmes are being offered in college for last four years.

Programs	Number of Application				No. of Students admitted				Demand ratio
UG	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**The number of candidates found eligible are admitted**
1. B.A.	361	363	404	382	361	363	404	382	
2. B.Sc (Eco)	54	56	70	64	54	56	70	64	
3. B.Com	40	46	78	94	40	46	78	94	
4. BCA	48	60	56	52	48	60	56	52	
Total	**503**	**525**	**608**	**592**	**503**	**525**	**608**	**592**	
PG	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**do**

1. M.A. (Eng)	95	79	44	41	95	79	44	41	
2. M.A. (His)	30	28	16	16	30	28	16	16	
3. M.A.(Pbi)	31	41	35	45	31	41	35	45	
4. M.Sc.(C.S)	49	27	15	25	49	27	15	25	
Total	**205**	**175**	**110**	**127**	**205**	**175**	**110**	**127**	
M.Phil	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	do
Ph.D.	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	do
Integrated PG Ph.D.	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	do
Value added	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	do
Certificate	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	do
Diploma	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**2010-11**	**2011-12**	**2012-13**	**2013-14**	
1. Dip. In Computer Science	15	21	12	17	15	21	12	17	
2. Dip. In Stitching & Tailoring	15	13	20	19	15	13	20	19	
3. Dip. In Cosmetology	29	18	21	19	29	18	21	19	
Total	**59**	**52**	**53**	**55**	**59**	**52**	**53**	**55**	
PG Diploma	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**2010-11**	**2011-12**	**2012-13**	**2013-14**	
1. Computer Application	18	16	6	14	18	16	6	14	
2. Fashion Designing	11	10	10	7	11	10	10	7	
3. Cosmetology	17	13	14	12	17	13	14	12	
Total	**46**	**39**	**30**	**33**	**46**	**39**	**30**	**33**	

2.2   Catering to student diversity

2.2.1 How does the institution cater to the needs of differently – abled students and ensure adherence to government policies in this regard ?

⇨   Every effort is done by college to meet the needs of differently abled students. Time – table is framed in such a manner that their classes are held on the ground floor. Time to time counseling is done to boost up their morale.

2.2.2 Does the institution assess the students needs in term of knowledge and skills before the commencement of the programme? If 'Yes' give details on the process.

⇨ The following measures are taken to assess the students needs in terms of knowledge and skills :

● Mock tests are conducted to assess skills of students.

● The admission committee holds discussions with the students regarding their interests and gives valuable suggestions.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge / Remedial / Add-on / Enrichment Courses etc.)

⇨ The following strategies are adopted to bridge the knowledge gap of enrolled students and to enable them to cope with the programme of their choice :

● Identification of slow learners.

● Encourages meritorious students to help slow learners.

● Remedial classes are organized

● Daily assignments are given to check progress.

● Special coaching classes are provided if needed.

● Books in simple language are referred.

● Notes are provided by teachers.

● Special medical help is recommended for students suffering from depression, stress etc.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

⇨ The following measures are taken to sensitize its staff and students on issues such as gender, inclusion, environment etc.

● NCC and NSS wings of the college sensitize staff and students on various socio-cultural issues.

● The teachers sensitize their students on issues such as genders, environments etc. by holding talks with them regularly in their classes.

● Tutorials are held and talks on current affairs are held with students.

● The Principal of the College addresses students on various issues during assembly.

2.2.5 How does the institution identify and respond to special educational / learning needs of advanced learners?

⇨ The teachers identify advanced learners through interaction with the students. On recommendation of teachers the institution responds to their special educational / learning needs by taking following measures :

● Advanced versions of books are recommended to these students.

● Unlimited number of books can be issued to these students.

● Special classes if needed are provided to these students.

● Extra time is devoted by teachers to clear their doubts and difficulties.

2.2.6 How does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of

society, physically challenged, slow learners, economically weaker sections etc.)?

⇨ The information regarding academic performance is gathered through monthly tests and house tests. This data is used to improve the academic performance of the physically challenged, slow learners, students belonging to economically weaker sections and the disadvantaged sections of the society.

Following measures are taken to minimize the drop out rate of students from:

- Disadvantaged sections of society

    o Free books are provided

    o Punjab Government Scholarship Scheme at the time of admission is provided

    o Financial assistance to OBC students

- Physically Challenged

    o The time table is set for their convenience and rooms are allocated at ground floor.

    o The students with medical problems like depression, slow learners are given special attention.

- Economically weaker sections

    o Concessions are given to them.

    o If seats are available students with low percentage are admitted.

    o Fee concession is also given to minority students by the Punjab Government.

- Slow Learners

- o   Remedial coaching classes are organized.

- o   Class performance is monitored through class tests.

- o   Coaching is provided to them from specialists in required fields.

- o   Simple books are referred to them.

- o   Regional language i.e. Hindi and Punjabi is used to make them understand lecture.

2.3   Teaching Learning Process

2.3.1   How does the college plan and organize the teaching, learning and evaluation schedules? (Academic Calendar, teaching plan, evaluation blue print etc.)

⇨   The principal of the college in consultation with the Heads of all the departments frame academic calendar. Each semester is split into two terms keeping in mind the convenience of the students.

Teaching Plan

→   Every teacher makes her own teaching plan keeping in consideration the ability of the students.

→   The teaching plan is changed if required.

→   If need arises extra coaching classes are also held.

Evaluation Blue Print

→   Class tests are scheduled by the class teachers.

→   House test are organized in each semester.

→   Special tests are held for academically challenged students.

$\rightarrow$ The students who get highest scores are given prizes and news is published in local newspaper.

2.3.2 How does IQAC contribute to improve the teaching – learning process?

$\rightarrow$ IQAC is framed in the session.

The tasks of IQAC include:

$\rightarrow$ Helps to organize lectures and seminars.

$\rightarrow$ Improve the quality of education.

$\rightarrow$ Enhances the infrastructure of the college.

$\rightarrow$ Supports faculty development programmes.

2.3.3 How is learning made more student centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

$\Rightarrow$ The day student takes admission in the college all possible efforts are done to ensure their growth both in academic and social front. Various committees are formed to help and groom students. The teachers provide interactive, independent and easy learning process. The air conditioned laboratories, reading room and smart boards are available.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

$\Rightarrow$ In order to nurture critical thinking the college provides congenial environment. The new thoughts of the students are always welcomed.

$\rightarrow$ Various competitions are held to nourish creativity among students like fabric painting, rangoli making, collage making etc.

→ Life long learning is ensured by organizing seminars by brahm kumaris, yoga gurus, nirankaris etc. who share their knowledge about living style with students.

→ Scientific temper is boosted by conducting mock tests, programming, collage making etc.

→ Various journals, newspapers, magazines are subscribed by collage library.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? e.g. Virtual laboratories, e-learning-resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME – ICT), Open Educational resources, mobile education etc.

⇨ The following technologies and facilities are available and used by the faculty for effective teaching.

→ The faculty can access well equipped library and laboratories.

→ The faculty has access to computer labs and language labs.

→ The faculty has access to language labs and smart class boards.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, work hops etc.)

⇨ In order to expose the students and faculty to advanced level of knowledge and skill following measures are taken :

o College students are taken on industrial visits and study excursions to acquaint with advances in various streams like computers, economics and commerce etc.

o   Guest lectures are organized by all departments on regular basis to update knowledge.

o   The college library has subscribed to various magazines, journals.

o   Free internet facility is provided to students to cope up with ever changing needs in information technology.

o   Newspapers are used daily to keep track of latest development in all fields.

o   Workshops are held by department of commerce to provide knowledge about latest software in the field of accounts.

o   The language laboratory is there to give practical knowledge to students and to improve their reading and listening skills.

2.3.7 Detail (Process and the number of students / benefited) on the academic, personal and psycho-social support and guidance services (professional counseling / mentoring / academic advise) provided to students?

⇨   Given below is detail on the academic, personal and psycho-social support and guidance services provided to the students :

o   **Academic Support**

→   Admission committee helps to choose stream.

→   Remedial coaching classes in English, Computers are held.

→   Coaching from specialists in various fields is also provided.

o   **Personal and Psycho-social support**

→   Complaint box has been installed outside general office. The problems are sorted and addressed by the principal and senior teachers.

→ Members of College Management Committee, NRIs, principal, teachers, doctors and our old students give financial support to needy students.

o **Guidance Services**

→ Career and Counseling Cell provides information regarding job prospects, higher studies through notice boards.

→ Library provides guidance to students by subscription to Employment News.

2.3.8 Provide details of innovative teaching approaches / methods adopted by the faculty during the last four years ? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

⇨ The innovative practices adopted by the teachers are :

→ Demonstrations are given by stitching & tailoring, fashion designing, home science and cosmetology teachers.

→ Group discussions, presentations are held to assess students abilities.

→ Computers, projectors, smart boards are used.

→ Movies and plays based on novels are shown to students.

2.3.9 How are library resources used to augment the teaching – learning process?

⇨ The library resources are used in the following ways for teaching – learning process :

→ Subscription to various journals related to different subjects by the college library.

→ Newspapers are used on daily basis.

→ Employment newspapers are subscribed.

→ Books and magazines are purchased regularly.

→ Special books for competitive exams are provided.

→ Books are provided to needy students.

→ Copies of syllabi, previous question papers are also available for reference.

→ Library remains open during holidays too.

→ The faculty and students are updated regarding latest acquisitions.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'Yes' elaborate on the challenges encountered and the institutional approach to overcome these.

⇨ Yes, the institution faces challenges in completing the curriculum within the planned time frame and calendar.

o The students who participate in sports and cultural events face challenge to complete their curriculum. Special classes are arranged for them.

o The project works need more time. So classes are held after college hours and also during winter holidays.

o For slow learners the remedial and special coaching classes are also organised.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

⇨ The feedback is taken from students.

→ IQAC monitors and evaluates the quality of teaching learning.

$\rightarrow$ Complaint box has been installed for any complaints and issues are dealt with personally by principal.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resources (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teacher							
D.Sc. / D.Litt	X	NA	X	NA	X	NA	-
Ph.D.	X	NA	X	1	X	1	2
M. Phil	X	NA	X	2	X	3	5
P.G.	X	NA	X	1	X	2	3
Temporary Teachers							
Ph.D.	X	NA	X	NA	X	NA	-
M.Phil	X	NA	X	NA	X	1	1
P.G.	X	NA	X	NA	X	23	23
Part Time Teachers							
Ph.D.	X	NA	X	NA	X	NA	-
M.Phil	X	NA	X	NA	X	NA	-
P.G.	X	NA	X	NA	X	2	2

2.4.2 How does the institution cope with the growing demand / scarcity of qualified senior faculty to teach new programmes / modern areas (emerging areas) of study being introduced (Bio Technology, I.T.,

Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

⇨ The college has full freedom to recruit competent faculty to meet the demands of the students in various courses. The college appoints staff on temporary / adhoc basis in addition to permanent staff. The college has to generate its own funds to raise salaries for uncovered staff.

2.4.3 Provide details on staff development programmes during the last four years. Elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	No. of faculty nominated
Refresher courses	
HRD Programmes	
Orientation Programmes	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / winter schools workshops etc.	

b) Faculty training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching learning

◈ **Teaching learning methods / approaches**

◈ **Handling new curriculum**

◈ **Content / knowledge management**

◈ **Selection, development and use of enrichment materials**

◈ **Assessment**

◈ **Cross cutting issues**

◈ **Audio Visual aids / multimedia**

◈ **OER's**

◈ **Teaching learning material development, selection and use**

c) Percentage of faculty

◈ **Invited as resource persons in Workshops / Seminars / Conference organized by external professional agencies.**

◈ **Participated in external Workshops / Seminars / Conference recognized by national / international professional bodies**

◈ **Presented papers in Workshops / Seminars / Conference conducted or recognized by professional agencies.**

⇨ The following staff members participated in the programmes to enhance teacher quality :

a) Nominations to staff development programmes

Academic Staff Development Programmes	No. of faculty nominated			
	10-11	11-12	12-13	13-14
Refresher Courses	2	-	-	1
HRD Programmes	-	-	-	-
Orientation Programmes	-	-	-	-

Staff training conducted by the university	-	-	-	-
Staff training conducted by other institutions	-	-	-	-
Summer / Winter schools, workshops etc.	-	-	1	1

b) **Faculty Training Programmes organized by the institution Teaching learning methods / approaches.**

⇨ The Heads of the departments provides informal orientation to the newly recruited staff on the issues such as use of new techniques for teaching, use of enriched materials, development of new teaching methods, presentations etc.

c) **Percentage of faculty**

Faculty	Percentage			
	2010-11	2011-12	2012-13	2013-14
Invited as to resource persons in workshops / seminars / conferences organized by external professional agencies	Nil	Nil	Nil	Nil
Participated in external workshops / seminars / conferences recognized by national / international professional bodies	17.14%	11.42%	11.42%	2.85%
Presented papers in workshops / seminars / conferences conducted or recognized by professional agencies	Nil	5.71%	Nil	%.71%

2.4.4 What policies / systems are in place to recharge teachers ? (eg : providing research grants, study leave, support for research and academic

publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

⇨ The college encourages teachers and students for research in following ways:

o The teachers are provided duty leave to attend seminars, conferences etc.

o The computer teachers guide students for minor projects.

o The teachers are facilitated to attend orientation courses, workshops, seminars held outside the college.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during last four years. Enunciate how the institutional culture and environment contributed to such performance / achievement of the faculty.

⇨ None

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching learning process?

⇨ Evaluation of teachers by students

→ Suggestion box**:** Complaint / suggestion boxes have been placed where students can drop their complaints. The suitable measures are taken to redress the grievance if any.

→ Oral feedback is taken by the teachers from the students and required steps are taken.

→ Departmental meetings are held, the feedback is analysed and deficient teachers are sent for training or orientation.

$\rightarrow$ The student council also provides regular information to the Principal and Head of the Department regarding performance of teachers.

$\rightarrow$ Students give feedback during tutorials about the teaching methods and teaching style of teachers.

Evaluation of teachers by external peers

$\rightarrow$ External peers in the form of visiting experts come to the college and some of them interact with the teachers and convey their opinion to the principal. This gives informal evaluation of the teachers.

Evaluation used for improving the quality of the teaching – learning process

$\rightarrow$ This evaluation of teachers helps to improve the quality of the teaching – learning process. It helps to know about strengths and short comings of self and helps to improve.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes ?

$\Rightarrow$ The students and faculty members are made aware of the evaluation processes through the following measures :

$\rightarrow$ The evaluation processes are communicated to the students through prospectus, notice boards, announcements in the class and monthly assembly.

$\rightarrow$ The students' progress is monitored by teachers by conducting class tests, house tests, assignments, presentations, project work etc.

$\rightarrow$ If the students fail or numbers of lectures are short parents are called to college and are requested to discuss the matter with concerned teacher / department.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

⇨ Evaluation Reforms initiated by the University :

- The semester system has been introduced in all the classes. This puts less burden on student and helps in better understanding of the subject matter at hand.

  → External invigilation system has been introduced to stop the menace of copying.

  → Table – marking for fair evaluation of answer sheets.

  → Online filling of examination forms.

- Evaluation reforms initiated by the institution on its own.

  → Following reforms have been initiated in the evaluation system

    → Special tests are conducted for slow learners.

    → Internal assessment is awarded in subject of home science.

    → Scrutiny of house test answer sheets is done. Answer sheets are delivered to students and thorough analysis is done by students and teachers.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

⇨ Effective implementation of the evaluation reforms of the university and those initiated by the institution on its own is done through IQAC, the Principal and Head of the Departments.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few example which have positively impacted the system.

⇨ The formative and summative assessment approaches adopted to measure student achievements are :

→ Special tests are held for slow learners.

→ Mock tests are held for advanced learners.

→ Assignments are given to various students and evaluated.

→ House tests are conducted in each semester.

→ Talent hunt is organized in the beginning of the session.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc).

⇨ The internal assessment is awarded in B.A.-VIth semester in the subject of Home Science. This internal assessment is of 10 marks and the weightage is given to behavioral aspects of students in the class, communication skills and the practical demonstration given by the students.

2.5.6 What is the graduate attributes specified by the College / affiliating university? How does the college ensure the attainment of these by the students?

⇨ The graduate attributes specified by the college are :

→ **Discipline:** Self discipline is induced in the students through student council.

→ **Leadership:** The students are made class representatives. They are motivated to join NSS and NCC.Students are encouraged to help in organizing various functions e.g. Fresher's Party and Farewell Party. They take the responsibility and help the teachers in various departmental activities.

→ **Youth Club:** Various activities are organized by Youth Club which brings social awareness in students.

→ **Tradition with Modernity:** The girls are taught to be self confident, social, self responsible, to be conscious about culture and society.

→ **Creative:** The students are provided with laboratories and library which helps them to be creative and innovative. Students are encouraged to participate in various essays writing Competitions, poetry recitation Competitions, paper reading Competitions. They are encouraged to express themselves through writing poems, articles which are published in the college magazine 'Supnehar'.

→ **Character Building:** Lectures and Seminars are held by various departments which help students to assess themselves and make them aware to build strong character and face world boldly.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

⇨ After house tests the answer sheets are evaluated and shown to the students and if there is any discrepancy or grievance, the same is redressed on the spot by checking the total of marks, giving marks for unchecked questions, doubts are cleared on the spot regarding evaluation technique followed and distribution of marks.

2.6 Student performance and learning outcomes.

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

⇨ Yes, the college has clearly stated learning outcomes to both students and staff through the prospectus. The vision and mission statement of the college is clearly stated in the prospectus. The Identity cards of the students also have college shabad which provides strength and confidence to the students.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course / programme? Provide an analysis of the students results / achievements (Programme / Course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.

⇨

- o Through external assessment procedures

- o Classroom lectures

- o The progress and performance of students is communicated to students and parents through correspondence

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

⇨ The teaching, learning and assessment strategies of the institution are structured to facilitate the achievement of the intended learning outcomes through the following ways :

● Well maintained classrooms

● Computer laboratories

● Home Science Laboratories

● Language Laboratories

● well equipped library

● Audio – Visual equipments

● Smart boards

● Monthly tests and house tests

● Oral tests, interactive sessions, group discussions and written assignments

● Projects and hobby classes

2.6.4 What are the measures / initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the course offered?

⇨ The measures / initiatives taken up by the institution to enhance the social and economic relevance of the courses offered are :

- The career and counseling cell trains the students to meet the needs of various job profiles, prepares students for interviews and give tips to clear entrance tests.

→ The departments like computer science assign projects to students which induces research aptitude.

→ The writing and reading skills are polished with the help of fully equipped language lab.

→ The English, Punjabi and Hindi departments organize essay writing competitions which helps students to be innovative and creative.

→ Department of Commerce organizes industrial visits and workshops to explore ever changing needs of industries.

$\rightarrow$ Department of Home Science organizes rangoli making, hand painting, embroidery, dress designing, make up, hair style competitions to induce creativity among students.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

$\Rightarrow$ The college keeps records of house tests and IQAC has been formed to collect data regarding student's performance. This data is used for finding out advanced and slow learners, to plan and overcome barriers of learning by providing friendly atmosphere in the college, remedial coaching classes, free books, audio visual aids, demonstrations etc.

2.6.6 **How does the institution monitors and ensures the achievement of learning outcomes?**

$\Rightarrow$ The college monitors and ensures the achievements of learning outcomes by:

o Conducting class tests and monthly tests.

o Conducting house tests

o Holding tutorials

o Remedial coaching classes

o Class discussions

o Written assignments

o Projects and models

o Taking feedback from parents and alumni

o Organizing guest lectures

2.6.7 **Does the institution and individual teachers use assessment / evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'Yes' provide details on the process and cite a few examples**.

Any other relevant information regarding Teaching – Learning and Evaluation which the college would like to include.

⇨ Yes, the institution and individual teachers use assessment / evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning. For example :

- o Marks in previous final exams
- o Marks in house tests
- o Performance in class
- o Behaviour towards batch mates and teachers
- o Participation in extra curricular activities
- o Activities in NCC, NSS, Sports
- o Discipline in classroom and college.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1   Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency / organization?

⇨   No the college does not have recognized research center/s of the affiliating university or any other agency / organization.

3.1.2. Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

⇨   No the institution does not have a research committee to monitor and address the issues of research.

3.1.3. What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes / projects?

- o   **Autonomy to the principal investigator**

- o   **Timely availability or release of resources**

- o   **Adequate infrastructure and human resources**

- o   **Time-off, reduced teaching load, special leave etc. to teachers**

- o   **Support in terms of technology and information needs**

- o   **Facilitate timely auditing and submission of utilization certificate to the funding authorities**

o **Any other**

- There is no project undertaken by teachers yet. If any faculty will start any project in future then the institute can facilitate research as per requirement.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- The institute is in favour of developing scientific temper and research culture and aptitude among students. some of these initiatives are :

    o Department of Commerce conducted workshop on tally to make students aware of latest software in accounts.

    o By arranging guest lectures so that students can interact with scholars.

    o By allowing students to participate in various inter-college and intra-college competitions.

    o The students of BCA and M.Sc. (C.S) undertake projects to gain practical knowledge in I.T. field.

    o The computers with latest configuration are provided to students.

    o Books, journals, magazines are available in library for reference.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual / collaborative research activity etc.)

⇨ Dr. Monika Sawhney has applied for UGC Major Project and approval is awaited.

3.1.6 Give details of workshops / training programmes / sensitization programmes conducted / organized by the institution with focus on capacity building in terms of research and research culture among the staff and students.

- The following is the list of workshops/training programmes/ sensitization programmes conducted by the institution with focus on capacity building in terms of research and research culture among the staff and students:

  o Workshop on block printing was organized by the department of Home Science during the session 2011-12

  o A workshop for the students of cosmetology at Phagwara was organized by the Deptt. Of Home Science during the session 2011-12

  o Guest lecture was arranged by Home Science, Deptt. on cooking oils in which different points were discussed for the selection of cooking oils for the preparation of food during the session 2012-13

  o Workshop on Tie & Dye, Screen printing and on block printing was organized by Deptt. Of Home Science during the session 2012-13

  o Workshop on Block Printing, Tie & Dye, and stencil printing was organized by the Deptt. Of Home Science during the session 2013-14

  o Workshop on Hand Painting and screen painting was organized by the Department of Fashion Designing and Stitching & tailoring during the session 2013-14

  o Hobby class was organized by cosmetology department in summer vacation during the session 2013-14

  o Seminar on IT was organized by Computer Department given by Gurvinder Singh on 20th Oct., 2010.

  o A seminar given by Gurvinder Singh on 17th Oct., 2012 organised by Computer Department.

  o A seminar was organized by Computer Department on 13th Oct. 2013 given by R.S. Salan.

- Mrs. Beri had given a lecture on personality development under Employment Generation Training Programme, organized by Deptt. Of English during the session 2010-11

- Deptt. Of English organized a lecture on the rules of Grammer by given by S. Balbir Sahni during the session 2010-11

- Extension lecture on Personality Development was organized by Career and Counseling Cell on 8th Jan., 2015

- Chief guest : Mrs. Ramanpreet Kaur
  Managing Director,
  Shiksha Academy, Ludhiana

- An extension lecture on 'Role and Problems of Industrial Development in India" by Mr. Anil Malhotra, Former H.O.D. Doaba College Jalandhar on 10th Jan., 2011, organized by Economics & Commerce Deptt.

3.1.7 Provide details of prioritized research areas and expertise available with the institution.

- Following are the expertise available with the institution

  - Dr. Kanwaljit : "Cultural transformation in Punjabi Novel" (Baldev Singh)
  - Dr. Monika : "Punjabi Natak with Nari Chetna".
  - Dr. Harpinderjit Kaur: "The idea of Sikh Rahit in Gurpartap Suraj Granth" by Bhai Santokh Singh.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students ?

- The institution organizes guest lectures to attract researchers of eminence to visit the campus and interact with teachers and students. following is the list of the distinguished visitors :

List of distinguished visitors 2010-11

Scholar	Area	Department
i) Gurvinder Singh	IT Seminar	Department of Comp. Sci.
ii) Rajneesh Bahadur	Lect. Delivered	Department of Punjabi
iii) Aujla Sahib	Essay Competition	Department of Punjabi
iv) Mrs. Beri & Ms. Ramanpreet Kaur	Lect. Delivered on personality development	Department of English
v) Sh. Balbir Singh Sahni	Lect. Delivered on rules of grammar	Department of English
vi) Mrs. Kimti Saddi	Chief Guest(Inauguration)	Deptt. Of Cosmetology
vii) Mrs. Neeru Sharma	Chief Guest(Competition)	Deptt. Of Cosmetology
viii) Mrs. Poonam	Chief Guest(Competition)	Deptt. Of Cosmetology.
ix) Mrs. Thandal	Chief Guest (Fashion show) Chief Guest	Deptt. Of F.D
x) Mrs. Netarpal Kalerji	Chief Guest	Deptt. Of F.D
xi) Mrs. Raghbir Kaur	Judge of Fashion Show "Fantasy"	Deptt. Of F.D
xii) Miss. Shivani		Deptt. Of F.D

List of distinguished visitors 2011-12

Scholar	Area	Department
i) Sh. Sham Lal Ji	Lect. Cum demonstration on Naturopathy	College Campus visited
ii) Mrs. Paramjit Kaur Dusanj (N.R.I.)		College Campus visited
iii) S.R. Saroa (Session Judge)	Seminar on Legal Awareness	College Campus Visited
iv) Mr. Sachdeva (Senior Judge)	Seminar on Legal Awareness	College Campus Visited
v) Mr. Bali (D.P.R.O.	" "	College Campus Visited
vi) Sh. J.D. Jain (Senior Advocate)	" "	College Campus Visited

List of distinguished guests 2012-13

Scholar	Area	Department
i) Gurvinder Singh	Seminar	Department of Comp. Sc.
ii) Mrs. Meena Soondh (Wife of MLA) & Mrs. Jasbir Kaur (Mother of M.P. Ravneet Singh Bittu)	Chief guest (Teej festival)	Department of Punjabi
iii) Dr. Inderjit Singh & Sh. Paramjit Singh Gill (Ex. D.I.G. Punjab Police)	Chief guest (Convocation) Special guest (Convocation)	College Campus
iv) Sh. Ajay Sharma	Lect. on cooking oils	Department of Home Sc.
v) Dr. Inderjit Singh (Registrar)	Guest of exhibition	Department Of F.D
vi) Kishan Pratap Singh Aujla	Chief guest(Essay writing competition)	Department of Punjabi

List of distinguished guests 2013-14

Scholar	Area	Department
i) R.S. Salaria	Lect. delivered on general awareness	Department of Comp. Sc.
ii) Dr. Rajneesh Bahadur	Lect. delivered	Department of Punjabi
iii) Sh. Satnam Singh Ji	Lect. delivered	College Campus
iv) Smt. Amandeep Kaur	Chief Guest (Teej Festival)	Department of Comp. Sc.
& Smt. Balbir Kaur Thandar	Special guest (Teej Festival)	Department of Comp. Sc.
v) Sh. Krishan Partap Aujla (Canada)	Essay Competition	Department of Punjabi
vi) Dr. Ashok Bhaura (writer, Journalist)	Lect. delivered	Department of Punjabi
vii) Mrs. Harsharnjit Kaur (America)	Chief guest (Women's Day function)	Department of English

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- There is no provision of sabbatical leave for research activities in the institute.

3.1.10 Provide details of the initiative taken up by the institution in creating awareness / advocating transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

⇨

- The research work of Dr. Kanwaljit helps to know about the transformation in culture which is reflected in Punjabi literature (novels)

- The research work of Dr. Monika Sawhney helps in women empowerment. It helps to make them aware of their rights and responsibilities.

- The research work of Dr. Harpinderjit Kaur helps to understand basic values of Sikh religion.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research ? Give details of major heads of expenditure, financial allocation and actual utilization.

- No such provision is provided by college as such.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

- Till date there is no such provision in the institution.

3.2.3 What are the financial provisions made available to support student research projects by students?

● There is no provision of financial aid to students but following facilities are given to students :

  o Internet facility

  o General library

  o Audio-visual equipments

  o Computing laboratories

3.2.4 How does the various departments / units / staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

● There is no provision as such

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

● The institute ensures optimal use of various equipment by its staff and students. The following measures are taken :

  → The lectures are planned in such a way that full utilization of computers is achieved.

  → By organizing workshops during holidays.

  → Giving practical training to students in computer labs after college hours.

  → Providing internet facility.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility ? If 'yes' give details.

- The institution hasn't received any special grants or finances from the industry or other beneficiary agency for developing research facility

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

- During last four years no projects have been undertaken. This year Dr. Monika Sawhney has applied for major project from UGC.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- The following research facilities are available and research scholars within the campus :

  → Computer laboratories are available for use by students and faculty.

  → Home science lab, fashion designing lab, stitching and tailoring labs are fully equipped.

  → Language lab is available

  → Internet facility is provided

  → Labs are equipped with printer, scanner and copier

  → LCDs, TV, DVD Players are also available

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research ?

- The institution is planning to set up Research Promotion Committee to boost up research. Though no such provision is available yet.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'Yes', what are the instruments / facilities created during the last four years.

- No, the institution hasn't received any special grants or finances from the industry or other beneficiary agency for developing research facilities.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories ?

- No research facilities are made available to the students and research scholars outside the campus / other research laboratories.

3.3.5 Provide details on the library / information resource center or any other facilities available specifically for the researchers?

- The following facilities are available

  → If anybody gives requirements to library regarding purchase of books, the library committee reviews it and buys books for the said purpose.

  → Internet facility has been provided in computer and language labs.

  → Photocopier machine is available

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

- There is provision of computer labs, sewing machines, cosmetology products, cosmetology equipments, internet, printers etc. as collaborative research facilities.

3.4   Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

* Patents obtained and filed (process and product)

* Original research contributing to product improvement

* Research studies or surveys benefiting the community or improving the services

* Research inputs contributing to new initiatives and social development

⇨ Nil

3.4.2 Does the institute publish or partner in publication of research journal(s)? If 'Yes' indicate the composition of the editorial board, publication policies and whether such publication is listed in any international data base?

● No, the institution does not publish or is partner in publication of research journal(s).

3.4.3 Give details of publications by the faculty and students :

*Publication per faculty

* Number of papers published by faculty and students in peer reviewed journals (national / international)

* Number of publications listed in International Database (for Eg : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books edited

* Books with ISBN / ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* H-index

⇒ Following is the faculty wise list of publications

Name of Lecturer	GOC/Seminar /Workshop/Refresher Course	Paper Published
1 Dr. Kanwaljit Kaur	**SEMINAR:** 1) Participated at B.D.Arya College Jalandhar on 20 September 2008. 2) Participated at Sikh National College, Banga on 26 nov2009 on "pMjwb dy smwj Aqy siBAwcwr iv`c Aw rhy bdlwA". 3) Participated at G.N.D. University on "Computer Literacy" at 12/10/2010-14/10/2010. **WORKSHOP**: Attended UGC sponsored Sensitivity/ Awareness/ Motivation on "Capacity Building of Woman Managers in Higher Education" organized by Guru Nanak Khalsa Girl College Baba Sang Dhesian on 31January – 4 Feb 2012.	**PUBLICATION:** 1.Review- nvW jmwnw-do p`qxw dy qwrU 2. Review – nvW jmwnw –AolVy rwhI 3.Review – nvW jmwnw –iJVI vwlw KUh 4.BUimkw – nvW jmwnw –prvwz .ey.idl 5.glYmr khwxI – jgbwxI
2 Mrs. Jagmohan Kaur	**SEMINAR:** 1) Attended UGC sponsored National Seminar organized by Sikh National College, Banga on "" on 26 Nov 2009. 2) Attended UGC sponsored National Seminar on "Non-Commotional/Convenience Food" on Aug 28,2010 organized by Home science Department of BanarsiDassArya Girls College, Jalandhar.	

	WORKSHOP: Attended UGC sponsored Sensitivity/ Awareness/ Motivation on "Capacity Building of Woman Managers in Higher Education" organized by at Guru Nanak Khalsa Girl College Baba Sang Dhesian on 31 January – 4 Feb 2012.	
3 Mrs. Inderjeet Kaur (Comm)	**1**. Participated in National Conference on Intellecture Property Rights on Nov 3rd & 4th 2006 held at Lyallpur Khasla College Jalandher. 2. Participated in UGC Sponsored National Seminar on "Role of Foreign Investment in India "held at Doaba college Jalandher on **10/3/2007** **3. Participated in UGC Sponsered National Seminar on "New Eco. Order & Human development"on Feb 21-22-2009 held at DAV college Nakodar.** **4. Participated in UGC Sponsored National Seminar on"Financial Sector Reforms in India Gains & Challenges"on 25-26 Feb. 2009 held at KMV college Jalandhar.** **5. Participated in UGC Sponsored National Seminar on" IInd Generation Reforms in India –Implementation, challenges & Quest for the third" at SD college for woman Jalandhar.** **6. Participated in UGC Sponsored National Seminar on "Rising prices in India-Challenges & remedies Mechanism" at KMV college on 14-15 sept 2012.**	
4 Mrs. Meenu Bhola	**SEMINAR:** **1) Participated in National Conference held at H.M.V College, Jalandhar on 24thdec 2005.** **2) Participated in two days National Seminar held at G.N.D.U on 20th& 21st Jan, 2007.** **3) Participated in National Conference held on 28th March, 2010.** **4) Participated in National Seminar held at D.A.V Institute of Engineering & Technology on 6th Sept, 2010.**	1) Publish a paper in UGC Sponsored National Seminar at Khalsa College for Women, Jalandhar on 28th& 29th Feb, 2012. 2) Publish a paper in International Journal "Research Forum" with ISSN No-2347-8802, in March 2014.

	5) Participated in UGC sponsored two days National Seminar held on 25th& 26th Feb 2011 at Lyallpur Khalsa College, Jalandhar. 6) Participated in International Seminar held at H.M.V College, Jalandhar on 9th& 10th March, 2012. **REFRESHER COURSE:** 1) Attended a Refresher course in English held at G.N.D.U Amritsar from 03-11-2009 to 23-11-2009. 2) Attended a Refresher course in English held at G.N.D.U Amritsar from 03-12-2010 to 23-12-2010. 3) Attended a Refresher course in Technology of English Language & Literature held at G.N.D.U Amritsar from 04-03-2014 to 24-03-20014 **GOC:** Attended GOC at G.N.D.U from 04-06-2004 to 01-07-2004	
5 Mrs. Sandeep Kaur	**SEMINAR:** 1) Presented paper on "Embedded System" at at National Seminar held at K.M.V College, Jalandhar on 24th to 25th Jan, 2005. 2) Presented paper on "Edu Sat-Educating the Nation", in National Seminar on "E-Contents on Edu Sat " held from 4th to 5th Feb. 2005 at D.A.V college, Jalandhar. 3) Presented paper at Guru Nanak College for Women Banga on "Wireless Technology" held on 4th Nov.2006 4) Presented paper on "Medium Access Control" Seminar cum Workshop on Network Technologies held at G.N.D.U on 27th to 29th March,2006. 5) Presented paper on "MEMS-Base three dimensional Microchips" at National Seminar on Emerging Trends in IT held at S.N college, Banga from 24th to 25th March, 2012	Co-Authored Books on: 1) E-Commerce and Applications. 2) Introduction to Internet and Scripting Languages. 3) Aspects of E-Commerce.

	REFRESHER COURSE: **1) Attend a refresher course at G.N.D.U from 25th Nov.2010 to 15th Dec.2010.** **WORKSHOP:** **Attended Sun Java Programming Language SL275 Workshop geld at L.P.U from 25th to 31st May, 2007.** **GOC:** **Attended GOC at G.N.D.U from 3rd June 2005 to 30th June 2005.**	
6 Mrs. Monika Sawhney	**SEMINAR:** **1) Participated at Sikh National College, Banga on 26 nov2009 on"pMjwb dy smwj Aqy siBAwcwr iv`c Aw rhy bdlwA ".**  **2) Presented paper on "Drm iv`c nYiqkqw"** **at** **R. K. Arya College in 2013.** **2) Presented paper in International Seminar on 04/02/2014 on "smwj suDwrk ivvykwnMd qy suAwmI dieAwnMd"**	
7 Miss. Samita Pathak	**SEMINAR:** **Attended Seminar at Guru Nanak College for Women Banga on "Wireless Technology" held on 4th Nov.2006**	
8 Mrs.Neha Sobti	**SEMINAR:** **1) Attended UGC sponsored National Seminar on "Limitations & Future Prospects of Networking" on 17th Sep. to 18th Sep. 2007 organized by Computer Science Development of H.M.V College, Jalandhar.** **2) Presented paper on "Assessment of the Mobile Environment Services based on Data Mining with Decision Tree" on 22th March 2014.**	1) "International Journal of recent technology & Engineering" IJRTE(Implementation of data mining decision tree algorithms on mobile computing environment) 2) Revise Paper Published "National Conference held at St. Soldier Institute of Engineering " (Implementation of data

		mining decision tree algorithms on mobile computing environment)
9 Mrs. Varinder Kaur	**SEMINAR:** **Participated in UGC sponsored National Seminar on "Emerging Trends in IT".**	
10 Miss. Bamlesh Kaushal	**SEMINAR:** **1)pMjwbI srv BwrqI ,pMjwbI kwnPMrs on 30/04/2012-01/05/2012 at Punjabi University,Patiala.** **2) 28vIAMqr rwStrI pMjwbI ivkws kwnPrMs 1-3 PrvrI2012(pMjwbI BwSw ivkws ivBwg pMjwbI XUnIvristI,pitAwlw)[**	RESEARCH PAPER: 1)pihlW slwnw Koj –p`qr nM 25/03/2013   1) slwnw Kooj p`qr "monoivigAwnk Aqy swmwijk siQiq" 2)dUjw slwnw Koj –p`qr onM 25/03/2014 o "AwqmjIq dy nwtkW iv`c sumylqw"[
11 Miss. Aditi Thakur	**SEMINAR:** **Participated in UGC sponsored National Microsoft Seminar.** **WORKSHOP:** **Attended 2 days workshop by Meta-wing Corp.Ltd. on" Ethical Hacking "at LPU. Phagwara.**	

3.4.4 Provide details (if any) of

*research awards received by the faculty

*recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

*incentives given to faculty for receiving state, national and international recognitions for research contributions.

- No research awards have been received by the faculty.

3.5   Consultancy

3.5.1   Give details of the systems and strategies for establishing institute - industry interface?

- No such system has been established in the college.

3.5.2   What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- The college advocates and publicizes the available expertise for consultancy services through its publication like prospectus. The achievements of the faculty and students are highlighted through news items in the newspapers. Visits by faculty to various schools are a regular feature every year. These visits are meant for attracting admission, at the same time bringing into notice of the general public, the high level of expertise available in the institution.

3.5.3   How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- The college encourages the staff to utilize their expertise and available facilities for consultancy services in following ways :

  - Their efforts are appreciated in the staff meetings, college gatherings and annual report.

  - They are given incentives such as Duty Leave to faculty for their contribution in consultancy services.

3.5.4   List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- Students are the beneficiaries of the consultancy services provided by the college. Their interactions with faculty members and various experts invited by

college make them aware of the job avenues available after graduation and post graduation courses. These services are provided free of cost, so no revenue has been generated from these services. The consultancy services of the college benefit the universities and colleges of the region.

The Principal of this institution, Dr Kanwaljit Kaur, is on the board of various bodies. She is

● Member, Sports Committee, GNDU, Asr.

● Member, Academic Council, GNDU, Asr.

● Member, Board of Studies, GNDU, Asr.

● Member, Faculty of Languages, GNDU, Asr.

The members of our faculty are also a part of various Boards / Committees of the University responsible for framing and upgrading curriculum. Many members of faculty are called upon to act as judges in various competitions organized by the colleges affiliated to GNDU.

3.4.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: institution) and its use for institutional development?

● N.A.

3.6.1 How does the institution promote institution – neighbourhood – community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

● The college has the fine practice of raising funds and collecting other valuable materials to help the victims of natural calamities like earthquake and floods etc. Society at large gets the benefit of service, the students too imbibe the spirit of self-less service by participating in the activities of N.S.S and N.C.C in the college. During session 2010-11 N.S.S. Wing organized a camp in the village Mahil Gailan where students bonded with the villagers. They worked for their

hygienic awareness and started a tree-plantation drive in the village. Students of the college volunteer for the sewa of 'langar' during the annual celebration of birthday of Guru Nanak Dev Ji. They also participate in various cleanliness drives, Jan Chetna Yatras, to sensitize general public of the area about the burning issues like female foeticide, woman rights, environment, and pollution etc.

3.6.2 What is the institutional mechanism to track students involvement in various social movements / activities which promote citizenship roles?

- There are following institutional mechanisms to track students involvement in various social movements / activities which promote citizenship roles :

  → NCC

  → NSS

  → Youth Club

  → Guru Gobind Singh Study Circle

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- The institution solicits stakeholder perception on the overall performance and quality of the institution through students, parents, Members of the Managing Committee and Alumni

  → The college solicits students perception through their feed back

  → The college solicits parents perception though interaction with them.

  → The college solicits Managing Committee members perception through interaction with them.

$\rightarrow$ The college solicits Alumni's perception through interaction with them at Alumni Meets etc.

3.6.4 **How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

● The college plans and organizes its extension and outreach programmes through NSS & NCC units of the college, Youth Club, Guru Gobind Singh Study Circle and Educational Tours.

NSS Unit : College has one and a half unit of 150 volunteers. The unit held its special camp in session 2010-11 at the Mahil Gailan village during autumn break. One day camps for various social causes are also organized. A medical Camp was organized on 23.11.11 by N.S.S. unit. A seminar about legal rights was organized to spread awareness in the academic year 2011-2012.

NCC Unit : One platoon of NCC girls cadets constituting 55 cadets is allotted to the college. Our cadets attended Annual Training Camp held at Jalandhar from 19/7/2010 to 30/7/2010 and from 7/2/2011 to 16/2/2011. During session 2011-2012, NCC cadets attended Annual Training Camp held at Jalandhar from 2/10/2011 to 11/10/2011. During Session 2012-2013, cadets attended Annual training camps held at Jalandhar from 20/7/2012 to 29/7/2012. In session 2013-2014, Annual Training Camps held at Jalandhar and Ropar were attended by cadets. During academic year 2014-2015, Annual Training Camps held at Jandiala and Jalandhar were attended. From 7-7-2014 to 17-7-2014, Training shooting camp was attended by cadet which was held at Jalandhar, From 24-7-2014 to 02-08-2014. Training Shooting Camp held at LPU, Jalandhar was attended by the cadets. A Pledge March was organized on 31/10/2014 on the occasion of Unity Day by NCC Unit.

• **Youth Club :** Youth Club volunteers participate in various cultural and social activities. During session 2014-2015 an 'Eye-Checkup Camp' was organized on 05- Sept.-2014. A 'Dental Checkup Camp' was also organized by youth club.

• **Guru Gobind Singh Study Circle :** Students are enrolled in Guru Gobind Singh Study Circle every year. In 2014-2015 S. Satnam Singh was the invited

NAAC-SSR

guest who gave a talk on moral values and showed a movie related to ethical value system and sikh women. 31 students and 3 teachers took the Gurmat test and passed in first division. Students getting more than 80% marks in Gurmat paper got the scholarship.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National / International agencies ?

⇨ The college promotes the participation of students and faculty in extension activities including participation in NSS, NCC, Youth Club and Guru Gobind Singh Study Circle in following ways :

• At the time of admission of the students, the Admission Committee comprising of teachers asks students about their interests in extension activities and encourages them to enroll in at least one activity.

• Information regarding all the extension activities is given in the prospectus of the college.

• During staff meetings with Principal, faculty is asked to mention its interest in extension activities and duties are assigned accordingly.

• The institution promotes these extension activities by extending help in the form of man power, funds, refreshment and transport.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

⇨ No

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students academic learning experience and specify the values and skills inculcated.

⇨ The local community benefited immensely through the social work done in village Mahil Gailan by NSS Unit of the College. Various medical camps, organized by Youth Club and N.S.S. Unit of the college form another significant contribution to the community. The institution has produced students who are not only academically sound but also well rounded individuals benefiting the family as well as the community. Awareness programmes such as awareness about voting rights, legal rights, drug de-addiction are organized by the college. Home science department organized a lecture in the village 'Mallupota' sensitizing general public about their duties and rights as voters. College in association with 'Suvidha – Center' organized a seminar on 'drug De-addiction'. A seminar about 'legal rights' was also organized by N.S.S. unit for the benefit of general public and students. Such programmes encourage students to develop a lifelong ethic of service to society.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

⇨ The community is involved in the extension activities through Managing Committee of the College and Alumni Association. Since people from community at large are represented in these two bodies, this institution community network proves to be quite fruitful. Entrepreneurs, teachers, Doctors, Lawyers and Managers comprise these bodies who inspire, guide and motivate our students in activities aimed at enriching the community as well institution. They help in collecting donations for the college and for various social causes also.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

⇨ The college has association with government bodies like Civil Hospital, Banga and Suvidha Center, Shaheed Bhagat Singh Nagar College Campus is used

on various occasions for community related activities. 'Sanjh' Kendra of Banga in association with College organized a special seminar on 'Drug de-addiction'. These associations are proving very fruitful in fighting against the social evils. Prominent personalities are invited in the college on all important functions and honoured thus strengthening a deeper bond with the community. We invite women councillors and other prominent women of the area on our cultural functions such as 'Tiyan' every year.

3.7   Collaboration

3.7.1   How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

⇨   The institution has not collaborated and interacted with research laboratories, institutes and industry for research activities.

3.7.2   Provide details on the MoUs/Collaborative arrangements (if any) with institutions of national importance / other universities / industries / corporate (corporate entities) etc. and how they have contributed to the development of the institution.

→   The institution gets engaged in raising funds and other daily needs for natural calamity victims.

→   The collaboration with Traffic Police Department to make students aware of traffic rules.

→   The collaboration with 'Suvidha Center' to intimate students about new rules for making driving license, ration cards etc.

→   Blood donation camps are organized from time to time.

3.7.3   Give details (if any) on the industry - institution – community interactions that have contributed to the establishment / creation / up-gradation of

academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library / new technology / placement services etc.

⇨

- On 9th Aug. 2014, an industrial visit to 'JCT Mills' Phagwara was organized.

- Tally workshop was conducted during winter break.

- Manager of the financial institute visited and delivered a lecture.

3.7.4 Highlighting the names of eminent scientists / participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

⇨

List of distinguished visitors 2010-11

Scholar	Area	Department
i) Gurvinder Singh	IT Seminar	Department of Comp. Sci.
ii) Rajneesh Bahadur	Lect. Delivered	Department of Punjabi
iii) Aujla Sahib	Essay Competition	Department of Punjabi
iv) Mrs. Beri & Ms. Ramanpreet Kaur	Lect. Delivered on personality development	Department of English
v) Sh. Balbir Singh Sahni	Lect. Delivered on rules of grammer	Department of English
vi) Mrs. Kimti Saddi	Chief Guest(Inauguration)	Deptt. Of Cosmetology
vii) Mrs. Neeru Sharma	Chief Guest(Competition)	Deptt. Of Cosmetology
viii) Mrs. Poonam	Chief Guest(Competition)	Deptt. Of Cosmetology.
ix) Mrs. Thandal	Chief Guest(Fashion Show)	Deptt. Of F.D
x) Mrs. Netarpal Kalerji	Chief Guest	Deptt. Of F.D
xi) Mrs. Raghbir Kaur	Chief Guest	Deptt. Of F.D
xii) Miss. Shivani	Judge of Fashion Show "Fantasy"	Deptt. Of F.D

⇨ List of distinguished visitors 2011-12

Scholar	Area	Department
i) Sh. Sham Lal Ji	Lect. Cum demonstration on Naturopathy	College Campus visited
ii) Mrs. Paramjit Kaur Dusanj (N.R.I.)		College Campus visited
iii) S.R. Saroa (Session Judge)	Seminar on Legal Awareness	College Campus Visited
iv) Mr. Sachdeva (Senior Judge)	Seminar on Legal Awareness	College Campus Visited
v) Mr. Bali (D.P.R.O.	" "	College Campus Visited
vi) Sh. J.D. Jain (Senior Advocate)	" "	College Campus Visited

⇨ List of distinguished guests 2012-13

Scholar	Area	Department
i) Gurvinder Singh	Seminar	Department of Comp. Sc.
ii) Mrs. Meena Soondh (Wife of MLA) & Mrs. Jasbir Kaur (Mother of M.P. Ravneet Singh Bittu)	Chief guest (Teej festival)	Department of Punjabi
iii) Dr. Inderjit Singh &	Chief guest (Convocation)	College Campus
Sh. Paramjit Singh Gill (Ex. D.I.G. Punjab Police)	Special guest (Convocation)	
iv) Sh. Ajay Sharma	Lect. on cooking oils	Department of Home Sc.
v) Dr. Inderjit Singh (Registrar)	Guest of exhibition	Department Of F.D
vi) Kishan Pratap Singh Aujla	Chief guest(Essay writing competition)	Department of Punjabi

⇨ List of distinguished guests 2013-14

Scholar	Area	Department
i) R.S. Salaria	Lect. delivered on general awareness	Department of Comp. Sc.
ii) Dr. Rajneesh Bahadur	Lect. delivered	Department of Punjabi
iii) Sh. Satnam Singh Ji	Lect. delivered	College Campus
iv) Smt. Amardeep Kaur	Chief Guest(Teej Festival)	Department of Comp. Sc.
& Smt. Balbir Kaur Thandal	Special guest (Teej Festival)	Department of Comp. Sc.
v) Sh. Krishan Partap Aujla (Canada)	Essay Competition	Department of Punjabi
vi) Dr. Ashok Bhaura (writer, Journalist)	Lect. delivered	Department of Punjabi
vii) Mrs. Harsharnjit Kaur (America)		Department of English
	Chief guest (Women's Day function)	

3.7.5 How many of the linkages / collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

  a)   Curriculum development / enrichment
  b)   Internship / on-the-job training
  c)   Summer placement
  d)   Faculty exchange and professional development

e) **Research**

f) **Consultancy**

g) **Extension**

h) **Publication**

i) **Student placement**

j) **Twinning Programmes**

k) **Introduction of new courses**

l) **Student exchange**

m) **Any other**

⇨

a) **Curriculum development / enrichment**

The curriculum of all the courses is framed in collaboration with G.N.D.U. The faculty members of the college who are members of the Board of studies play an active role.

b) **Internship / on-the-job training**

The experts from Beauty Parlours, Banks, travel agencies are called upon to deliver practical training to students.

c) **Summer Placement**

The students are given private in-house training in college.

d) **Faculty exchange and professional development**

No such programs have been framed yet.

e) **Research**

No such facility is available yet

f) **Consultancy**

The experts from various agencies visit college to help students.

g)   Extension

The helpful nature of college faculty and the spirit of service has induced students to participate in extension activities.

h)   Publication

The college has its own Magazine 'Supnehaar' which is published annually. The teachers also publish their own paper, books etc.

i)   Student placement

A number of students get jobs in off-campus interviews.

j)   Twinning programmes

N.A.

k)   Introduction of new courses

No new courses have been introduced in last four years.

l)   Student exchange

No such policy exists

3.7.6   Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages / collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include

⇨   The career and counseling cell is planning to establish and implement the initiatives of the linkages / collaborations.

CRITERION IV : INFRASTRUCTURE AND LEARNING RESOURCES

4.1   Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning ?

- The Management Committee, Principal and expert architect frame policy of the Institution for creation and enhancement of infrastructure that facilitates effective teaching and learning. New additions are made to the existing infrastructure. New common room and classrooms have been constructed. The upgradation and renovation of existing infrastructure is done when required. Every year whole college building is white-washed. The policies framed are implemented by the Building Committee.

4.1.2 Detail the facilities available for

a)   **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research etc.**

b)   **Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, Cultural activities, Public Speaking, Communication skills development, yoga, health and hygiene etc.**

⇨ a) The detail of the facilities available for curricular and co-curricular activities is as follows:

Technology enabled learning spaces	Computer laboratories – IV Language Laboratories – I Smart Board Classroom – I Fashion Designing Lab – I Stitching and Tailoring lab – I Home Science Lab – I Cosmetology Lab– 2
Equipments for teaching	Overhead Projectors Computers LCDs TVs CD – Players Slide Projectors Smart Boards Audio Players Internet Facility
Learning and Research	Centralised Library Internet enabled labs
Auditorium	With seating capacity of 1000.

b) Extra Curricular Activities

Sports, outdoor and indoor games	— Play ground (Football) — Basket ball court — Volleyball court — Store room for sports equipments — Changing room — Water facility in the playground — Refreshment during practice sessions
Auditorium	A well equipped auditorium with sitting capacity of more than 1000
NSS	— College NSS Wing consists of 150 students — NSS Room
NCC	— College NCC Wing consists of 55 cadets — NCC room
Public speaking	Well equipped auditorium with modern sound system
Communication skills development	Fully equipped Language Lab.
Yoga health	— Swami Sampoornanand (Yoga-Guru)gave training and told about the benefits of Yoga. — Swami Ramdev visited college campus. — Yoga education is given to people in college hall daily.
Health and Hygiene	— Doctor visits campus regularly — Medical camps are held

	— Important instructions displayed on notice board — Well maintained toilets and washrooms.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed / augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

- The college campus is utilized optimally and its ensured that the available infrastructure is in line with its academic growth.

  - **Classroom :** The classrooms are occupied from morning to evening for teaching.

  - **Laboratories :** The time table is set in such a way that laboratories are utilized properly.

  - **Auditorium :** The college auditorium is used for college functions, yoga classes, state election purpose, lectures etc.

  - **Library :** Optimum use of books, magazines, journals, newspapers etc is ensured in the library.

  - **Guest House :** The college guest house provides comfortable stay for visitors in college.

  - **Play ground :** The play grounds are shared by college students and sister concern "Charan Kanwal Convent School".

The example of the infrastructural facilities developed / augmented / the amount spent during the last four years :

	Facilities Developed / Augmented	Amount Spent (Rs.)
2010-11	Building	121435.00
	Computers	44100.00
	Equipments	109294.00
	Furniture	1100.00
	Land	NIL
2011-12	Building	310878.00
	Computers	152536.00
	Equipments	85924.00
	Furniture	19000.00
	Land	NIL
2012-13	Building	114196.00
	Computers	144380.00
	Equipments	123752.00
	Furniture	NIL
	Land	NIL
2013-14	Building	153617.00
	Computers	131740.00
	Equipments	96980.00
	Furniture	NIL
	Land	NIL
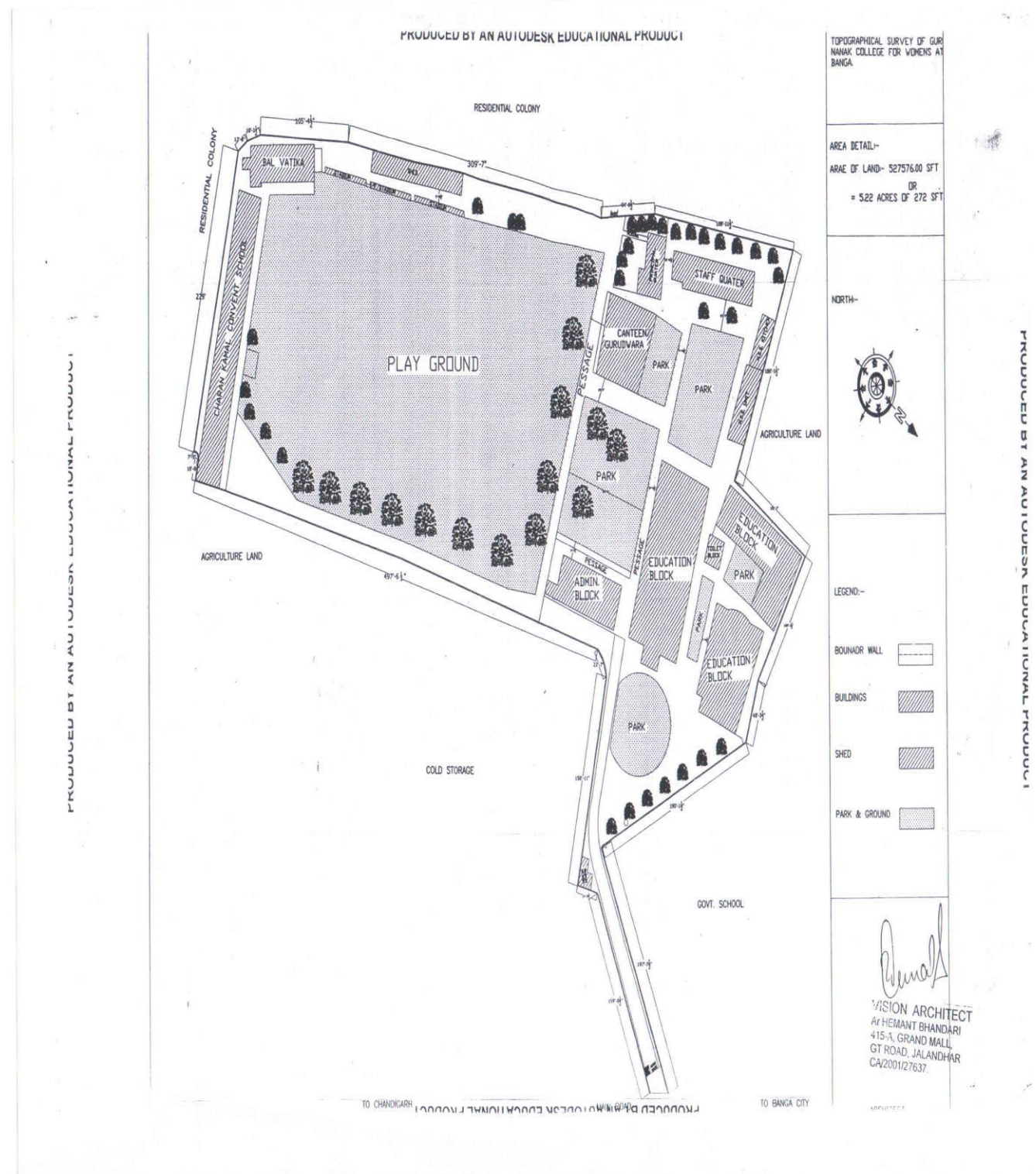
Sr. No.	Building	Area (Sq. Ft)
1	Hall	10400
2	Cycle Stand, Scooter Stand	10400
3	Administrative office and classrooms	1971
4	Gurudwara Sahib & Canteen	5250
5	New Building	6858
6	Washroom	800
7	Old Classroom building, Library and Labs	19600
8	Staff Quarters and Cosmetology	4968
9	Principal Residence and Guest Room	1656
10	Residential quarters for all class IV employees	900

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities ?

⇨

- The Institution provides toilet for physically disabled students also.

- A small ramp has been constructed for their easy movement in the campus.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available**

- **Recreational facilities, gymnasium, yoga center, etc.**

- **Computer facility including access to internet in hostel.**

- **Facilities for medical emergencies**

- **Library facility in the hostel**

- **Internet and Wi-Fi facility**

- **Recreational facility – common room with audio-visual equipments**

- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**

- **Security**

⇨

Hostel Facility	Applied for girls hostel
Recreational facilities, gymnasium, yoga center etc	N.A.
Computer facility including access to internet in hostel	N.A.
Facilities for Medical Emergencies	N.A.
Library facility in hostel	N.A.
Internet and Wi-Fi facility	N.A.
Recreational facility – Common room with	N.A.

audio – visual equipment	
Security	N.A.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus ?

⇨ The health care centre is available in college. The qualified doctor visits campus when required. In any medical emergency students are taken to Manjit Hospital which is situated near college. In case of emergency the 24 hour Government 108 Ambulance service is also available.

4.1.7 Give detail of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal Unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium etc.

⇨

Special Units	Space Available
IQAC	It is housed along with English Department. It assures internal quality of teaching learning.
Grievance Redressal Unit Women's Cell	It is housed in career and counseling cell. There is youth club which ensures early solutions of the problems faced by students.
Counseling and Career guidance	It is housed in a separate office along with alumni centre. This cell listens to problems faced by the students and parents and provides career guidance accordingly.

Health centre	The college has a health care centre where qualified doctor visits twice in a month or when required.

Special Units	Space Available
Canteen	The college has a spacious canteen where students can sit and eat in their free periods. It is equipped with furniture, separate kitchen, serving area etc. The canteen is run by a contractor. The canteen committee checks the quality of food and facilities provided in the canteen from time to time.
Recreation space for staff and students	The students are provided with carom boards, table tennis, ludo etc. in common room.
Safe drinking water	All water coolers have filtered water. RO system are installed to filter water.
Auditorium	The college has a huge auditorium with sitting capacity of more than 1000 students.

4.2   Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee ? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly ?

⇨ Yes, there is a Library Committee comprising of six members. All decisions regarding library are taken by this committee :

- Mrs. Jagmohan Kaur (Home Science)

- Mrs. Harminder Kaur (History)

- Mrs. Inderjeet Kaur (Economics)

- Dr. Monika Sawhney (Punjabi)

- Mrs. Kamaljit Kaur (Commerce)

- Mrs. Minakshi (Restorer)

The advisory committee has implemented the following measures:

- The books are provided to under privileged students.

- Old question papers are made available.

- Copies of syllabi are made available.

- The new titles and jackets are displayed on notice board.

- The faculty and students are updated with the latest arrivals.

4.2.2 Provide details on the following :

- **Total area of the library (in Sq. Mts.)**

- **Total seating capacity**

- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**

- **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

⇨ Details of the library is given below:

Total area of the library (in Sq. Mts.)	2605.5
Total seating capacity	125
Working hours (on working days, on holidays, before examination days, during examination days, during vacation)	Working hours are from 9:00 am to 3:00 pm on regular days. On holidays remain closed, before, during examination days : 9:00 am to 4:00 pm.

LIBRARY LAYOUT

COMPUTER LIBRARY

STAIRS

READING ROOM   **MAIN LIBRARY**

ENGLISH LIBRARY   **MAIN ENTRANCE**

HISTORY LIBRARY

PUNJABI LIBRARY
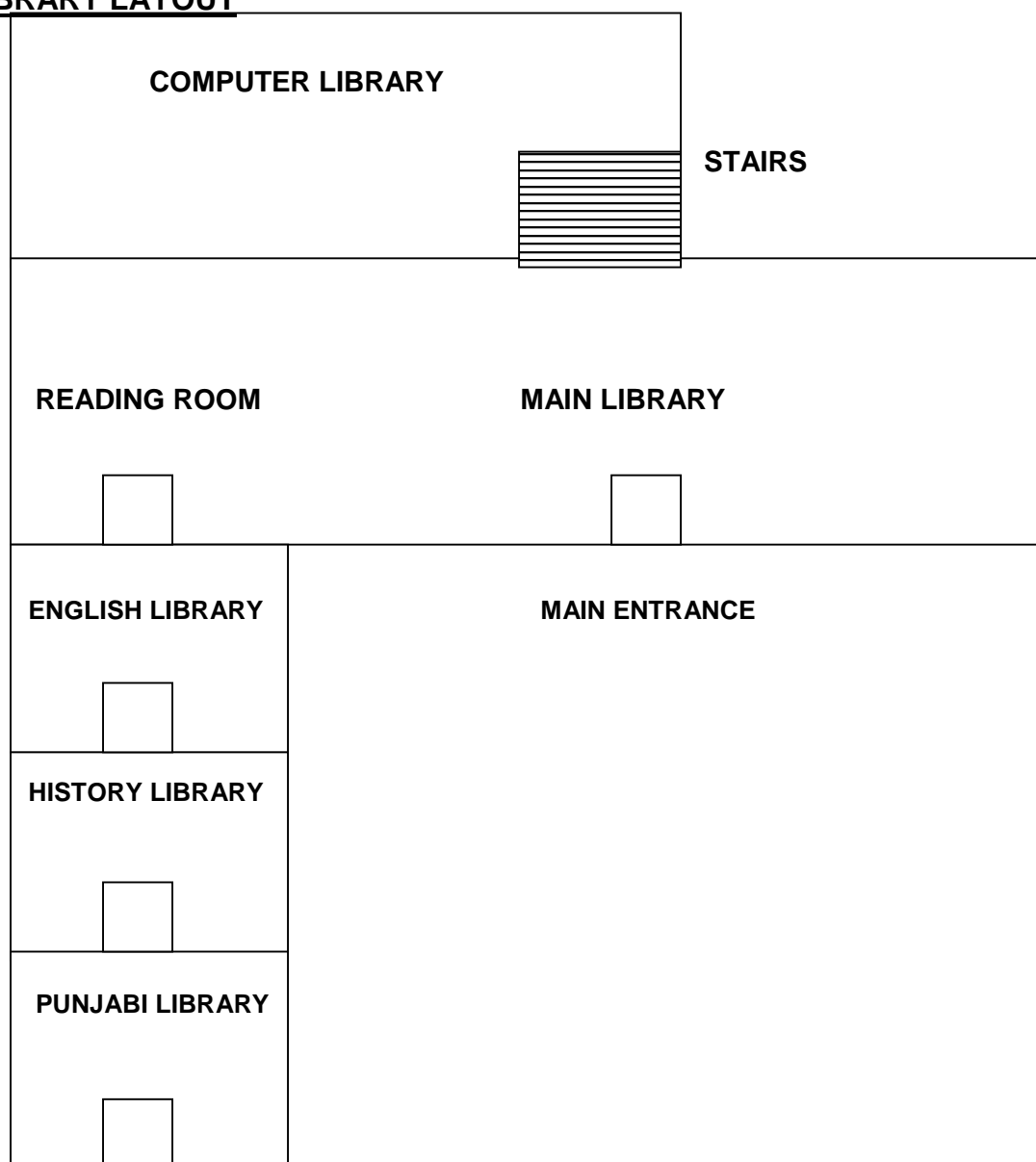
4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years

⇨ The requirements regarding purchase of books are given by HODs to the library committee. The committee takes decision regarding purchase of books and other reading journals.

Library Holdings	2010-11 (Rs)	2011-12 (Rs)	2012-13 (Rs)	2013-14 (Rs)
Text Books	300	400	500	445
Reference Books	98451	80130	110481	62207
Journals/ Periodical	13052	34304	20582	44335
e-resources	Nil	Nil	Nil	Nil
Any other(specify)				

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC**

- **Electronic Resource Management package for e-journals**

- **Federated searching tools to search articles in multiple databases**

- **Library Website**

- **In-house / remote access to e-publications**

- **Library automation**

- **Total number of computers for public access**

- **Total number of printers for public access**

- **Internet band width / speed 2 mbps/10 mbps/1 gb (GB)**

- **Institutional Repository**

- **Content management system for e-learning**

- **Participation in Resource sharing networks / consortia (like Inflibnet)**

⇨ OPAC – NA

- Electronic Resource Management Package for e-journals – NA

- Library Website – NA

- In-house / remote access to e-publications – NA

- Library automation – Library is partially computerized

- Total number of computers for public access – NA

- Total number of printers for public access – 01

- Internet Band width / speed – NA

- Institutional Repository-01

- Content management system for e-learning – N.A.

- Participation in Resource sharing networks / consortia (like Inflibnet) N.A.

4.2.5 Provide details on the following items:

- Average number of walk-ins

- Average number of books issued / returned

- Ratio of library books to students enrolled

- Average number of books added during last three years

- Average number of login to opac (OPAC)

- Average number of login to e-resources

- Average number of e-resources downloaded / printed

- Number of information literacy trainings organized

- Details of "weeding out" of books and other materials

⇨

- Average number of walk–ins : 100

- Average number of books issued / returned : 60

- Ratio of library books to students enrolled : 25544 to 750 students

- Average number of books added during last three years : 950

- Average number of logic to OPAC : NIL

- Average number of login to e-resources : NIL

- Average number of e-resources downloaded / printed: N.A.

- Number of information literacy trainings organized : NIL

- Details of "Weeding out" of books and other material

The old and obsolete books which are related to outdated subjects are weeded out on the advice of library committee. They are stored in the library store room. The latest version are bought for the library and weeded are replaced.

4.2.6 Give details of the specialized services provided by the library

- **Manuscripts**

- **Reference**

- **Reprography**

- **ILL (Inter Library Loan Service)**

- **Information deployment and notification**

- **Download**

- **Printing**

- **Reading list / Bibliography compilation**

- **In-house / remote access to e-resources**

- **User Orientation and awareness**

- **Assistance in searching databases**

- **INFLIBNET / IUC facilities**

⇨

- Manuscripts : N.A.

- Reference books : 200

- Reprography : The college has three reprographic machines installed in administrative block.

- ILL (Inter Library Loan Service) : No

- Information deployment and notification

  The notice board is used for important information deployment and notification.

- **Download**

  This facility is available in computer labs.

- **Printing**

  This facility is available in college computer labs with prior permission from principal.

- **Reading list / Bibliography compilation**

  List of books is available in the library in the form of soft copy.

- In-house / remote access to e-resources: N.A.

- User Orientation and awareness: N.A.

- Assistance in searching data base: N.A.

- INFLIBNET / IUC facilities: N.A.

4.2.7 Enumerate on the support provided by the Library Staff to the students and teachers of the college.

⇨ The support provided by the Library Staff to the students and teachers of the college are :

- A separate study room for staff
- Timely issue / return of books
- Proper storage
- Maintaining peaceful environment
- Computer and internet

4.2.8 What are the special facilities offered by the library to the visually / physically challenged persons? Give details.

● The volunteers and the library staff extends any kind of help required by physically challenged person.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

● The oral feedback is taken from its users. The suggestion box is there. If any complaints / suggestions are there they are put forward to Library Committee and are solved after discussion with the Principal.

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

– **Number of computers with Configuration (provide actual number with exact configuration of each available system)**

– **Computer – student ratio**

– **Stand alone facility**

– **LAN facility**

– **Wifi facility**

– **Licensed software**

– **Number of nodes / computers with Internet facility**

– **Any other**

Available Hardware

1. Computers

(A) Teaching Department

S.No.	Department		Quantity
1	Computer	Lab – I	21
2		Lab – II	16
3		Lab – III	18
4		Lab – IV	11
5	Language Lab		10
6	Department of English		1
7	Library		1
	Total		78

(B) Non Teaching Department

S.No.	Department	Quantity
1	General Office – I	3
2	General Office – II	2
	Total	5

2. Laptops

S.No.	Items	Quantity
1	Principal's Office	1
	Total	1

3. Printers / Scanners

S.No.	Department	Items	Quantity
1	Computer	HP Laserjet P1007	1
		HP Laserjet M1213NF MPP	1
		HP Deskjet Ink	1
2	General Office-I	Cannon Image Class MF3010	1
		Cannon Image Class MF 4412	1
3	General Office-II	Monochrome laser Printer ML-1676	2
Total No. of scanners			**4**
Total No. of Laserjet			**2**
Total No. of Deskjet			**1**
Total No. of Cannon			**2**

4.   Teaching Aids Hardware

S.No.	Department	Items	Quantity
1	Computer	Projectors Sharp PG-LX2000 PG A20X Sharp PG-LX 2000	 3 1 1
2	Computer	Eno by Polyvision Smart boards Eno by Polyvision Smart boards	3 1
3	Computer	Microprocessor Kits	5

Number of Computers with configuration

Configuration of some latest machines

S.No.	Items	Quantity
1	Dell optiplex 390 core 13, 2GB DDR Ram	30
2	HP dual core 2GB 32bit operating system	6
3	Compaq Pentium dual core 992 MB RAM	1
4	Intex Pentium dual core 2GB RAM, 32 bit OS	3
5	Dell Optiplex 3010 Intel (R) Pentium (R) 4GB RAM, 64-bit OS	10

Computer Student Ratio

Total number of computers in the teaching departments : 87

Total number of students who are studying computer

science as a part of their curriculum : 325

Computer Student Ratio : 1:4

LAN facility : Available

5) Number of computers with Internet facility

HP	BSNL Broad band	6
Dell	" "	39
Compaq	" "	3
Intex	" "	3

6) Licensed Software's

Sr. No.	Items	Quantity
1	Windows 7	60
2	K7 Antivirus	43

7) Other software's

S.No.	Items	Quantity
1	MS Office Standard 2007	50
2	MS Office Standard 2003	20
3	MS Office Frontpage 2003	15
4	Windows XP Professional	20
5	Tally 7.2 Multiuser Edition	18
6	Corel Draw 12	25
7	Photoshop 7	35
8	Polyvision	10
9	Tubo C	50
10	Nero 7	35
11	Orell DLL	10
12	Oracle 10g	40
13	MS Office standard 2010	15
14	Java 6.0	10
15	Visual studio 2008	28

Details of the Internet facility

Type of Connections	Quantity
BSNL Brodband 2MBps bandwidth	2

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus ?

⇨

- There are four computer laboratories with total number of 66 computers.

- Internet is provided through Wi-Fi in all three labs.

- The teachers and students can access computers and internet in their free lecture.

- The private computer training is given to students and faculty members in summer holidays.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

⇨ Information Technology plays an important role in modern life. The institution is planning to buy new hardware and software for laboratories. The timely upgradation of computer is done. The maximum utilization of labs is done in distribution of labs in time table. The printers, scanners and copiers are given access with prior permission from the principal and the Head of the Department.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Categories	2010-2011	2011-2012	2012-2013	2013-2014

Procurement				
Upgradation				
Deployment				
Maintenance				
Accessories				
Total				

⇨ Following is the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution:

Categories	2010-2011 (in Rupees)	2011-12 (in Rupees)	2012-13 (in Rupees)	2013-2014 (in Rupees)
Procurement		15,44,888	4,39,240	
Upgradation				
Deployment				
Maintenance	44,100	1,00,000	1,22,380	1,00,740
Accessories		52,536	22,000	31,000
Total	44,100	1,697,424	5,83,620	1,31,740

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching / learning materials by its staff and students?

⇨ The staff and students are free to access internet and computers.

- The reading material, e-books can be downloaded with prior permission.

- The power point can be used for making presentation.

- Online admission, examination forms are filled with the help of teachers.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to online teaching – learning resources, independent learning, ICT enabled classrooms / learning spaces etc.) by the institution place the student at the centre of teaching – learning process and render the role of a facilitator for the teacher.

⇨

- Audio-visual resources are available

- Language lab is fully equipped.

- Smart boards are provided in computer labs and language lab.

- Overhead projectors are available.

- Multimedia projector is available.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of ?

● No the institution does not avail the National Knowledge Network connectivity directly or through the affiliating university as yet.

4.4 Maintenance of Campus facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following

facilities (substantiate your statements by providing details of budget allocated during last four years ?

a.	Building
b.	Furniture
c.	Equipment
d.	Computers
e.	Vehicles
f.	Any other

● Details of budget allocated :

	2010-11 (in Rupees)	2011-12 (in Rupees)	2012-13 (in Rupees)	2013-14 (in Rupees)
Building	150000	400000	200000	200000
Furniture	100000	100000	150000	200000
Equipment	50000	50000	50000	60000
Computer	50000	-	150000	250000
Vehicles	-	-	-	-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college ?

● The College Principal and office staff form a team to maintain and repair the infrastructure facilities and equipment. The office Superintendent, Mr. Kewal Singh, supervises the repair team of electrician, carpenters, painters etc.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment / instrument ?

- Experts and technicians of the related equipment/instruments inspect these devices twice in year. The repair and maintenance is done as and when required.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipments?

- The major steps taken for location, upkeep and maintenance of sensitive equipments is doe as below:

  - The electric equipments are regularly checked.

  - Voltage stabilizers and transformers are installed to check voltage fluctuation.

  - The generator is placed under shed and maintained regularly.

  - There is overhead water tank with submersible water pump.

  - The water coolers are fitted with RO system and are serviced on annual basis.

CRITERION V : STUDENT SUPPORT AND PROGRESSION

5.1   Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus / handbook annually? If 'yes', what is the information provided to students through these

documents and how does the institution ensure its commitment and accountability?

⇨ Yes, the institution publishes its updated prospectus and college magazine annually. The following information is provided to students through these documents :

Prospectus: It is a comprehensive document that covers the course structures, salient features and subject combinations of each of the courses. A guide for eligibility conditions, rules and regulations, it also gives information about by development activities and extension activities available in the college. The fee and fund structure, information about scholarships, fee concession etc. is given in detail. Messages by administrators, profile of faculty and administration and photos of the outstanding students are a part of prospectus.

College Magazine 'Supnehar': College magazine 'Supnehar' is an outlet for students, creative and literary talents. Through this magazine activity of various departments, committees and clubs are highlighted. Various events in the college such as cultural function 'Tiyan', Talent Hunt, Prize distribution function and convocation are covered. Information about achievers in academic, sports and other fields is also given in the magazine.

In consonance with the vision of the college, the institute aims at the holistic growth of the students. The combination of extensive sports & cultural opportunities with excellent teaching – learning experience ensures that this commitment towards student welfare is honoured.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to students during the last four years and whether the financial aid was available and disbursed on time?

⇨ Yes, the financial aid was availed and provided directly to students in their bank accounts.

Year	No. of students	Concession availed

		(in Rupees)
2010-11	150	475520/-
2011-12	160	486290/-
2012-13	21	49830/-
2013-14	124	442150/-

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies ?

⇨

Session	Granting Agency	% of students benefited
2010-11	Central Govt.	18.71%
	State Govt.	5.05%
	Other – National Agencies	Nil
2011-12	Central Govt.	20.22%
	State Govt.	2.62%
	Other – National Agencies	Nil
2012-13	Central Govt.	30.25%
	State Govt.	3.69%
	Other – National Agencies	Nil
2013-14	Central Govt.	44.95%
	State Govt.	4.70%
	Other – National Agencies	Nil

5.1.4 What are the specific support services / facilities available for

    a)   Students from SC / ST, OBC and economically weaker sections

    b)   Students with physical disabilities

    c)   Overseas students

    d)   Students to participate in various competitions / National and International

    e)   Medical assistance to students : health centre, health insurance etc.

    f)   Organizing coaching classes for competitive exams

    g)   Skill development (spoken English, Computer literacy etc.)

    h)   Support for 'slow learners'

    i)   Exposures of students to other institution of higher learning / corporate/ business house etc.

    j)   Publication of student magazines.

⇨   The college offers various support services / facilities for the benefit of students :

a)   **Students from SC/ST, OBC and economically weaker sections :**

- Scholarship is given to the students belonging to these sections.

- Remedial coaching classes are organized.

- Poverty concession is given to the needy students.

- Reservation at the time of admission is provided according to government rules.

b)   Students with physical disabilities

- It is ensured that the classes of physically disabled students are organized on ground floor.

- The institution has a specially built ramp for easy movement of the students with physical disabilities.

- A separate bathroom for them has been built.

c)   Overseas Students

- There are no such students in the college.

d)   Students to participate in various competitions / National and International

- Competitive books and magazines are provided.

- Computer with net facility is provided.

- Diet / refreshment is given to them.

- Traveling facility is provided.

e)   Medical assistance to students: health centre, health insurance etc.

- A well qualified doctor visits the college regularly on part time basis.

- Each student of the college is insured against accidental/medical emergency.

- Medical room of the college caters to the health problems of the students.

- Emergency first aid kit is available in the medical room.

f)   Organising coaching classes for competitive exams :

Career and counseling cell of the college operates in the college to prepare students for competitive tests.

- Special coaching classes are taken and guidance is given.

- Competitive books and magazines facility is provided.

- Computer with internet facility is provided.

g)   Skill development (spoken English, computer literacy etc.)

- Remedial classes in the subject of English are organized.

- A part-time course in computer fundamentals and internet application is offered.

h)   Support for 'slow learners'

- Meritorious students are asked to help the slow learners.

- Remedial classes are organised for such slow learners.

- Teachers resort to code switching so that such students understand the subject matter easily.

i)   Exposure of students to other institutions of higher learning / corporate / business houses etc.

- Discussions with managers of various financial institutions are arranged to enlighten students.

- Industrial visits are arranged.

j)   Publication of student magazine

- The college annually publishes a magazine for students named 'Supnehar', which is an ideal platform for the students with flare of writing to realize their creative potential.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

⇨ The college makes efforts to facilitate entrepreneurial skills among the students in following ways :

- Industrial visits are organized to factories, export houses to expose the students to the business environment.

- Lectures and discussions with managers of various financial institutions are arranged to inspire students.

- Various workshops to hone the skill of students are organized. Commerce department organized 'Tally' workshop to enlighten our students.

- Entrepreneurial events like 'Exhibition of clothes' are organized by Department of Home Science, in which students sell their products.

Impact of these efforts

- Our students have ventured out to set up their boutiques etc.

- Our students have been employed in public and private sectors.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extra curricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

- **Additional academic support, flexibility in examinations**

- **Special dietary requirements, sports uniform and materials**

- **Any other**

⇨ Talent hunt is organized at the out set of the session.The students who participate in these activities are chosen and enrolled in various clubs and committees according to their aptitude and interests. The policies and strategies of the institution regarding additional academic support, flexibility in examinations, special dietary requirements, sports uniform and materials can be elucidated in the manner given below :

Additional academic support, flexibility in examinations : The students can consult their teachers according to the need. Peer learning is encouraged for such students. No flexibility in University examination is provided to the participants. Exemption from the house tests and attending classes can be given but they have to appear in special tests if they want exemption.

Special dietary requirements, sports uniform and materials

- Special diet is made available for students participating in sports to meet their special need.

- Students participating in extra curricular activities are given special meals during their practice and performance in competitions

- Sports kits are provided to the students

- Sports materials like volley ball, football, rope etc. are provided by the college.

- Sports uniforms are provided to the players.

Any other

- Reward and honour is granted to the good performers in these activities

- Various concessions such as scholarships, freeships are given.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/CAT/GRE/TOFEL/GMAT/ Central / State Services, Defense, Civil Services etc.

⇨ The institution provides support and guidance to the students in preparing for the competitive exams, in following ways :

- Lectures and seminars for personality development and enhancing communication skills are organized.

- Various interactive sessions with professionals are organized to equip them for interviews.

- The university condition of 75% attendance is marginally relaxed, if the need arises.

- They are given compact time table so as to leave them with ample time to prepare for their competitive exams.

Number of students who have passed the competitive examinations :

| UGC NET | 2 in English

1 in Computer science

1 in Education |
| --- | --- |
| SLET | - |
| Central / State Services | - |
| CAT | - |
| UGC – CSI R-NET | - |

ATE	-
GRE	-
TOFEL	-
GMAT	-
Defence, Civil services	-

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

⇨ The college provides following types of counseling services :

- **Career Counseling:** Career counseling is handled by career and counseling cell. Seminars and lectures are organized to give information about job opportunities. This cell counsels the students regarding their career options.

- **Academic Counseling:** At the time of admission, the Admission Committee counsels the students regarding their choice of subjects and courses.

- **Tutorial groups:** Personal counseling is received by the students during tutorial groups. Teachers listen to the various problems of students and try to give solutions.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'Yes', give details.

⇨ Yes, the college has a structured mechanism for career guidance. The career and counseling cell of the college and Admission Committee are a part of this mechanism. At the time of admission, Admission Committee guides and directs students regarding the choice of subjects and courses. Career and counseling cell remains active through-out the year and helps the students to identify job opportunities. It gives information regarding these opportunities by displaying it

on the notice board. Experts are invited to deliver lectures about latest job trends. Special coaching is given to students to help them in the preparation for competitive examinations. Students of our college have become government school teachers, entrepreneurs. Our students have joined police force, have become lawyers and joined other government and private jobs.

5.1.10 Does the institution have a student grievance redressal cell ? If yes, list (if any) the grievances reported and redressed during the last four years.

⇨ Yes, the institution has a student grievance redressal cell. The head of the institute and incharge of Student Council are available to address the grievances of the students in their free time. The students can bring their problems to them directly or through the student representatives who are members of the student council. All kinds of problems faced by them, in the teaching or administrative areas are addressed.

The grievances redressed during the last four years are as below :

- Some students who came forward with the problems regarding the teaching style of faculty members were given patient hearing, the teacher was consulted and the problem was solved.

- Some students complained about the fine imposed on account of shortage of lectures were excessive. Their complaint was verified through the teacher's attendance register and the grievance was redressed.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

⇨ Since our institution is an all women's college. There is no committee constituted for resolving issues pertaining to sexual harassment. Teachers

motivate students to handle any kind of harassment they face in the world outside, in an informal way.

5.1.2 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

⇨ Ragging is banned in the college. No instances of ragging have been reported in the institution. Since, it has been made mandatory by UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, our college has an Anti-Ragging Committee comprising of senior faculty members.

5.1.13 Enumerate the welfare schemes made available to students by the institution

⇨ There are no specific schemes available to students by the institution

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

⇨ The college has an active Alumni Association. It functions under the guidance of an Executive Committee comprising of the following :

Principal   -   Patron

Coordinator   -   Mrs. Ranjit Kaur

Team Members -   Mrs. Kamaljit

                                    Mrs Neha Sobti

                                    Miss Samita Pathak

5.2   Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

⇨ Given below is the percentage of students progressing to higher education or employment (for the last four batches) :

Student Progression	%age			
	2010-11	2011-12	2012-13	2013-14
UG to PG	Approx. 20%	Approx 25%	Approx 20%	Approx 20%
PG to M.Phil	-	-	-	-
PG to Ph.D.	-	-	-	-
Employed				
- Campus selection	-	-	-	-
- Other than campus recruitment	Approx 5%	Approx 10%	Approx 10%	Approx 15%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise / batch wise as stipulated by the university) Furnish programme wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city / district.

2010 - 11

Class	Appeared	Pass	Absent/ Cancel	Compart ment	Result Later	Failed	College %	Uni %	Merit	1st Division
B.Com I	13	10	-	02	-	01	92.30%	46.80	-	-
B.Com II	14	14	-	-	-	-	100%	58.56	-	-
B.Com III	07	06	-	01	-	-	100%	77.63	-	-
B.C.A. I	2	18	-	06	-	-	100%	47.49	-	01
B.C.A. II	13	13	-	-	-	-	100%	76.53	-	07
B.C.A. III	05	05	-	-	-	-	100%	90.66	-	01
B.A. I	169	58	07	59	01	51	69.82%	30.87	-	-
B.A. II	100	76	03	17	03	04	96%	63.99	-	-
B.A. III	127	102	06	11	12	02	98.42%	71.60	-	08
B.Sc. I	19	04	-	06	-	09	52.63%	48.92	-	01
B.Sc. II	20	17	-	03	-	-	100%	76.70	-	02
B.Sc. III	13	12	01	-	01	-	100%	73.51	-	02
DCA	13	6	-	7	-	-	100%	N.A.		6
PGDCA	12	12	-	-	-	-	100%	N.A.		12
Dip. In Cosmotology	22	21	-	-	-	1	95%	N.A.		21
P.G. Dip. In Cosmotology	13	13	-	-	-	-	100%	N.A.		13
Dip. In Stitching & Tailoring	11	11	-	-	-	-	100%	N.A.	1	11
P.G. Fashion Designing	10	10	-	-	-	-	100%	N.A.		10
M.A. I English	45	35	-	-	-	10	77.7%	N.A.		-
M.A. II English	30	28	-	-	-	2	93%	N.A.		1
M.A. I History	19	19	-	-	-	-	100%	N.A.		8
M.A. II History	5	5	-	-	-	-	100%	N.A.		3
M.A. I Punjabi	20	20	-	-	-	-	100%	N.A.	1	2
M.A. II Punjabi	6	6	-	-	-	-	100%	N.A.		1
M.Sc. I (C.S.) Sem 1	20	20	-	-	-	-	100%	N.A.		8
M.Sc. II (C.S.) Sem II	20	17	-	3	-	-	100%	N.A.		9
M.Sc. (C.S.) II	28	19	-	9	-	-	100%	N.A.		12

* **N.A. : Not Available.**

2011 - 12

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
B.Com I	19	17	01	02	-	-	100%	65.5%	-	05
B.Com II	11	09	-	02	-	-	100%	80.40%	-	-
B.Com III	13	13	01	-	-	-	100%	87.76%	-	-
B.C.A. I	15	10	4	05	-	-	100%	41.08%	-	04
B.C.A. II	24	24	-	-	-	-	100%	78.97%	-	7
B.C.A. III	14	14	-	-	-	-	100%	96%	-	5
B.A. I	130	83	10	33	03	11	91.53%	41.53%	-	2
B.A. II	98	898	06	10	-	-	100%	80.63%	-	3
B.A. III	108	104	06	04	01	-	100%	75.64%	-	9
B.Sc. I	20	17	-	02	-	01	95%	51.11%	-	-
B.Sc. II	09	09	-	-	-	-	100%	86.04%	-	3
B.Sc. III	20	20	-	-	-	-	100%	80.79%	-	3
DCA	17	10	-	05	-	02	88%	N.A.		10
PGDCA	14	14	-	-	-	-	100%	N.A.		14
Dip. In Cosmotology	17	15	-	2	-	-	100%	N.A.		15
P.G. Dip. In Cosmotology	13	13	-	-	-	-	100%	N.A.		13
Dip. In Stitching & Tailoring	11	11	-	-	-	-	100%	N.A.	1	11
P.G. Fashion Designing	06	06	-	-	-	-	100%	N.A.		6
M.A. I English Sem-1	32	13	-	20	-	-	100%	N.A.	1	1
M.A. II English Sem.-II	26	09	-	17	-	-	100%	51.83%	1	-
M.A. I History Sem.-I	06	06	-	-	-	-	100%	N.A.		4
M.A. II History Sem.-II	06	06	-	-	-	-	100%	N.A.		4
M.A. I Punjabi Sem.-I	15	10	-	5	-	-	100%	N.A.	1	-
M.A. II Punjabi Sem.-II	14	14	-	-	-	-	100%	N.A.		-
M.Sc. I (C.S.) Sem 1	08	05	-	3	-	-	100%	N.A.		2
M.Sc. II (C.S.) Sem II	11	11	-	-	-	-	100%	N.A.		5
M.Sc. (C.S.) Sem. III	19	19	-	-	-	-	100%	N.A.		12
M.Sc. (C.S.) Sem. IV	19	19	-	-	-	-	100%	N.A.		19
M.A. English 1st year	35	19	-	-	-	-	100%	N.A.		-
M.A. Pun.-II year	25	25	-	-	-	-	100%	N.A.		2
M.A. Hist. - II Year	20	18	-	-	-	-	100%	N.A.		-

2012 – 13 (Annual System

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
B.A. II	118	76	2	24	12	06	95%	N.A.		7
B.A. III	126	105	-	17	3	01	99.20%	N.A.		4
B.Sc. II	18	15	-	2	-	01	95.4%	N.A.		02
B.Sc. III	9	9	-	-	-	-	100%	N.A.		02
B.Com. II	19	07	-	07	-	05	73.68%	N.A.		-
B.Com.III	10	9	-	01	-	-	100%	N.A.		-
B.C.A. II	14	12	-	01	-	01	92.85%	N.A.		3
B.C.A. III	25	22	-	03	-	-	100%	N.A.		10
DCA	10	7	-	02	-	01	90%	N.A.		7
PGDCA	5	5	-	-	-	-	100%	N.A.		5
Dip. In Cosmotology	18	18	-	-	-	-	100%	N.A.		18
Dip. In Stitching & Tailoring	13	13	-	-	-	-	100%	N.A.		13
P.G. Dip. In Cosmotology	8	8						N.A.		8
P.G. Fashion Designing	4	4	-	-	-	-	100%	N.A.		4

Nov.-2012 (Semester System)

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
B.A. I Sem.	137	63	10	74	-	-	100%	N.A.		6
B.Sc. I Sem.	34	10	7	24	-	-	100%	N.A.		-
B.Com. I Sem	42	33	3	09	-	-	100%	N.A.		2
B.C.A. I Sem.	16	12	-	4	-	-	100%	N.A.		-
M.A. Eng. Sem. I	12	4	-	8	-	-	100%	N.A.		-
M.A. Eng. Sem. III	26	23	-	3	-	-	100%	N.A.		-
M.A. Pbi. Sem. I	19	19	-	-	-	-	100%	N.A.		13
M.A. Pbi. Sem.III	15	13	-	2	-	-	100%	N.A.		1
M.A. His. Sem. I	8	8	-	-	-	-	100%	N.A.		9
M.A. His. Sem. III	6	6	-	-	-	-	100%	N.A.		3
M.Sc.(C.S.) Sem.I	9	9	-	-	-	-	100%	N.A.		8
M.Sc.(C.S.)Sem.III	6	6	-	-	-	-	100%	N.A.		5

April 2013 (Semester System)

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
B.A. II Sem.	131	58	2	70	-	3	97.7%	N.A.		2
B.Sc. II Sem.	30	19	10	10	-	1	96.66%	N.A.		1
B.Com. II Sem	42	40	-	2	-	-	100%	N.A.		1
B.C.A. II Sem.	15	6	1	9	-	-	100%	N.A.		-
M.A. Eng. Sem. II	12	11	-	1	-	-	100%	N.A.		-
M.A. Eng. Sem. IV	22	21	-	1	-	-	100%	N.A.		1
M.A. Pbi. Sem. II	19	19	-	-	-	-	100%	N.A.		1
M.A. Pbi. Sem.IV	15	14	-	1	-	-	100%	N.A.		-
M.A. His. Sem. II	6	5	-	1	-	-	100%	N.A.		-
M.A. His. Sem. IV	6	6	-	-	-	-	100%	N.A.		4
M.Sc.(C.S.) Sem.II	9	9	-	-	-	-	100%	N.A.		1
M.Sc.(C.S.)Sem.IV	6	5	-	1	-	-	100%	N.A.		5

2013-14 (Annual System)

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
B.A. III	144	138	-	03	03	-	100%	N.A.		9
B.Sc. III	16	16	-	-	-	-	100%	N.A.		6
B.Com. III	14	14	-	-	-	-	100%	N.A.		1
B.C.A. III	14	14	-	-	-	-	100%	N.A.		4

2013 - 14 (Dec. 2013) Semester System

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
B.A. I Sem.	110	65	7	45	-	-	100%			9
B.A. III Sem.	121	55	-	59	07	-	100%			-
B.Sc. I Sem.	18	8	-	7	3	-	100%			-
B.Sc. III Sem.	27	07	-	20	-	-	100%			02
B.Com. I Sem.	36	31	-	5	-	-	100%			25
B.Com.III Sem.	43	25	-	18	-	-	100%			18
B.C.A. I Sem.	24	7	-	17	-	-	100%			-
B.C.A. III Sem.	14	11	-	03	-	-	100%			-

(May 2014)

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
B.A. II Sem.	114	70	-	29	15	-	100%			11
B.A. IV Sem.	112	91	09	21	-	-	100%			43
B.Sc. II Sem.	18	12	-	4	-	2	88.8%			01
B.Sc. IV Sem.	26	17	01	09	-	-	100%			-
B.Com. II Sem.	36	28	-	8	-	-	100%			05
B.Com.IV Sem.	40	37	3	3	-	-	100%			6
B.C.A. II Sem.	23	13	-	8	1	1	95.65%			-
B.C.A. IV Sem.	14	14	-	-	-	-	100%			13

N.A. : Not Available.

Dec 2013-14 (Semester System)

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
M.A. Eng. Sem. I	27	19	-	8	-	-	100%			-
M.A. Eng. Sem. III	14	11	-	3	-	-	100%			-
M.A. Pbi. Sem. I	24	21	-	3	-	-	100%			5
M.A. Pbi. Sem.III	19	16	-	3	-	-	100%			5
M.A. His. Sem. I	8	8	-	-	-	-	100%			7
M.A. His. Sem. III	6	6	-	-	-	-	100%			4
M.Sc.(C.S.) Sem.I	12	12	-	-	-	-	100%			7
M.Sc.(C.S.)Sem.III	9	9	-	-	-	-	100%			9
PGDCA Sem. I	11	11	-	-	-	-	100%			
PG Dip. In Cos. I	12	12	-	-	-	-	100%			12
PG Fashion Des. I	6	6	-	-	-	-	100%			6
DCA Sem.I	15	9	-	6	-	-	100%			7
Dip. In cos. I	16	16	-	-	-	-	100%			16
Dip. In Stitching I	16	16	-	-	-	-	100%			16

May 2013-14 (Semester system)

Class	Appeared	Pass	Absent / Cancel	Compartment	Result Later	Failed	College %	Uni %	Merit	1st Division
M.A. Eng. Sem. II	24	21	-	3	-	-	100%			-
M.A. Eng. Sem. IV	14	9	-	5	-	-	100%			-
M.A. Pbi. Sem. II	23	23	-	-	-	-	100%			12
M.A. Pbi. Sem.IV	17	12	-	5	-	-	100%			5
M.A. His. Sem. II	89	8	-	-	-	-	100%			6
M.A. His. Sem. IV	4	4	-	-	-	-	100%			1
M.Sc.(C.S.) Sem.II	10	10	-	-	-	-	100%			7
M.Sc.(C.S.)Sem.IV	9	6	-	3	-	-	100%			5
PGDCA Sem.II	11	11	-	-	-	-	100%			-
PG Dip. In Cos. II	12	12	-	-	-	-	100%			12
PG Fashion Des.- II	6	6	-	-	-	-	100%			6
DCA Sem.II	11	9	-	2	-	-	100%			6
Dip. In cos. II	16	16	-	-	-	-	100%			16
Dip. In Stitching II	15	15	-	-	-	-	100%			15

N.A. : Not Available.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment ?

⇨   The institution encourages the students towards successful completion of their courses and progression to higher level of education. The college takes the following steps for the same :

- The condition of 75% lecture attendance is relaxed in the case of working / married women in order to encourage them.

- Courses like Diploma in Stitching & Tailoring, PGDFD, Diploma in Cosmetology and Post graduate Diploma in Cosmetology are offered which mould the personality of individuals

- Remedial classes are arranged.

- Merit concessions are given to outstanding achievers.

- Peer – learning is encouraged to help the students clear their exams.

- Sociology is offered in the curriculum of B.A. which sensitizes the students to the needs of the community.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

⇨   The following special support is provided to the students who are at risk of failure and drop out.

- Remedial coaching is arranged and peer-learning is encouraged to help the academically weak students.

- Fee concession is offered to the students to minimize the drop-out rate and encourage them to pursue their studies.

- Personal counseling is provided by teachers to encourage the students and reduce drop-out rate.

- The condition of 75% lecture attendance is relaxed in the case of married / working women in order to encourage them to pursue their studies.

5.3   Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extra curricular activities available to students. Provide details of participation and program calendar.

- The students participate in Essay Writing, Paper Reading, Quiz Competitions, Mock – Tests, Collage – Making, Poster making competitions.

- The institution organizes talent – hunt competition in which students showcase their talents. They participate in various cultural programmes like 'Tiyan', 'Women' Day' and take part in activities like Giddha, Bhangra, Skits, Shabad Gayan etc.

- The college has well groomed teams of Kabaddi, Football and Tug-of-war. The college offers coaching and facilities for students who participate in sports.

5.3.2 Furnish the details of major student achievements in co-curricular, extra curricular and cultural activities at different levels : University / State / Zonal / National / International etc. for the previous four years.

2009 – 2010

Year	Achievement
26-08-2009 to 19-09-2009	Our college team got third position in "Cross Country" competition held at Guru Nanak Dev University, Amritsar
18-09-2009 to 19-09-2009	Our college team got second position in "Tug –Of- War" competition held at Guru Nanak Dev University, Amritsar
27-10-2009 to 29-10-2009	Our college team got first position under B-Division Category in "Inter College Kabaddi" competition held at Guru Nanak Dev University, Amritsar
08-12-2009 to 01-12-2009	Student of our college Baljit Kaur of B.A.-I got first position in Long Jump and other student Priyanka got third position in Shot-put under A & B – Division Category in "Athletic" competition held at Guru Nanak Dev University, Amritsar

2010-2011

Year	Achievement
November 2010	Student of our college Kulwinder Kaur of B.A.-I got third position in "Cross Country" competition held at Guru Nanak Dev University, Amritsar
30-11-2010 to 03-12-2010	Our college team got third position under B-Division category in "Football" competition held at Guru Nanak Dev University, Amritsar
18-08-2010	Our college team performed well in "Tug-of-War" competition held at Guru Nanak Dev University, Amritsar.

2011-2012

Year	Achievement
November 2011	Our college team got first position under B-Division category in "Kabaddi" competition held at Guru Nanak Dev University, Amritsar
December 2011	Our college team got third position in "Cross country" competition held at Guru Nanak Dev University, Amritsar
September 2011	Our college team got third position in "Football" held at Guru Nanak Dev University, Amritsar

2012-2013

Year	Achievement
21-09-2012	Our college team got third position in "Cross Country" competition held at Guru Nanak Dev University, Amritsar
15-11-2012 to 17-11-2012	Our college team got first position under B-Division Category in "Kabaddi" competition held at Guru Nanak Dev University, Amritsar
21-01-2013 to 23-01-2013	Our college team got second position under B-Division Category in "Football" competition held at Guru Nanak Dev University, Amritsar

2013-2014

Year	Achievement
13-08-2014 to 14-08-2014	Our college team performed well in "Tug-Of-War" competition held at Guru Nanak Dev University, Amritsar
10-10-2014 to 12-10-2014	Our college team performed well in "Kabaddi" competition held at Guru Nanak Dev University, Amritsar
22-09-2014 to 24-09-2014	Student of our college Manisha of B.A.-I performed well in "Athletic" competition held at Guru Nanak Dev University, Amritsar
15-12-2014 to 17-12-2014	Our college team got third position under B-Division Category in "Football" competition held at Guru Nanak Dev University, Amritsar

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

⇨ Yes, the college has the effective mechanism to seek and use data and feedback from its graduates and employers to improve the growth of the institution. The college collects the feedback orally and through suggestion box. The feedback is discussed by the college development council which consists of the principal, Heads of Departments and senior faculty members.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazines and other material? List the publications / materials brought out by the students during the previous four academic sessions.

⇨ The institution publishes a magazine 'Supnehar' every year. It is an ideal platform for students to realize their creative potential and hone their writing skills. The students' contributions include poems, stories, articles that reflect

their ideas and aspirations. All the sections of 'Supnehar' have teacher as well as student editors on the editorial board to share the responsibility of editing the magazine.

5.3.4 Does the college have a Student Council or any similar body ? Give details on its selection, constitution, activities and funding.

⇨ The institution has a Student Council functioning under the patronage of he Principal, Incharge of Student Council and Student President of student council.

- **Selection and Constitution :** The members of the student council are the elected class representatives, who in turn choose the secretary and president of the Student Council. It is ensured that all the members of the student council are disciplined and regular students.

- **Major activities of the Student Council :**

  → Members of student council create a link between administration and students.

  → They help in organizing functions like Talent Hunt, Welcome Party and Farewell Party.

  → They help in maintaining discipline and cleanliness in the institution.

  → Members of the student council bring forward the grievances of the students to the notice of the authorities.

- **Funding :**

  Most of the financial requirements of the student council are met by the college.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

⇨ The various academic and administrative bodies that have student representatives on them are as follows :

- **Student Council :** This is the main student body that helps in smooth running of the college. Students are involved in many activities eg. Organizing functions, maintaining discipline and cleanliness.

- **Editorial Board :** Every section of the college magazine 'Supnehar' has a student editor who assists the teacher-editor in editing the college magazine.

- **Library Committee :** The library committee has a number of student volunteers who help in library, ensure security and discipline in the library.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution

⇨ The institution networks and collaborates with the Alumni and former faculty of the institution through Alumni Association and Alumni Meets. The association contributes in the form of suggestions, feedback and donations.

CRITERION VI : GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1   Institutional Vision and Leadership

6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future etc. ?

⇨   The college strongly believes in the empowerment of women through education. The courses are need-based which help in preparing women for self-employment as well as for various government and non-government jobs. The vision and mission of the college is reflected through curriculum which can be described as follows :

<u>Vision</u>

- Becoming aware of the future trends and moulding one's personality accordingly through innovation and insight.

- Setting new standards through planning and effort

<u>Mission</u>

- To provide quality education to women thus blending modernity and tradition.

- To provide a well balanced futuristic teaching learning environment.

- To empower women so that they can fulfill the role of nation builders.

- To promote and revive Indian tradition through various learned discourses.

Objectives

- Providing a range of activities to inculcate social, moral and ethical values.

- Preparing the students to adapt to the needs of society so that they can contribute to the progress of the nation and compete with their counterparts at the global level.

- Managing college resources efficiently for better functioning of the institution.

- Preparing students as excellent human resources by grooming and cultivating their overall personality so that they become ideal citizens to contribute to the social milieu.

- Renewing the college resources in order to meet the global and national demands.

The mission, vision and objectives of the college are conveyed to the students and staff in the following ways :

- On all the academic functions, Principal of the college acquaints the audience with the mission and vision of the college

- Awareness about vision and mission of the college is imparted through staff meetings, morning assembly and student council meetings.

- Vision and Mission of the college is also conveyed through college prospectus.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans ?

⇨

- The local Managing Committee looks after the affairs of the college and makes efforts to create healthy environment for growth as per national standards.

- The Principal, being head of the institution, is progressive and dynamic in working.

- The faculty follows the guidelines of the management and the principal and work on the details of the policy and achieve set goals.

6.1.3 What is the involvement of the leadership in ensuring :

- **The policy statements and action plans for fulfillment of the stated mission.**

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.**

- **Interaction with stakeholders.**

- **Proper support for policy and planning through need analysis, research inputs and consultations with stakeholders.**

- **Reinforcing the culture of excellence.**

- **Champion organizational change**

⇨

→ The policy statement and other action plans for fulfillment of the stated mission :

- In the beginning of the academic session, the head of the institution gives instructions to the faculty regarding new programmes and goals to be achieved.

- The vision and mission of the college is communicated to the students.

- Principal ensures transparency in the working of college and helps various committees to run smoothly in a democratic way.

- Principal acts as co-ordinator between the various departments, internal and external bodies and helps for better working of the college.

→ Formulation of action plans for all operation and incorporation of the same into the institutional strategic plan.

- The action plans are designed by keeping in mind all the thrust areas. The cultural events are planned and executed as per college rules.

→ Introduction with stakeholders

The stakeholders are students, parents, local community, industry, governments and non government bodies, the college deals with. The students interact daily with teachers of the college. The parents are invited to college when the need arises. The society gives feedback in informal manners.

→ Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders. The workshops, conferences, net surfing are taken in the policy and planning of the institutional programmes.

→ Reinforcing the culture of excellence. The minute detail of each and every programme are taken into account to ensure excellence.

→ Champion organizational change

- The reputation of the college speaks about the organizational change. Leadership understands that the people in their organization do the work, change behaviors, and , ultimately make the change happen. They see that their role is to make the change meaningful and easier to accept.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

⇨ All the plans and policies are framed in consultation with the IQAC and other committees. The implementation of these policies is done after reviews given by senior faculty members. These policies are implemented by the staff members and students are involved.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

⇨ The Principal and staff meetings are held from time to time. Through open discussions major policies are discussed. The management also interact with staff members on functions held in the college and listens to the views of the staff.

6.1.6 How does the college groom leadership at various levels?

⇨ The college sends its staff members to the orientation courses, to other colleges and universities. The students are also sent to participate in the inter-college competitions held in other colleges.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

⇨ The college has formulated various clubs, societies, committees which work independently and chalk out programmes in consultation with faculty members. This helps students to bring out their internal qualities.

6.1.8 Does the college promote a culture of participative management ? If 'Yes' indicate the levels of participative management.

HIERARCHICAL MODEL OF COLLEGE ADMINISTRATION

```
                    ┌─────────────────────┐
                    │  College Managing   │
                    │     Committee       │
                    └─────────────────────┘
                              │
                              ▼
                    ┌─────────────────────┐
                    │     Principal       │
                    └─────────────────────┘
              ┌───────────────┼───────────────┐
              ▼               ▼               ▼
      ┌─────────────┐ ┌─────────────┐ ┌─────────────┐
      │  Teaching   │ │Non – Teaching│ │  Librarian  │
      │    Staff    │ │    Staff     │ │             │
      └─────────────┘ └─────────────┘ └─────────────┘
              │               │               │
              ▼               ▼               ▼
      ┌─────────────┐ ┌─────────────┐ ┌─────────────┐
      │  Head  of   │ │   Office    │ │  Restorer   │
      │ Departments │ │ Supervisor  │ │             │
      └─────────────┘ └─────────────┘ └─────────────┘
              │               │               │
              ▼        ┌──────┴──────┐        │
      ┌─────────────┐  ▼             ▼        ▼
      │   Faculty   │┌───────┐  ┌───────┐ ┌───────┐
      │   Members   ││ Clerks│  │ Peons │ │ Peon  │
      └─────────────┘└───────┘  └───────┘ └───────┘
              │
              ▼
      ┌─────────────┐
      │   Student   │
      │   Council   │
      └─────────────┘
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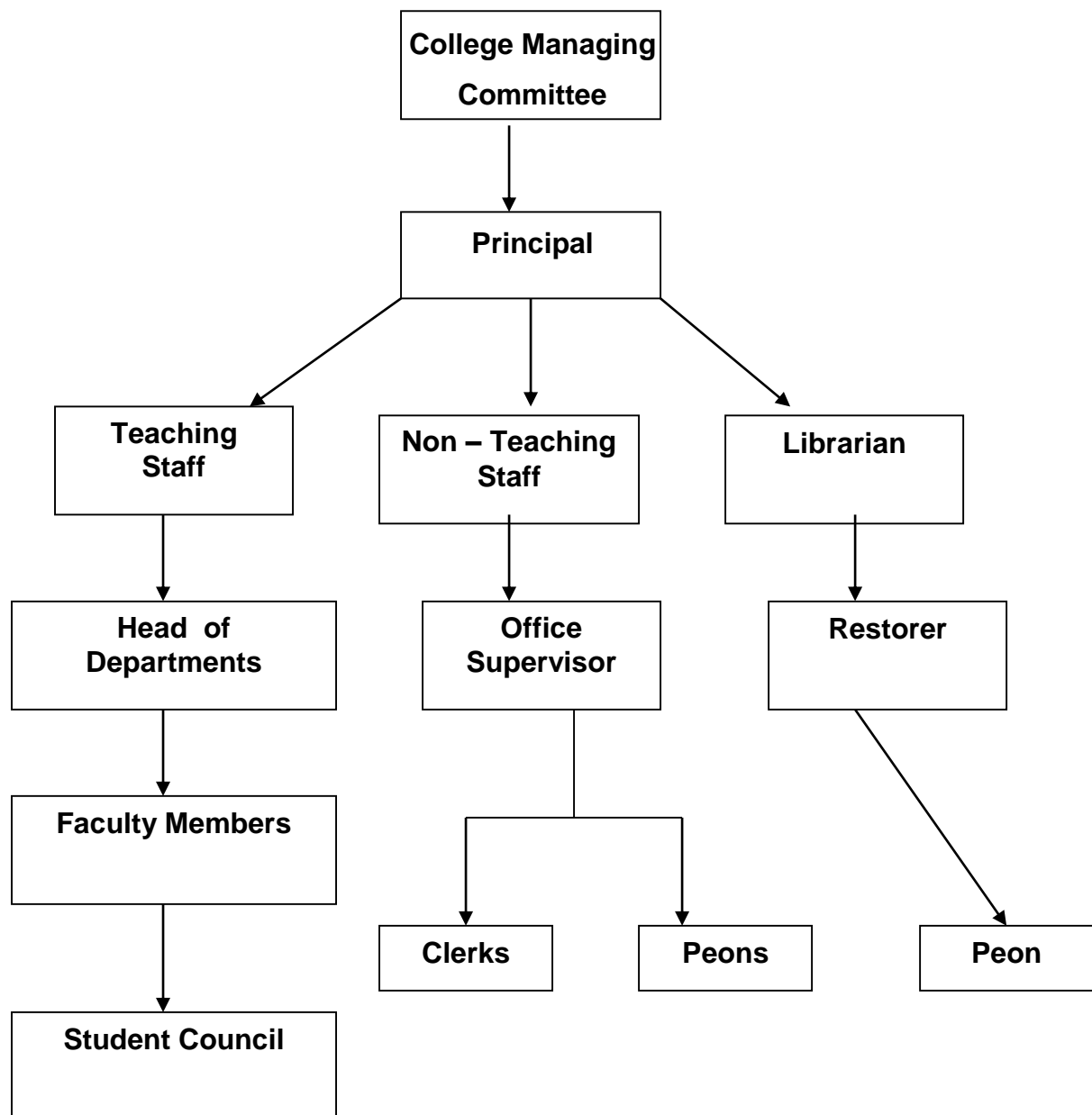
6.2   Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

⇨ The aim of the institution is to give the nation, quality human beings. The girls are groomed to face ever changing world. The students are helped in bringing out their inner self.

The students performance in academic and extra curricular activities are reviewed and if needed changes are incorporated.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

⇨ The various schemes provided by UGC, State Government, DPI are studied and implemented. The expert faculty members are invited to give their views. These schemes are implemented by the individual teachers in specific areas.

6.2.3 Describe the internal organizational structure and decision making processes.

⇨ The Principal and faculty members frame policies of the college together keeping in mind the needs of the students. The responsibilities are distributed among teachers. The progress of work is monitored by the head of the institute and the conveners.

The college provides freedom to innovate and plan its perspectives of development. The code of conduct is implemented to bring harmony and unity.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following :

- **Teaching & Learning**

- **Research & Development**

- **Community engagement**

- **Human resource management**

- **Industry interaction**

⇨

→ **Teaching and learning**

- The overall performance of the students is reviewed at the end of each semester. The slow learners and advanced learners are recognized and advanced coaching classes and remedial coaching classes are conducted.

- The students who perform well are appreciated through fee-concessions, free books and prizes.

- The self-appraisal forms are filled by faculty every year. These are used to review their performance.

- Use of audio-visual aids for teaching purpose is promoted.

→ **Research and development**

The College encourages faculty members to participate in National and International conferences, seminars and workshops.

→ **Community Engagement**

The NCC, NSS, Youth Club help to develop strong relationships with the community. These components help in awareness of society by organizing camps like medical camps, blood donation camps, cleanliness etc.

→ **Human Resource Management**

The students and faculty members are watched closely and care is taken to keep them at comfort level though it is ensured that code of conduct is followed strictly.

→ **Industry Interaction**

Department of Commerce takes students for industrial visits which help them in industrial awareness and changing trends in technology.

6.2.5 How does the Head of the Institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

⇨ The principal plans, implements and monitors all the programmes in the college. She keeps in touch with the management. The meetings with staff, management, parents are held regularly. It is ensured that the working of college is transparent and democratic. Necessary measures are taken to implement discipline in the college.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

⇨

- The outstanding performers are appreciated by the management and the principal.

- In the beginning of the academic session the orientation program is conducted by the principal.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolution.

⇨

- 16 July 2014

    o Replacement of old windows and white washing / painting.

    o Partition of canteen hall (as a student center)

- 4th July 2014

    o Appointment of assistant professors in Department of Commerce.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'Yes' what are the efforts made by the institution in obtaining autonomy?

⇨ No, such provision does not exist at present.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively ? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

⇨ The grievance redressal cell is formed which addresses problems of the students. The solutions to the problems are found after discussion with the principal and the senior faculty members.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

⇨ Nil

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'Yes' what was the outcome and response of the institution to such an effort?

⇨ Yes, the institution takes regular feedback from students, through Student Council, oral discussions, tutorial groups etc. The convener of student council discusses this feedback with the principal and other faculty members. The feedback from outgoing students is also obtained and utilized for betterment of the institute.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

⇨ The college promotes staff friendly atmosphere. The college provides duty leave, TA & DA to faculty members who attend seminars, conferences etc.

The teaching and non-teaching staff is permitted to join state level unions.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform ?

⇨ The institution tries its best for faculty empowerment. The faculty members are allowed to attend orientation courses, seminars and conferences. Various awareness programs are organized at college level like legal rights, traffic rules etc.

The skill oriented programmes have been framed to give computer training at college campus.

The self appraisal forms are filled by teachers and are reviewed by the authority.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal

⇨ The Institution uses self appraisal method and evaluation by students to evaluate the staff. The self appraisal forms are reviewed by the authority. This helps faculty members to strengthen their abilities and remove their weaknesses. It helps to direct their energies in the right direction.

- The adhoc / contract staff is given appropriate raise in their salaries.

- Class IV employees are also evaluated on the quality of service provided by them.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

⇨   The annual performance of the staff is reviewed and decisions are made on the retention of the faculty on temporary basis and upgradation of their salary.

- The self appraisal forms are reviewed and are intimated to stakeholders in writing.

6.3.5   What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

⇨

- Faculty members are insured against accidental medical emergency.

- The Institution provides staff-friendly environment.

- The contributory Provident Fund scheme is adopted.

- The retired employees are given gratuity cheques on time without delay.

- In case of emergency the financial help is given to the staff members.

- Lectures on legal matters, health issues are conducted by the college regularly to create awareness among staff members.

6.3.6   What are the measures taken by the Institution for attracting and retaining eminent faculty ?

⇨   The college pays as per UGC rules and the State Government to the deserving candidates. The faculty appointed on ad-hoc basis are retained for coming sessions and assured job security.

6.4   Financial Management and Resource Mobilization

6.4.1   What is the institutional mechanism to monitor effective and efficient use of available financial resources?

⇨ The effective and efficient use of available financial resources is ensured through financial auditing. Income/Expenditure are closely monitored by the accounts branch. The grants are applied from UGC for building, computers, equipments etc. the UGC committee frames the strategies for expenditure of grants.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

⇨

- Internal audit is conducted by the chartered accountant who conducts auditing regularly. It has been completed in last financial year 2013-14

- External auditing is done annually and the last was completed in July 2012-13

6.4.3 What are the major sources of institutional receipts / funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund / corpus available with Institutions, if any.

⇨ The major sources of institutional receipts / funding are :

- 95% salary grants from DPI

- Various grant schemes from UGC

- The fee charged from the students

- The donation given by donors and Managing Committee.

Audited Income and Expenditure

2010-2011
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR
ENDING ON 31.03.11

Previous year 31-3-2010	Expenditure	Current year 31-3-2011	Previous year 31-3-2010	Income	Current year 31-3-2011
	OPENING STOCK			FEES/SALES	
	PURCHASE OF PAPER		16967238	OTHER INCOME	17877891
	PURCHASE			INCOME OF EXCEPTIONAL NATURE	
	PUBLICATION OF STUDENT			CLOSING STOCK	
	WORLD AND HARITAGE			MISC. INCOME	
	PRINTING OF LIBRARY BOOKS		1661334.95	DEFICIT TRANSFERRED TO INCOME AND EXPENDITURE MAIN A/C	3191458.05
	PURCHASE OF AUDIO CD				
	PRINTING OF TEXT BOOKS				
	PACKING AND FORWARDING				
	OTHERS				
	ESTABLISHMENT		18628572.95		21069349.05
	ADMINSTRATION CHARGES				
	RENT RATED AND TEXES				
	UTILTIES				
	COMMUNICATION EXPENSES				
	TRAVLING AND CONVEYANCE		59254.0		139602.0
	WELFARE,ENTERTAINMENT AND OTHER RECREATIONAL ACTIVITIES		12877.0		15349.0
	STATIONARY AND SUPPLIERS		101602.0		63353.0
	MEMBERSHIP AND SUBSCRICTION				

	ADVERTISEMENT		34271.0		36688.0
	INSURANCE				
	VEHICLE MAINT. CHARGES				
	MAINTENANCE EXPENSES				
	INTEREST PAID ON LOANS				
	LEGAL PROFESSIONAL HOUSE KEEPING & AGENCY SUPPORT				
	AUDIT FEES		63675.00		61750.00
	ASSISTANCE DEPRECIATION				
	OTHER EXPENSES				
	EXPENSES OF EXCEPTIONAL NATURE				
	PRIOR PERIOD EXPENSES DEFERRED REVENUE				
	EXPENDITURE WRITTEN OFF				
	SURPLUS TRANSFERRED TO INCOME AND EXPENDITURE APPROPRIATION ACCTS				

2011-2012
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDING
ON 31-3-2012

PREVIOUS YEAR	EXPENDITURE	Current Year	PREVIOUS YEAR	INCOME	CURRENT YEAR
	OPENING STOCK			FEE/SALES	
	PURCHASE OF PAPER		17877891	OTHER INCOME,IN COME OF	15545909.00

				EXCEPTIONAL NATURE	
	PURCHASE PUBLICATION OF STUDENT				
	WORLD AND HERITAGE		3191458.05	CLOSING STOCK TRANSFERRED OF INCOME &EXPENDITURE	4221799.09
	PRINTING OF LIBRARY BOOKS			APPROPRIATION	
	PURCHASE OF AUDIO CD				
	PRINTING OF TEXT BOOKS				
	PACKING & FORWARDING OTHERS				
	ESTABLISHMENT		21069349.05		19767708.09
	ADMINISTRATION CHARGES				
	RENT RATES & TAXAS				
	UTILITIES				
	COMMUNICATION EXPENSES				
	CONVEYANCE		139602.00		105141.00
	WELFARE,ENTERTAINMENT & OTHER RECREATIONAL ACTIVITIES		15349.00		
	STATIONARY & SUPPLIER		63353.00		117057.00
	MEMBERSHIP & SUBSCRIPTION				
	ADVERTISEMENTS		36688.00		62318.00
	INSURANCE				
	VEHICLE MAINT. CHARGES				
	MAINTENANCE EXPENSES				
	INTEREST PAID ON LOANS HOUSE KEEPING & AGENCY				

	SUPPORT				
	AUDIT FEES		61750.00		75250.00
	ASSISTANCE DEPRECIATION				
	OTHER EXPENSES				
	EXPENSES OF EXCEPTIONAL NATURE				
	PRIOR PERIOD EXPENSES DEFERRED REVENUE				
	EXPENDITURE WRITTEN OFF				
	SURPLUS TRANSFFERED TO INCOME & EXPENDITUREAPPROPRIATION ACCTS				

2012-2013
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR
ENDING ON 31-3-13

PREVIOUS YEAR 31-3-2012	EXPENDITURE	CURRENT YEAR 31-3-13	PREVIOUS YEAR 31-3-2012	INCOME	CURRENT YEAR 31-3-13
	OPENING STOCK			FEE/SALES	

	PURCHASE OF PAPER		15545909.00	OTHER INCOME,INCOME OF EXCEPTIONAL	37234424.50
	PURCHASE PUBLICATION OF STUDENT			NATURE	
	WORLD AND HERITAGE			CLOSING STOCK TRANSFERRED OF INCOME &EXPENDITURE	
	PRINTING OF LIBRARY BOOKS		4221799.09	APPROPRIATION	564808.65
	PURCHASE OF AUDIO CD				
	PRINTING OF TEXT BOOKS				
	PACKING AND FORWARDING				
	OTHERS				
	ESTABILISHMENT		19767708.09		42882633.15
	ADMINISTRATION CHARGES				
	RENT RATES & TAXES				
	UTILITIES				
	COMMUNICATION EXPENSES				
	TRAVELLING & CONVEYANCE		10514.00		330486.00
	WELFARE ENTERTAINMENT & OTHER RECREATIONAL ACTIVITIES		-		128843.00
	STATIONARY & SUPPLIERS		117057.00		140898.00
	MEMEBERSHIP & SUBSCRIPTION				

	ADVERTISEME NTS		62318.00		106025.00
	INSURANCE				
	VEHICLEMAIN T CHARGES				
	MAINTAINANC E EXPENSES				
	INTEREST PAID ON LOANS				
	LEGAL PROFESSIONA L HOUSE KEEPING & AGENCY SUPPORT				
	AUDIT FEES		75250.00		781400.00
	AUDIT DEPRECIATIO N				
	OTHER EXPENSES				
	EXPENSES OF EXCEPTIONAL NATURE				
	PRIOR PERIOD EXPENSES DEFERRED REVENUE				
	EXPENDITURE WRIITEN OFF				
	SURPLUS TRANSFERRED TO INCOME EXPENDITURE APPROPRIATI ON ACCTS				

2013-14
INCOME & EXPENDITURE ACCOUNTS FOR THE YEAR
ENDING ON 31.03.14

PREVIOUS YEAR 31.03.2013	EXPENDITURE	CURRENT YEAR 31.03.2014	PREVIOUS YEAR 31.03.2013	INCOME	CURRENT YEAR 31.03.2014
	OPENING STOCK		37234424.0 0	FEES /SALES	2449781.50

	PURCHASE OF PAPER			OTHER INCOME	
	PURCHASE		4507000.00	INCOME OF EXCEPTION AL NATURE	
	PUBLICATION OF STUDENT			CLOSING STOCK	
	WORLD AND HERITAGE			MISC.INCO ME	
	PRINTING OF LIBERARY BOOKS			DEFICIT TRANSFERR ED TO INCOME & EXPENDITU RE	2127398.71
	PURCHASE OF AUDIO CD				
	PRINTING OF TEXT BOOKS				
	PACKING & FORWARDING				
	OTHERS				
	ESTABLISHMEN T		42882633.1 5		4577180.21
	ADMINISTRATI ON CHARGES				
	RENT RATES & TAXES				
	UTILITIES				
	COMMUNICATI ON EXPENSES				
	Travelling & conveyance		330486		216896
	Welfare,entertain ment and other recreational activities		128843		38291
	Stationary and Suppliers		140898		98724
	Membership and subscription				
	Advertisements		106025		111320
	Insurance				
	Vehicle maintenance charges				
	Maintenance expenses				

	Interest paid on loans				
	Legal professional house-keeping & agency support				
	Audit fees		81400		109500
	Assistance				
	Depreciation				
	Other expenses(Ann-D)				
	Expenses of Exceptional nature				
	Prior period expenses				
	Deffered revenue expenditure written off surplus transferred to income & expenditure appropriation accts				

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

⇨ College Administration along with faculty members continuously pursues political leaders as well as the philanthropists of the city for the fund raising. The funds have been used for the purpose they were attained.

6.5   Internal Quality Assurance System (IQAS)

6.5.1 Internal Qualify Assurance Cell (IQAC)

a)   Has the Institution established an Internal Quality Assurance Cell (IQAC)? If 'yes' what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes

⇨ Yes, the college has established the IQAC. It contributes in planning, executing major academic and extra-curricular activities. It keeps a critical eye on functioning of all the clubs and committees.

b) **How many decisions of the IQAC have been approved by the Management / authorities for implementation and how many of them were actually implemented?**

⇨ The management / authorities have approved almost all the decisions of the IQAC. The following decisions were taken by the IQAC and approved :

- To renovate toilets

- To make student center for students

- To install Public Address System

c) **Does the IQAC have external members on its committee ? If so, mention any significant contribution made by them.**

⇨ Yes, the IQAC Committee consists of the external members on its committee. These members play an important role in the development activities of the college.

d) **How do students and alumni contribute to the effective functioning of the IQAC?**

⇨ The student Council gives its suggestions to the IQAC from time to time. They help to improve teaching – learning process, examination system, library, canteen services etc. The prominent members of the alumni remain in touch with the college and participate in the college functions.

e) **How does the IQAC communicate and engage staff from different constituents of the institution?**

⇨ The IQAC is formulated of faculty members. In the execution of the plans, the staff members and the students are involved.

6.5.2 **Does the institution have an integrated framework or Quality assurance of the academic and administrative activities ? If 'yes' give details on its operationalisation.**

⇨ The institution has framed various committees which ensure quality assurance. The guidelines are :

- To create congenial atmosphere

- To improve teaching learning standards.

- To set code of conduct

- To maintain discipline and the spirit of healthy competition.

- To give infrastructural and financial support.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures ? If 'yes', give details enumerating its impact.

⇨ The computer training is given to the staff members.

- The workshops are held by various departments to train the staff.

- The doubts and queries are cleared immediately.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions ? If 'yes' how are the outcomes used to improve the institutional activities ?

⇨

- The progress and performance of the students is reviewed from the results of the house tests and university exams.

- The library committee monitors the smooth working of the library.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies / regulatory authorities?

⇨ The internal quality is maintained with the help of IQAC. The college follows all the university, UGC guidelines to maintain standard of education. The changes and modifications are done if needed.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

⇨ The teaching learning process is reviewed by :

1) **Feedback from the students :** feedback given by student council, suggestions in the suggestion box are reviewed and implemented accordingly.

2) **Review of Results :** The house tests, mock tests are held to review the performance of the students and the necessary changes are done.

3) **Feedback from Alumni :** The suggestions from members of alumni help to improve the quality of teaching learning process.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders ?

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

⇨ Orientation programmes are held for students and faculty members at the beginning of the session. The external stakeholders are communicated through prospectus, publications, advertisements in local newspapers and TV Channels.

CRITERIA VII : INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

⇨ No, the institute does not conduct a Green Audit of its campus.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- Energy conservation

- Use of renewable energy

- Water harvesting

- Check dam construction

- Efforts for Carbon neutrality

- Plantation

- Hazardous waste management

- e-waste management

⇨ The college takes following initiatives to make the campus eco-friendly :

→ **Energy Conservation**

Following measures have been taken to save energy :

- Lights are switched off immediately when not required.

- All transformers are disconnected and isolated from the wall outlet receptacles at the end of a working day.

- Electronic equipments and gadgets are shut-off during non working hours.

- Unit setting for all ACs are at 22 – 24^{O}c

- Members of student council and faculty have been deputed to check the wastage of electrical energy by ensuring that fans should not run in unoccupied classrooms or laboratories.

- Compact fluorescent lamps have already been installed.

- Computers, printers, copiers etc. which are not in use are closed down and disconnected at the end of a day.

→ **Use of renewable energy**

- No

→ **Water harvesting :**

- Rain water in the playground and lawns percolates through the soil.

- Waste drinking water is used to water lawns.

→ **Check dam construction :**

- No

→ **Efforts for Carbon Neutrality**

- No

→ **Plantation**

- There are various medicinal plants in the college campus, trees like Neem, Gullar, Bill, Kronda have been raised. Infact, the sprawling campus is quite timbered.

- Flower bearing plants are raised to beautify the campus.

- Fruit bearing trees like Jamun, Mango and Lemon, shrubs and herbs have been planted.

→ **Hazardous waste management**

- No

→ **e-waste management**

- **No**

7.2   Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

⇨   Innovations introduced during the last four years which have created a positive impact on the functioning of the college :

- Customed softwares have been developed and are being used for the efficient functioning of the General Office and Accounts Office. These softwares have made it easy for the offices to maintain their records.

- Faculty members are encouraged to participate in seminars, conferences and workshops.

- Students have been allocated a separate reading room in the library where they can carry their own books to study.

7.3   Best Practices

7.3.1 Elaborate on any two best practices in the given format at page No. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college

Good Practice # 1

Title of the practice : Sensitizing the people of the area and students about various social issues and making them aware to safeguard our cultural heritage.

Goal : The college is very keen to cater to diverse needs of the society. Students' energy is directed towards activities which instill in them a responsibility towards society and a spirit of coordination. Students feel a sense of accomplishment when they participate in activities of NSS, NCC, Youth Club and Guru Gobind Singh Study Circle.

Context : The aim of the college is to equip the students with global competencies, making them academic achievers as well as socially aware citizens. Students participate in lectures, seminars and discussions which mould their personalities and they work to eradicate the social evils like female foeticide, dowry, corruption and drug addiction etc.

The Practice : NSS camps are held during vacations. Students take part in activities like tree plantation, cleanliness drive, adult education. They are advised to refrain from social evils like drugs, female foeticide, corruption, dowry and pollution. An interactive session about legal rights was organized in association with Suvidha Centre's which made the students aware about the rights of women. Sh. S.R. Sarao & (Session Judge) was the main speaker on the occasion. A drama 'Ishq Remix' was staged in the college during session 2013-2014. This play highlighted the changing cultural values of our area. This play was highly appreciated by our students. A drug de-addiction seminar was organized in association with 'Saanjh Kendra' of Banga. The focus was on menace of drug addiction in society and students were advised to refrain from such evils.

Evidence of Success : Students share the responsibility of making these events successful, which is a sign of the success of such activities. These events make a major impact on their personalities and they can relate to the rich cultural heritage of the state and community at large.

Problems encountered and Resources Required : It is not easy to have adequate financial support. The institution has to make extra efforts to seek help from NGOs, individuals, political leaders and other agencies.

Good Practice # 2

Title of Practice : Holiday workshops and seminars

Goal of Practice : Students and faculty should be aware of the latest trends in their respective fields. They should know about the latest developments and achievements. Eminent personalities from all walks of life are invited to deliver lectures and interact with faculty and students.

The Context : The institute caters to the needs of the girl students of a semi-urban area. There are many social as well as financial constraints which are faced by them. In order to equip the students with global competencies, so that they could meet with the demands of changing scenario. Guest lectures and workshops are organized.

The Practice : Resource persons from various institutions are invited. Arrangements are made for the same. Students are informed about the event. In the case of workshops, students are given outlay of the subject area which is going to be dealt in the workshop.

Various workshops and seminars organized in last four years are given below:

Departments	Activities
Department of English	**I.**Employment Generation training programme was organized by Department of English. Mrs Bedi and Miss Ramanpreet Kaur were the resource persons. **II**. S.Balbir Sahni delivered a lecture on the rules of grammar. **III.** English Department organized a Yoga camp for students and people of the area. Swami Sampoornanand (Yoga guru) gave training and told about the benefits of yoga. **IV.**Remedial classes for the weak students were organized. **V.**Department of English organized a paper reading competition on 14th September 2013. .
Department of Punjabi	**I** .A Lecture -cum- demonstration on Naturopathy was given by Sh. Sham Lal **II.**A seminar on legal awareness was organized. Distt. Session Judge of SBS Nagar S.R.Sarao was the chief guest.Senior Judge Mr.Sachdeva, D.P.R.O Mr Bali & J.D Jain also attented the function. **III**. Kishan Partap Singh delivered a lecture. **IV**. Dr. Rajneesh Bahadur (D.A.V College Jalandhar) delivered a lecture.
Department of Computer Science	**I**. Back end Database Software test **II.**Seminar on 'Current Trends in I.T'by Dr.Gurwinder Singh **III**.Presentation on I.T **IV**. Lecture by Mr.R.S. Salaria on 'Programming Skills'

Department of Economics & Commerce	I.Lecture on 'Role and Problems of Industrial Development in India' by Mr. Anil Malhotra. II. Organized a workshop on Tally
Department of Cosmetology	I. Make up of participants of FANATASY 2011 II. Students orgnised Mehndi stalls on Teez & Karwa Chauth III Students of Cosmetology attended one day workshop at Phagwara. IV. Hobby Classes were held during Summer Break
Department of Home Science	I. Lecture on "Cooking Oil" II. Workshop on "Tie & Dye, Screen & Block Printing" III. Workshop on "Block & Stencil Printing, Tie & Dye" IV. Workshop on "Hand & Screen Painting"
Department of Fashion Designing, Stitching & Tailoring	I. P.G diploma in garment Construction , Fashion Designing and Diploma in Stitching & Tailoring organized an industrial visit to "Kuddu Knit Fabrics" Samrala Road, Ludhiana II. Exhibition by P.G Diploma in Fashion designing & Garment Construction and one year diploma in Stitching & Tailoring III Workshop on Tie & Dye, Screen Printing and Block Printing IV. Exhibition of Dresses

Evidence of Success: Students and faculty wholeheartedly participate in these workshops and seminars. They are made aware of the future prospects of the latest trends in their respective fields which helps in shaping their research interests.

Problems encountered and Resources Required :

- The institution relies on grants from government agencies – UGC and DPI. When grants are delayed, the system does not work smoothly.

- This college is located in a semi-urban area where research resources are limited.

    Inspite of the problems, College Managing Committee and Principal are very keen about holding such workshops and seminars and they provide every kind of support for the same. Faculty and students are encouraged to participate and benefit from such events held in the institution.

The Executive Summary

Guru Nanak College for Women, Charan Kanwal, Banga is a womens' college which facilitates the eradication of female illiteracy in this area. Since 1969, this institution is committed to serve the society, the parents and the girls for their bright future and good career prospects. Our students are serving the nation as teachers, college lecture, bank employees and are also settled abroad. The college is affiliated to Guru Nanak Dev University, Amritsar. Our college is a leading institution in the field of women education. Women empowerment is the motto of our institute, which reflects in the hierarchy of the institute. Our honoured President of the College Managing Committee ,Mrs. Jaswant Kaur, our erudite Secretary of the College Managing Committee, Mrs. Surinder Kaur Dhami, Member of the College Managing Committee, Mrs. Kamaljit Kaur are symbols of women power who work tirelessly for the development of the institution. The College is in the able hands of Dr. Kanwaljit Kaur, who is deftly leading the institute towards greater heights. The lesson of women empowerment is not only preached but practised by these dignified, courageous and able ladies.

The college has a very large number of students who belong to communities declared as religious minority by the Government of India. Financial funding of the institute is grant-in-aid received from the state government and UGC. Various self-financed courses run by college also add to the financial resources of the institute. The UGC recognized this institute in Nov., 1970 under Section (2f) and 12(B). After its establishment, the college was affiliated to Punjab University, Chandigarh and the same came within the ambit of Guru Nanak Dev University on 12 June 1971. The college is located on the Jalandhar – Chandigarh main highway and the campus is spread over 20,234,282 sq. mtrs.

The college has an auditorium where various curricular and extra-curricular activities are organized. The college has football, volleyball, basket ball, and kabaddi grounds. Some of the indoor games and recreational activities are also offered. Students have been provided with a common room

where they can sit during their free lectures. The principal of the institution is provided with in-campus residential facility along with provision of accommodation for some of the faculty members and class-IV employees. Students are provided with first aid facility and the services of a well qualified and experienced Dr. Rashmi Rawal.

The college provides the facility of photocopy & phone to the students in the campus. Services of a private bus contractor are offered to students.

The college offers various courses including : B.A., B.Com., B.C.A., B.Sc. (Economics), M.A. (English, Punjabi, History), M.Sc. (Computer Science), PGDCA, DCA, Diploma in S & T, PGDFD, PG Diploma in cosmetology and Diploma in Cosmetology. Nine of these courses are self financed. There are 11 departments in the college offering 14 courses under semester system.

There are a total number of 23 teaching and 12 non teaching posts sanctioned by UGC / University and the State Government, out of which 12 and 4 are lying vacant in teaching and non-teaching respectively. In addition to these regular posts, a total of 25 teachers are engaged on adhoc / part time basis to meet the academic requirements of the institute as the recruitment against the sanctioned grant-in-aid posts is banned by the state government since 2004.

Among faculty members 2 are Ph.D and 3 are UGC NET qualified, and 6 are M.Phil. During session 2014-2015, 723 have been enrolled in various courses. The students drop out rate for UG and for PG was 6.42% during the session 2013-2014.

The unit cost of education was Rs. 32799.34 per student for the session 2013-2014. The college doesn't offer any course through distance education mode. There were 256 working days in the session 2013-2014 of which teaching days were 166(excluding examination days)

Internal quality Assurance Cell (IQAC) was established on 19-4-2014. The college has a clear cut objective of empowering the women, preparing them for academic, social and financial excellence. The institution works for the emotional maturity of its students so that they can become rational and sensitive citizens of the nation. Various co-curricular activities offered in the college inculcate the values like truthfulness, honesty, sincerity and integrity in the students.

Time table for various courses is framed in a way to provide required number of lectures to all the subjects as specified in the university calendar. Heads of various departments assign the workload to the teachers according to their area of expertise. The institute ensures the appointment of qualified and competent teachers for effective delivery of the curriculum. Various orientation courses, refresher courses and workshops offered by Academic Staff Colleges of the Universities keep the teachers aware of the latest trends in their respective fields. Eminent scholars who are invited to deliver lectures also enrich the faculty and students with their knowledge. The institute also networks with other colleges of the area which are affiliated to the same university. Faculty from these institutes is deputed to conduct various practical and theoretical examinations. A number of faculty members are members of various academic bodies of the university, who represent the institute in the designing of the syllabi. All the degrees and diplomas offered in the college have their syllabi designed by the affiliating university.

The institute analyses the attainment of stated objectives through house and university examinations after every semester. All the courses offered by the college are approved by the Academic Council of the affiliating University. A wide variety of courses in major academic streams are offered at the UG and PG level which cater to the requirement of local youth. The core subjects at the UG level are: General English, General Punjabi and Environmental Studies. The students can choose from the optional subjects eg : History, Political Science, Economics, Mathematics, Physical Education, Hindi, Functional Punjabi, Elective Punjabi, Elective English, Sociology and Computer Science, Quantitative Techniques and Home Science. In addition to

these courses commerce and computer streams are also offered at UG level. At the PG level M.A. in (English, Punjabi and History) and M.Sc. (Computer Science) are offered. Various diplomas and PG diplomas are also offered. Courses are in modular form and exams are held jointly. The students at the time of admission can choose the subjects according to their interests. They are allowed to switch courses / subjects within 15 days of the admission according to the norms of the affiliating university. The institution offers B.Com., BCA, M.Sc. (Computer Science), Diploma in S&T, Diploma in Cosmetology, and DCA which are self financed courses. Faculty for the self financed are recruited in two ways : regular and temporary basis. Teachers recruited on regular basis are given salary according to the norms and those who are recruited on temporary basis are paid on consolidated basis.

Students are offered various extra curricular activities through NSS, NCC, Youth Club and Guru Gobind Singh Study Circle. These societies organize extension lectures, quiz contests, medical camps, religious functions, and tree plantaion drives in the campus and its adjoining areas throughout the year. Students are encouraged to participate in field of sports. Details regarding their participation and achievement have been included in the SSR.

College collects the feedback in formal as well as informal way, which is used to improve the teaching – learning experience of the students. lectures by eminent personalities also help to guide students to choose their respective courses and make them aware of the latest trends in the job market. Career and counseling cell also helps to educate them about various job opportunities. Feedback is sought from the outgoing students, alumni, parents and the employers. Alumni of the college provide valuable guidance by expressing their experiences of the job market. Their suggestions are recorded and analyzed. Parents also actively participate in the college activities and give their suggestions.

College Managing Committee works wholeheartedly for the upliftment of the institution. Various academic, curricular and institutional issues are discussed in the meetings of the College Managing Committee.

The College has its IQAC. This cell consists of the eminent personalities of the area. Meetings of the IQAC are held and suggestions and feedback is utilized for further improvement.

The feedback from the various channels is conveyed to the university. The curriculum of most of the courses is designed by university and the college does not have the authority to change the syllabus, but the suggestions regarding the syllabi are conveyed by Principal and faculty members in the meetings of various Boards / Committees of the affiliating university.

Information regarding various subjects and courses offered by the college is advertised through newspapers, pamphlets, website of the institution and personal contact with students. Advertisement through local television channels, through the cable operator and banners is also done.

Admission Committee of the college helps the students at the time of admission. Students seeking admission and fulfilling the eligibility conditions are never refused as the seats for general courses like B.A./B.Sc. etc. allotted to the college are unlimited. For other courses, where there is a constraint on the number of seats, the admission is mainly based on the first come-first serve basis.

In case of students seeking admission simultaneously, one with higher merit is preferred. Highest and lowest percentage of marks obtained in qualifying examination has been given on page No. 33 of SSR.

Differently abled students are given due consideration. Their classes are arranged on the ground floor and special ramps for the easy movement have been constructed. Academically weak students are given special coaching. The college organizes various extension activities to sensitize the youth as well as the faculty members regarding burning issues like soil erosion, environment pollution, water table depletion and social evils like female foeticide, dowry system etc.

Class tests, house tests etc. help to analyze the academic performance of the students. Students who are found at the risk of drop out are given special attention. Weak students are motivated to interact freely in the class about their academic problems.

IQAC contributes towards improving the teaching learning process by finding out the problem areas in the system. It comes up with valuable suggestions to provide solutions for the same. Academic calendar is prepared each year to ensure requisite number of working days and workload of the teachers. Exam schedule and other important events are planned well in advance.

The institution tries to provide the students a congenial environment for their overall development as ideal citizens. Facilities like computer, Internet, LCD Projectors, OHPs and smart boards are available in the college and faculty has unrestricted access to these.

The institute motivates the faculty member to participate in seminars, workshops, orientation courses and refresher courses in various colleges and universities.

The institute monitors and evaluates the quality of teaching – learning through feedback of the students. students evaluation of teachers is recorded and is conveyed to the concerned teacher by the principal. The performance of the student's in house exams also serves as an indicator of the quality of teaching. Suggestions from students are welcome and they can use the suggestion boxes which have been provided in the general office and library. Students are adequately acquainted in time about all the activities through tutorials. Their performance in the house exams is conveyed to them in the class room. Analysis of the result of the university exams is prepared in summative form and scrutinized by the principal. Results are used as an indicator for both the teachers as well as students in terms of achievement of learning objectives and planning. The corrective measures are taken based on it.

For the overall development of the students NCC and NSS units along with various committees have been established in the institute. The college has a 'Punjab Ghar' which represents the Punjabi Culture. Various articles like 'Pakhi', 'Charkha', 'Manja', 'Dholki' have been collected and preserved. It is a labor of love which helps the students to be aware of their cultural heritage. Students are motivated to participate in social activities and play an active role in the betterment of society through NSS, NCC, Youth Club and other committees.

Eminent personalities from every walk of life are invited on all the major functions of the college. Donors and contributors are honoured at the various functions for their efforts.

A number of lectures and seminars were organized by various departments. The details of which have been mentioned in the SSR.

Through all these activities, the institution is trying its best to achieve its goals such as spreading women education, creating the spirit of hard work, inculcating moral and religious values and personality development.The institute is rooted firmly in the belief that no society can thrive if it excludes half the population of globe, namely women, from the onward march of progress. College with its vision of empowering women through the light of knowledge has been serving generations. The young women educated in the college go out with a purpose to contribute to the society by doing justice to their profession, building ideal families and moulding a new generation with values. The quest for excellence is still leading the institution in its onward journey.

Evaluative Report of the Departments

1. Name of the department: **Department of Commerce**
2. Year of Establishment: **April 2005**
3. Names of programs/Courses offered (UG, PG ,M.Phil. ,Ph.D. , Integrated Masters, Integrated Ph.D. etc.): **B.Com**
4. Names of Interdisciplinary courses and the departments/Units involved: **Nil**
5. Annual/semester/choice based credit system(Program wise): **Semester**
6. Participation of the departments in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities , industries, foreign institutions etc: **Nil**
8. Details of courses/programs discontinued(if any) with reasons: **Nil**
9. Number of teaching posts

	Sanctioned	**Filled**
Professors	-	-
Associate professors	-	-
Asst. Professors	03	02 (Management Post)
Asst. Professors (Adhoc)		01

10. Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Kamaljit Kaur	M.Com,NET	Asst.Professor		5 Years	
Kimti Harish	M.Com,NET	Asst.Professor		5 Years	
Kuldeep Kaur	M.Com	Asst.Professor		1 Years	

11. List of senior visiting faculty:
   - Dr. Swinder Singh (Guru Nanak College, Phagwara)

- Dr .Karamjit Kaur (ASSM College Regional Campus GNDU, Mukandpur)
- Dr. Sanjan Walia(Kamla Nehru College, Phagwara)
- Mrs .Kamaldeep Kaur (S.N College, Banga)

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **33%**

13. Student-Teacher Ratio(Programme wise):

Programme	Ratio
B.Com	**1:31**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG/.Net: **PG:1 NET:2**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST – FIST, UGC, DBT, ICSSR etc. and total grants received.: **Nil**

18. Research centre/Facility recognition by the university: **Nil**
19. Publications:
   * Publication per faculty: **Nil**
   * Number of papers published in peer reviewed journals (National/ International) by faculty and students: **Nil**
   * Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.)**: Nil**
   * Monographs: **Nil**
   * Chapter in Books: **Nil**
   * Books edited: **Nil**
   * Books with ISBN/ ISSN numbers with details of publishers: **Nil**
   * Citation index: **Nil**
   * SNIP: **Nil**
   * SJR: **Nil**
   * Impact factor: **Nil**
   * H-Index: **Nil**
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in
a) National committees b) International committees c) Editorial Board: **Nil**
22. Student Projects
   a) Percentage of students who have done in- house projects including inter departmental program: **Nil**
   b) Percentage of students placed for projects in organizations outside the institution i.e. in   Research laboratories /Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists / visitors to the department:**Nil**
25. Seminars /Conferences/Workshops organized & the source of funding
 a) National: **Nil**
 b) International: **Nil**

26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.Com-I	**36**	**36**		**36**	**100%**
B.Com-II	**43**	**43**		**43**	**100%**
B.Com-III	**14**	**14**		**14**	**100%**

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
B.Com-I	**100%**		
B.Com-II	**100%**		
B.Com-III	**100%**		

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil services ,Defense services, etc? **: Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	**90%**
PG to M.Phil	-
PG to PhD Ph.D to Post –Doctoral	-
Employed - Campus -Other than campus recruitment	-
Entrepreneurship/Self employment	-

30. Details of infrastructural facilities
a) Library: **Centralized college library**
 b) Internet facility for Staff & Students: **In Computer Labs**
 c) Class rooms with ICT facility: **Nil**
 d) Laboratories: **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies. : **B.Com-I (17), B.Com –III(19) : 36**

32. Details on student enrichment programs (special lectures/**workshop**/seminar)with external experts:

1 Organised a workshop on Tally

2 Lecture on "Role and Problems of Industrial Development in India" by Mr. Anil Malhotra.

33. Teaching methods adopted to improve student learning: **Group Discussion, Lecture**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

I. Trip to Naina Devi Temple and Anandpur Sahib

II. Fresher Party.

III. Inter class Quiz Competition

IV. Trip to "Golden Temple" Amritsar

V. Essay Writing competition.

VI. Contribution to "J & K Relief Fund"

VII. Trip to "Wonderland Amusement Park" Jalandhar

VIII. Lohri Celebration

IX. Quiz competition

X. Contribution to J & K Relief Fund'

XI. Visit to JCT mill Phagwara.

35. SWOC analysis of the department and Future plans

Strengths

Well established infrastructure, accounting lab

Weakness

Most of the students belong to rural area, so the language barrier poses a problem.

Opportunities

Jobs in banking sector, management, CAs.

Challenges

- Competition from other colleges.
- Educate all the girls of area.

1. Name of the department: **Department of Computer Science**

2. Year of Establishment: **1999**

3.Names of programs/Courses offered (UG, PG ,M.Phil. ,Ph.D. , Integrated Masters, Integrated Ph.D. etc.) : **UG -(B.C.A.,B.SC.,B.A) PG- (M.Sc(C.Sc)) Diploma-PGDCA,DCA**

4.Names of Interdisciplinary courses and the departments/Units involved: **Nil**

5.Annual/semester/choice based credit system(Program wise)**: Semester**

6.Participation of the departments in the courses offered by other departments:

   Department of Fashion Designing & Stitching, Department of Punjabi, Department of Commerce.

7. Courses in collaboration with other universities, industries, foreign institutions etc.: **Nil**

8. Details of courses/programs discontinued(if any) with reasons: **Nil**

9. Number of teaching posts

	Sanctioned	**Filled**
Professors	**Nil**	**Nil**
Associate professors	**Nil**	**Nil**
Asst. Professors	**2**	**1(Management Post)**
Asst. Professors (Adhoc)		**8**

10. Faculty profile with name, qualification, designation, specialization
(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs.Sandeep Kaur	M.I.T, M.Phil	Asst.Profesor	Programming Using C/C++	12	
Ms.Samita pathak	MSc(C.Sc), MCA	Asst.Profesor	Photoshop	7	

Mrs.Neha Sobti	MSc(C.Sc), M.Tech	Asst.Profesor	Database	6	
Ms.Rajinder kaur	M.Sc(C.Sc)	Asst.Profesor	Scripting Language	6	
Ms.Varinder Kaur	M.Sc(C.Sc), MCA	Asst.Profesor	Database	4	
Mrs.Preeti	MCA	Asst.Profesor	Programming Languages	3	
Ms.Aditi	MCA	Asst.Profesor	Website Development	3	
Ms.Ranjit Kaur	MCA	Asst.Profesor	Programming language	3	
Ms.Mandeep Kaur	MSc	Asst.Profesor	Database	1	

11.List of senior visiting faculty:
▪ Dr. Gurvinder Singh(GNDU, Amritsar)
▪ Mr. R.S. Salaria (Ryat Bahra, Hoshiarpur)
▪ Dr. Parminer Kaur (GNDU, Amritsar)
▪ Mr. Sukhminder Bawa(ASSM College, GNDU Regional Campus, Mukandpur)

12..Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Lecture delivered 91.4% ,practical classes 88.9%**
13..Student-Teacher Ratio(Programme wise):

Programme	Ratio
B.C.A	**1:6**
MSc(C.Sc)	**1:3**
PGDCA	**1:4**
DCA	**1:9**

14..Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15.Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG: **M.Phil:1, PG:8**

16..Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17..Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received: **Nil**

18.   Research centre/Facility recognition by the university: **Nil**

19.   Publications:

   * Publication per faculty:

- **Mrs. Neha Sobti - 2**

  * Number of papers published in peer reviewed journals (National/ International) by **Faculty** and students **1- National**
                                     1-International

* Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.)

* Monographs: **Nil**

* Chapter in Books: **Nil**

* Books edited: **Nil**

* Books with ISBN/ ISSN numbers with details of publishers: **3 Books**

- Internet and Scripting languages: ISBN 978-81-7072-160-4.

- Aspect of E-Commerce: ISBN 978-81-7072-095-8.

- E-Commerce and its applications: ISBN 978-81-7072-142-0.

* Citation index: **Nil**

* SNIP: **Nil**

* SJR: **Nil**

* Impact factor: **Nil**

* H-Index: **Nil**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees b) International committees c) Editorial Boards:

Mrs. Sandeep Kaur, Member , Board of Studies GNDU Asr. from 2010 till 2014 .

Mrs. Sandeep Kaur, Staff Editor, College Magazine.

22. Student Projects

   a) Percentage of students who have done in- house projects including inter departmental program: **12 Projects (B.C.A and MSc(C.Sc)**

   b) Percentage of students placed for projects in organizations outside the institution i.e.
   in   Research laboratories /Industry/ other agencies: **Nil**

23.Awards/Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars /Conferences/Workshops organized & the source of funding

a) National: **Nil**

b) International: **Nil**

26. Student profile programme /course wise:

Name of the Course/Programme	Applications Received	Selected	Enrolled	Pass Percentage

(refer question no.4)			*M	*F		
M.Sc-II	**9**	**9**			**9**	**100%**
M.Sc-I	**10**	**10**			**10**	**100%**
B.C.A –III	**14**	**14**			**14**	**100%**
B.C.A-II	**14**	**14**			**14**	**100%**
B.C.A-I	**26**	**26**			**26**	**100%**
P.G.D.C.A	**14**	**14**			**14**	**100%**
D.C.A	**16**	**16**			**16**	**100%**
B.A/B.Sc-III	**44**	**44**			**44**	**100%**
B.A/B.Sc-II	**48**	**48**			**48**	**100%**
B.A/B.Sc-I	**62**	**62**			**62**	**100%**

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
MSc(C.Sc)-II	**100%**	**-**	**-**
MSc(C.Sc)-I	**100%**	**-**	**-**
B.C.A –III	**100%**	**-**	**-**
B.C.A-II	**100%**	**-**	**-**
B.C.A-I	**96.14%**	**3.86%**	**-**
P.G.D.C.A	**100%**	**-**	**-**
D.C.A	**100%**	**-**	**-**
B.A/B.Sc-III	**100%**	**-**	**-**
B.A/B.Sc-II	**100%**	**-**	**-**
B.A/B.Sc-I	**100%**	**-**	**-**

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE,Civil services ,Defense services,etc.?: **1 Preetpal kaur**

29. Student progression

Student progression	Against % enrolled
UG to PG	**22%(9+3+10)**
PG to M.Phil	**0%**
PG to PhD Ph.D to Post –Doctoral	**0%**
- Employed - Campus - Other than campus recruitment	**60%**
Entrepreneurship/Self employment	**20%**

30. Details of infrastructural facilities
  a) Library: **Centralised Library**
 b) Internet facility for Staff & Students: **30**
c) Class rooms with ICT facility: **1**
d) Laboratories: **3**
31. Number of students receiving financial assistance from college, university, government or other agencies: **91**
32. Details on student enrichment programs (Special lectures/workshop/seminar) with external experts**:**
1 Back end Database software test
2 Seminar on "Information Technology" by Dr. Gurvinder Singh.
3 Lecture by Mr. R.S. Salaria on "Programming Skills".
33. Teaching methods adopted to improve student learning:
    Powerpoint presentations, demonstrations in laboratories, seminars, paper presentations,
    chalk-board method
34. Participation in Institutional Social Responsibility (ISR) and Extension activities.
I. Issued books to needy students
II. Paper presenation on " Current Trends in IT."
III. Students participated in Intercollege Competition at Kamla Nehru Phagwara and K.M.V college Jalandhar.
IV.Verbal Reasoning Test Competition
V Trip to Chandigarh.
VI. Collage Making Competition
VII.Celebrated Teachers Day
VIII. Trip to Amritsar
IX. Organised Quiz Competition.
X. Lecture on Career Counseling
XI. Basant Celebration
XII. Contribution to J & K Relief Fund
XIII Mock Test.
XIV. Social Activity (Tree Plantation).
XV. Teej Celebration.
XVI. Project Model Making.

35. SWOC analysis of the department and Future plans
    Strengths:
- The dedicated and sincere faculty ready to help.
- The private classes given to students for extra knowledge
- Remedial Coaching classes to slow learners
- Extra working hours of the department.
- Helpful in all technical fields like online admission form submission, results, Download, Syllabus etc.
- Helps office staff, teaching staff and students.

    Weakness:

- The fall of number of students in Post Graduate department due to change in eligibility condition

Opportunities:

- Helps students to gain basic and advanced knowledge in computers which is need of the hour.
- The project development helps students to gain practical knowledge and helps to explore their skills.

Challenges:

- To convince students to join Post Graduate Courses offers in the College.
- To Cope-up with ever changing technology and soft wares
- To make students understand basic logical and programming skills.

Future Plans:

- To introduce new courses
- To apply for Computers Application in Undergraduate classes
- To suggest changes in Post Graduate curriculum.

1..Name of the department: **Department of Cosmetology**

 2.Year of Establishment**: 2005**

3.Names of programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D. etc.): **Diploma in Cosmetology, PG Diploma in Cosmetology**

4.Names of Interdisciplinary courses and the departments/Units involved: **Nil**

5.Annual/semester/choice based credit system(Program wise): **Semester**

6.Participation of the departments in the courses offered by other departments: **Nil**

7. Courses in collaboration with other universities , industries, foreign institutions etc.:

Nil

8. Details of courses/programs discontinued(if any) with reasons: **Nil**

9. Number of teaching posts

	Sanctioned	**Filled**
Professors		
Associate professors		
Asst. Professors	**1**	**1(Adhoc)**

10.Faculty profile with name, qualification, designation, specialization (D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Rajwant Kaur	**PG Diploma in Cosmetology**	**Asst.Professor**	**-**	**1 Year**	**Nil**

11.List of senior visiting faculty: **Nil**

12.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **100%**

13.Student-Teacher Ratio(Programme wise):

Programme	Ratio
Diploma in Cosmetology	**1:19**
PG Diploma in Cosmetology	**1:12**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled**: Nil**

15.Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG: **PG Diploma in Cosmetology**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17.Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received: **Nil**

18. Research centre/Facility recognition by the university: **Nil**
19. Publications:
      * Publication per faculty: **Nil**
      * Number of papers published in peer reviewed journals (National/ International) by faculty and students: **Nil**
   *   Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.)**: Nil**
   *   Monographs: **Nil**
   *   Chapter in Books: **Nil**
   *   Books edited:**Nil**
   *   Books with ISBN/ ISSN numbers with details of publishers: **Nil**
   *   Citation index: **Nil**
   *   SNIP: **Nil**
   *   SJR: **Nil**
   *   Impact factor: **Nil**
   *   H-Index: **Nil**
20. Areas of consultancy and income generated: **Beauty Parlor**
21. Faculty as members in
a) National committees b) International committees c) Editorial Boards:**Nil**
22. Student Projects
    a) Percentage of students who have done in- house projects including inter departmental program: **Makeup of students during function 100%.**
   b) Percentage of students placed for projects in organizations outside the institution i.e.
   in   Research laboratories /Industry/ other agencies: **10%**
23. Awards/Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists / visitors to the department:**Nil**
25. Seminars /Conferences/Workshops organized & the source of funding
   a) National: **Nil**
   b) International**: Nil**
26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
Diploma in Cosmetology	**19**	**19**		**19**	**100%**
PG diploma in Cosmetology	**12**	**12**		**12**	**100%**

*M=Male *F=Female
27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
Diploma in Cosmetology	**100%**		
PG diploma in Cosmetology	**100%**		

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE, Civil services ,Defense services, etc.?: **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	**-**
PG to M.Phil	**-**
PG to PhD Ph.D to Post –Doctoral	**-**
Employed - Campus Selection - Other than campus recruitment	**-**
Entrepreneurship/Self employment	**Self employed 100%**

30. Details of infrastructural facilities
 a) Library: **Centralized college library**
 b) Internet facility for Staff & Students: **Computer Labs.**
 c) Class rooms with ICT facility: **Nil**
 d) Laboratories: **2**
31. Number of students receiving financial assistance from college, university, government or other agencies: **Nil**
32. Details on student enrichment programs (special lectures/workshop/seminar) with external experts: **Students attended one day workshop at Phagwara.**
33. Teaching methods adopted to improve student learning: **Demonstration**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities**:**
I. Inauguration of the new block of Cosmetology.
II. Mehndi, Bridal make-up, Hair style, Tattoo competition
III. Makeup of participants of fashion show & cultural programme" FANATASY" in 2011
IV. Recreational Tour to Wonder Land & Haveli, Jalandhar.
V. Cosmetology Students organised Mehndi stalls on Teez & Karwa Chauth.
VI Hobby classes were held during summer break.

35. SWOC analysis of the department and Future plans
Strengths: They can set up their own parlor. They get a chance to enhance their creativity.
Weakness: Lack of modern machines. Lack of funds.
Opportunities: Students can become independent.
Challenges: Competition given by private centers in the city.

1. Name of the department: **Department of Economics**

2. Year of Establishment: **1969**

3. Names of programs/Courses offered (UG, PG, M.Phil., Ph.D. , Integrated Masters, Integrated Ph.D. etc.): **UG: B.A, B.Sc (Eco)**

4. Names of Interdisciplinary courses and the departments/Units involved: **Nil**

5. Annual/semester/choice based credit system(Program wise): **Semester**

6. Participation of the departments in the courses offered by other departments: **Department of Commerce.**

7. Courses in collaboration with other universities, industries, foreign institutions etc.: **Nil**

8. Details of courses/programs discontinued(if any) with reasons: **Nil**

9. Number of teaching posts

	Sanctioned	**Filled**
Professors		
Associate professors	-	-
Asst. Professors	1	1
Asst. Professors (Adhoc)	-	2(full time) 1(part time)

10. Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Inderjit Kaur	**M.A., M.Phil**	**Associate Professor**	**(Micro Economics)**	**32 years**	
Rajinder Kaur	**M.A.(Eco)**	**Asst.Professor**		**1 Year**	
Amritjeet Kaur	**M.Sc.(Maths)**	**Asst.Professor**		**1Year**	
Sharanjeet Kaur	**M.Sc.(Maths)**	**Asst.Professor**		**6 months**	

11. List of senior visiting faculty:
   - Mr. Avtar Singh Rekhi, (Doaba College, Jalandhar)
   - Mrs. Indu Bhatt (K.M.V. , Jalandhar)

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **70%**

13. Student-Teacher Ratio(Programme wise):

Programme	Ratio
BA	**1:6**
BSc (Eco)	**1:16**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG.: **M.Phil:1 PG:**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received: **Nil**

18. Research centre/Facility recognition by the university: **Nil**
19. Publications:
    * Publication per faculty: **Nil**

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* Number of papers published in peer reviewed journals (National/ International) by faculty and students: **Nil**
  * Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.)
  * Monographs: **Nil**
  * Chapter in Books: **Nil**
  * Books edited: **Nil**
  * Books with ISBN/ ISSN numbers with details of publishers: **Nil**
  * Citation index: **Nil**
  * SNIP: **Nil**
  * SJR: **Nil**
  * Impact factor: **Nil**
  * H-Index: **Nil**

20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in
a) National committees b) International committees c) Editorial Boards: **Nil**
22. Student Projects
   a) Percentage of students who have done in- house projects including inter departmental programme: **Nil**
   b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories /Industry/ other agencies: **Nil**
23. Awards/Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists / visitors to the department: **Nil**
25. Seminars /Conferences/Workshops organized & the source of funding
 a) National: **Nil**
 b) International: **Nil**
26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.A.I	**05**	**05**		**05**	**100%**
B.A.II	**03**	**03**		**03**	**100%**
B.A.III	**14**	**14**		**14**	**100%**
B.Sc.I(Eco)	**18**	**18**		**18**	**100%**
B.Sc.II(Eco)	**28**	**28**		**28**	**100%**
B.Sc.III(Eco)	**18**	**18**		**18**	**100%**

*M=Male *F=Female
27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
B.A.I	**100%**		
B.A.II	**100%**		
B.A.III	**100%**		
B.Sc.I(Eco)	**100%**		

B.Sc.II(Eco)	100%		
B.Sc.III(Eco)	100%		

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE,Civil services ,Defense services,etc.?: **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	**50%**
PG to M.Phil	**Nil**
PG to PhD Ph.D to Post –Doctoral	**Nil**
Employed - Campus - Other than campus recruitment	**Nil**
Employed - Campus - Other than campus recruitment	**Nil**
Entrepreneurship/Self employment	**Nil**

30. Details of infrastructural facilities
 a) Library : **Centralised college library**
 b) Internet facility for Staff & Students: **Computer Labs**
 c) Class rooms with ICT facility: **Nil**
 d) Laboratories: **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies.**: 49**

32. Details on student enrichment programmes(special lectures/workshop/seminar)with external experts:

- Lecture on "Role and Problems of Industrial Development in India" by Mr. Anil Malhotra.

33. Teaching methods adopted to improve student learning: **Lecture Method,GD,Questioning**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**:**
I. Trip to Naina Devi Temple and Anandpur Sahib
II. Fresher Party.
III. Inter class Quiz Competition
IV. Trip to "Golden Temple" Amritsar
V. Essay Writing competition.
VI. Contribution to "J & K Relief Fund"
VII. Trip to "Wonderland Amusement Park" Jalandhar
VIII. Lohri Celebration
IX. Quiz competition
X. Contribution to J & K Relief Fund'

XI. Visit to JCT mill Phagwara

35. SWOC analysis of the department and Future plans

Strengths:

Co-operative & positive attitude of college authorities ,staff and students ,easy access to library and internet, cordial atmosphere in the department and college, work culture, financial assistance and moral support in every activity is the inner strength of the department.

Weakness:

Since College is situated in semi-urban area, so 90% students are from rural background and their education is mainly from Govt. school students find it difficult to cope up with the changing Scenario of the colleges. Due to poor transportation facilities they reach late in the college.

Opportunities:

Hence, Eco is the backbone of all social sciences, so they have bright job prospects. They can find jobs in various areas like banking, insurance, education & MNCs. They can start their own business by calculating opportunity cost of various low-paid job offers.

Challenges: Adhoc temporary nature of teaching staff, increasing competition, lack of job opportunities posses a hindrance in their learning process .College is situated in the Doaba Region and foreign green pastures allure the students which diminishes students' interest in studies.

1. Name of the department: **Department of English**
2. Year of Establishment : **1969**
3. Names of programs/Courses offered (UG, PG , M.Phil. ,Ph.D. , Integrated Masters, Integrated Ph.D. etc.):

   UG: B.A (General English, English Elective), B.Sc(General English), B.Com (General English),B.C.A(Communication Skills)

   PG: M.A(English)
4. Names of Interdisciplinary courses and the departments/Units involved: **Nil**
5. Annual/**semester**/choice based credit system(Program wise): **Semester**
6. Participation of the departments in the courses offered by other departments:

   Department of Computer Science:Communication Skills (B.C.A),

   Department of Commerce: General English (B.Com)

   Department of Economics: General English (B.Sc Economics)
7. Courses in collaboration with other universities , industries, foreign institutions etc: **Nil**
8. Details of courses/programs discontinued(if any) with reasons: **Nil**
9. Number of teaching posts

	Sanctioned	Filled
Professors		
Associate professors		
Asst. Professors	**3**	**1**
Asst. Professors(Adhoc)		**4 (full time)** **1 (part Time)**

10.Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Meenu Bhola	**B.Sc,B.Ed,M.A(English) M.Phil(English) UGC NET**	**Associate.Professor in English**	**English fiction**	**11**	**-**
Shikha Sharma	**M.A,B.Ed**	**Asst.Professor**	**-**	**5**	**-**
Parvinder kaur	**M.A**	**Asst.Professor**	**-**	**3**	**-**
Akansha Arora	**M.A,B.Ed**	**Asst.Professor**	**-**	**2**	**-**
Harpreet Kaur	**M.A,B.Ed**	**Asst.Professor**	**-**	**2**	**-**
Neha Sharma	**M.A,B.Ed**	**Asst.Professor**	**-**	**1**	**-**

11.List of senior visiting faculty:
- Mr. Rupinder Singh Kular (Doaba College, Jalandhar)
- Mrs. Navdeep Kaur (Government College, Hoshiarpur)
- Mr. Rajnish (Government College, Jalandhar)
- Mrs. Navita (Government College, Jalandhar)

12.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **81.8%**

13.Student-Teacher Ratio(Programme wise):

Programme	Ratio
BA (General English)	1:64
BA(Elective English)	**1:6**
MA	**1:8**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15.Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./**M.Phil**./PG. **M.Phil & NET:1,PG -5**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17.Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received: **Nil**

 18.   Research centre/Facility recognition by the university: **Nil**

 19.   Publications:

   * Publication per faculty: **2**

   1.   Mrs. Meenu Bhola presented a paper in UGC Sponsored National Seminar at Khalsa College for Women , Jalandhar organized on 28th & 29th Feb 2012.

   2.   Mrs. Meenu Bhola published a paper in International Journal 'Research Forum' with ISSN no-2347-8802 in March 2014

   * Number of papers published in peer reviewed journals (National/ International) by Faculty and students: **2**

  *   Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.): **Nil**

  *   Monographs

  *   Chapter in Books

  *   Books edited

  *   Books with ISBN/ ISSN numbers with details of publishers

  *   Citation index

  *   SNIP

  *   SJR

  *   Impact factor

  *   H-Index

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees b) International committees c):

Mrs. Meenu Bhola , Member, Board of Moderation, GNDU, Amritsar.

Mrs. Meenu Bhola , Member, Board of Studies, GNDU, Amritsar.
Mrs. Meenu Bhola , Member, Faculty of Languages, GNDU, Amritsar.
Mrs. Meenu Bhola, Staff Editor(English Section), College Magazine.

22. Student Projects: **Nil**

   a) Percentage of students who have done in- house projects including inter departmental program

   b) Percentage of students placed for projects in organizations outside the institution i.e. in   Research laboratories /Industry/ other agencies

23. Awards/Recognitions received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department

   1 .Mrs Beri
   2. Ms.Ramanpreet Kaur
   3. Mrs.Harsharnjit kaur
   4. S.Balbir Sahni

25. Seminars /Conferences/Workshops organized & the source of funding:**Nil**

   a) National
   b) International

26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.A/BSc/B.Com -I	**171**	**171**		**171**	**86.84%,88.88%,100%**
B.A/B.Sc/B.Com-II	**193**	**193**		**193**	**100%**
B.A/B.Sc/B.Com-III	**174**	**174**		**174**	**100%**
M.A English –I	**32**	**32**		**32**	**100%**
M.A English -II	**16**	**16**		**16**	**100%**
B.C.A-I	**24**	**24**		**24**	**100%**
B.A-I Elective Eng.	**10**	**10**		**10**	**60%**
B.A-II Elective Eng.	**08**	**08**		**08**	**37.5%**
B.A-III Elective Eng.	**06**	**06**		**06**	**100%**

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
B.A/BSc/B.Com /B.C.A	**100%**	**-**	**-**
M.A English	**100%**	**-**	**-**

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE,Civil services ,Defense services,etc.?

Yes , 2 Students have cleared UGC (NET)
1. Ramanpreet Kaur
2. Gurinder kaur

29. Student progression

Student progression	

UG to PG	20%
PG to M.Phil	2%
PG to PhD Ph.D to Post –Doctoral	-
- Employed - Campus -Other than campus recruitment	40%
Entrepreneurship/Self employment	10%

30. Details of infrastructural facilities:
a) Library: **Centralized college library**
 b) Internet facility for Staff & Students: **In Language Lab**
 c) Class rooms with ICT facility: **Nil**
 d) Laboratories: **01**

31. Number of students receiving financial assistance from college, university, government or other agencies. **271**
32. Details on student enrichment programs (special lectures/workshop/seminar)with external experts.

> **I. Miss Ramanpreet Kaur delivered a lecture on personality development .**
> **II. Mr. Balbir Sahni delivered lecture on the rules of grammar.**

33. Teaching methods adopted to improve student learning

I.   It has been observed that extra classes on the rudiments of grammar is of advantage for a   student of English language and literature.
II. The regular screening of film adaptations of books in their syllabus or related to them provides the students with a fresh perspective because of the interplay between the different mediums.
III. Surprise tests are taken to test the knowledge graph of the students at any given time in the session.
IV. It has also been mooted that students be taken out on study tours and excursions in order to broaden their horizons and also to take them out of the conventional classroom atmosphere to explore the possibility of different modes of teaching –learning .

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.

  Students are encouraged to participate in N.S.S. N.C.C and other extension activities.
I. A movie, based on Shakespeare's play, 'Hamlet' was shown to the students.
II. Essay writing competition was organized for the students of M.A (English) Sem-II and IV on24th June 2013. The topic of the competition was "Role of Women in Modern India"
III. A movie based on William Golding's novel, 'Lord of the Flies' was shown to the students of M. A. English.

IV. **Welcome Party was organized by the students of M.A. English**.
V. **Mrs. Jaswant Kaur ,President, College Managing Committee inaugurated language lab in the college.**
VI.**A movie based on Jane Austen's novel, "Pride and Prejudice" was shown to the students of M.A. English.**
VII. **Department of English celebrated 'Women's Day' on 8th March 2014.**
VIII.**A movie based on Shakespeare's play, "The Merchant of Venice "was shown to B.A. students.**
IX.**A poetry recitation competition was organized to celebrate Independence Day.**
X. **An essay writing competition was organized on 19th August 2014 and the topic was "The Power of Poetry".**
XI.**A poster making competition was organized on 20th August 2014.**
XII .**An educational trip to Pinjore Garden and Chandigarh was organized to provide the students an opportunity to enjoy the beauty and improve their knowledge.**
XIII. **Celebrated teacher's day on 5th September 2014.**
XIV. **Celebrated the festival of lights, Diwali on 23rd October 2014.**
XV. **Contribution to J & K Relief Fund**
XVI. **Department organized a Yoga Camp for students and people of the area. Swami Sampoornanand (yoga guru) gave training and told about the benefits of yoga.**
XVII. **Remedial classes for academically weak students were organized.**
XVIII. **Department organized paper reading competition on 14th Sept. 2013**.

35. SWOC analysis of the department and Future plan
Strengths:
* The sincerity and dedication of the students.
* Committed and co-operative faculty willing to go the extra mile for the benefit of the students.
* Institutional encouragement to department to take tutorial and remedial classes.
* Institutional encouragement to the department to organize, attend and present papers in seminars / workshops and be more involved in independent research.

Weakness:
* Low faculty strength.
* Infrastructural limitations due to lack of funds.

Opportunities:
* To create in students who come from Punjabi speaking background a strong foundation basis.
* To inspire the students to discover their hidden potential and direct their natural enthusiasm towards programmes of community development.

Challenges:
* The language problem continues to be a barrier to effective teaching-learning.

Future Plan:
 The department would try to instill in students a disciplined and dedicated work ethic that would make them hard –working professionals and good citizens of the country. We would put our best efforts to prepare the students not only for their university exams but also for the future. We also plan to take into account the opportunity and weakness of the department and strive to continually move forward in the road to improvement

1.Name of the department: **Department of Fashion Designing and Stitching & Tailoring**
2.Year of Establishment: **2004**
3.Names of programs/Courses offered (UG, PG ,M.Phil. ,Ph.D. , Integrated Masters, Integrated Ph.D. etc.): **PG Diploma in Fashion Designing,Diploma in Stitching & Tailoring**
4.Names of Interdisciplinary courses and the departments/Units involved: **Nil**
5.Annual/semester/choice based credit system(Programme wise): **Semester**
6.Participation of the departments in the courses offered by other departments : **Nil**
7.Courses in collaboration with other universities , industries, foreign institutions etc: **Nil**
8.Details of courses/programs discontinued(if any) with reason: **Nil**
9.Number of teaching posts

	Sanctioned	**Filled**
Professors		
Associate professors		
Asst. Professors	**1**	**1**
Asst. Professors(Adhoc)		**1**

10. Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Bimla	**B.A.,B.Ed,M.A., PG Diploma in Dress Designing, PG Diploma in Fashion Designing**	**Associate Professor**	**-**	**10 Year**	
Reena	**PG in Fashion Designing, M.Sc in fashion Designing**	**Lect.in Fashion Designing**	**-**	**Fresh appointment**	

11.List of senior visiting faculty **Nil**

12.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **Nil**

13.Student-Teacher Ratio(Programme wise) Diploma

Programme	Ratio
Diploma in Stitching & Tailoring	**1:19**
PG Diploma in Cosmetology	**1:7**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled **Nil**

15.Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./.:
   M.A & PG Diploma in Dress Designing:02, MSc(Fashion Designing) :01

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **Nil**

17.Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received. **Nil**

18. Research centre/Facility recognition by the university: **Nil**

19. Publications:
     * Publication per faculty **Nil**
     * Number of papers published in peer reviewed journals (National/ International) by faculty and students   **Nil**
   *   Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.) **Nil**
   * Monographs **Nil**
   * Chapter in Books **Nil**
   *   Books edited **Nil**
   *   Books with ISBN/ ISSN numbers with details of publishers **Nil**
   *   Citation index **Nil**
   *   SNIP **Nil**
   *   SJR **Nil**
   *   Impact factor **Nil**
   *   H-Index **Nil**

20. Areas of consultancy and income generated **Nil**

21. Faculty as members in
a) National committees b) International committees c) Editorial Boards… **Nil**

22. Student Projects
   a) Percentage of students who have done in- house projects including inter departmental program **Nil**
   b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories /Industry/ other agencies **Nil**

23. Awards/Recognitions received by faculty and students **Nil**

24. List of eminent academicians and scientists / visitors to the department **Nil**

25. Seminars /Conferences/Workshops organized & the source of funding
 a) National **Nil**

b) International **Nil**

26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
PG diploma In fashion designing	**7**	**7**		**7**	**100%**
Diploma in Stitching & Tailoring	**17**	**17**		**17**	**100%**

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
PG diploma In fashion designing	**100%**	**-**	**-**
Diploma in Stitching & Tailoring	**100%**	**-**	**-**

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE,Civil services ,Defense services,etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	**20%**
PG to M.Phil	**-**
PG to PhD Ph.D to Post –Doctoral	**-**
Employed - Campus -Other than campus recruitment	**60%**
Entrepreneurship/Self employment	**Jobs 5% Boutique 10% Self 85%**

30. Details of infrastructural facilities
 a) Library: **Centralized college library**
 b) Internet facility for Staff & Students**: Computer Labs**
c) Class rooms with ICT facility: **Nil**
d) Laboratories **2**

31. Number of students receiving financial assistance from college, university, government or other agencies. **4**

32. Details on student enrichment programs(special lectures/workshop/seminar)with external experts.

Workshop of Tie & Dye, Screen Printing, Block Printing

33. Teaching methods adopted to improve student learning :

demonstration, chalk Board, demonstration on mannequins

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

 I. Fashion show & cultural programme FANATASY -2011

II. Flower arrangement competition

III. Competition of Block Printing & Embroidery

IV.Distribution of clothes among poor people.

V. Visit to the B.B Boutique.

VI. Department organized an Industrial visit to "Kuddu Knit fabrics" , Samrala road Ludhiana.

VII Exhibition of dresses was held in the college.

35. SWOC analysis of the department and Future plans

Strengths:

We help students to become economically independent .Students can set up their own boutiques. They get a chance to enhance their creativity.

Weakness:

Lack of funds and financial help .Due to this we are not able to get new equipments or materials.

Opportunities:

We provide students and opportunity to come out in society and present their talent and enhance their creativity .Women get a chance to earn their own money and improve their position in society.

Challenges:

To increase the number of students, in our stream in our stream is a big challenge .Apart for this, we should make sure that students properly utilize their knowledge in future.

Future Plans:

1. We want to introduce MSc (Fashion Designing) after PG Diploma

2. After Diplomas, we want to introduce a new stream i.e. B.Sc (Fashion Designing)

1.Name of the department : **Department of Hindi**
2.Year of Establishment **1969**
3.Names of programmes/Courses offered (**UG**, PG ,M.Phil. ,Ph.D. , Integrated Masters, Integrated Ph.D. etc.) **UG: B.A**
4.Names of Interdisciplinary courses and the departments/Units involved **Nil**
5.Annual/**semester/**choice based credit system(Program wise)**Semester**
6.Participation of the departments in the courses offered by other departments **Nil**
7.Courses in collaboration with other universities , industries, foreign institutions etc. **Nil**
8.Details of courses/programs discontinued(if any) with reasons **Nil**
9.Number of teaching posts

	Sanctioned	**Filled**
Professors		
Associate professors		
Asst. Professors	**1**	**1(Adhoc)**

10. Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Veena Manchanda	**M.A.M Phil**	**Asst.Professor**	**Hindi Novel**	**8**	**Nil**

11.List of senior visiting faculty **Nil**
12.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **100%**
13.Student-Teacher Ratio(Programme wise)

Programme	Ratio
BA	**1:18**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled **Nil**
15.Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG : **M.Phil:01**
16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. **Nil**
17.Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received. **Nil**
 18. Research centre/Facility recognition by the university **Nil**
 19. Publications:

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     * Publication per faculty **Nil**
     * Number of papers published in peer reviewed journals (National/ International) by
     faculty and students **Nil**
     * Number of publications listed in international Database (e.g. Web of Science ,
Scopus , Humanities International Complete , Dare Database – International Social
Sciences Directory , EBSCO host , etc.) **Nil**
     * Monographs **Nil**
     * Chapter in Books **Nil**
     * Books edited **Nil**
* Books with ISBN/ ISSN numbers with details of publishers **Nil**
* Citation index **Nil**
* SNIP **Nil**
* SJR **Nil**
* Impact factor **Nil**
* H-Index **Nil**
20. Areas of consultancy and income generated **Nil**

21. Faculty as members in
a) National committees b) International committees c) Editorial Boards. **Mrs. Veena Manchanda;Staff Editor(College Magazine 'Supnehar')**
22. Student Projects
  a) Percentage of students who have done in- house projects including inter
departmental program **Nil**
  b) Percentage of students placed for projects in organizations outside the institution i.e.
  in   Research laboratories /Industry/ other agencies **Nil**
23. Awards/Recognitions received by faculty and students **Nil**
24. List of eminent academicians and scientists / visitors to the department **Nil**
25. Seminars /Conferences/Workshops organized & the source of funding
  a) National **Nil**
  b) International **Nil**
26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.A-I	8	8	-	8	**100%**
B.A –II	3	3	-	3	**100%**
B.A-III	7	7	-	7	**100%**

*M=Male *F=Female
27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
B.A.-I	**100%**	-	-
B.A –II	**100%**	-	-
B.A-III	**100%**	-	-

28. How many students have cleared national and state competitive examination such as
NET, SLET, GATE,Civil services ,Defense services,etc.? **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	**20%**
PG to M.Phil	-
PG to PhD Ph.D to Post –Doctoral	-
Employed - Campus -Other than campus recruitment	-
Entrepreneurship/Self employment	-

30. Details of infrastructural facilities
  a) Library : **Centralised college library**
  b) Internet facility for Staff & Students: **In Computer Laboratories**
  c) Class rooms with ICT facility: **Nil**
  d) Laboratories   **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies. **5**

32. Details on student enrichment programs(special lectures/workshop/seminar)with external experts. **Nil**

33. Teaching methods adopted to improve student learning   **Lecture & Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities. **Nil**

I. Celebrated " Hindi Divas".
II. Essay writing competition
III. Competition of making charts based on poetry quotes.

35. SWOC analysis of the department and Future plans

Strengths:

 Hindi is our National Language .We are celebrating Hindi Divas in our college for last three years. Students take part in different types of competitions .All our students speak Hindi in Hindi Period.

Weakness:

Our college is situated in rural area and most of our students are from villages. They don't like to read Hindi because they think that Hindi is a difficult language.

Opportunities:

After doing B.A they can do M.A .M Phil in Hindi and can clear NET and join as a college lecturer and lecturer in school.

Challenges:

Students are interested in information technology so they are joining professional courses. It is a big challenge for us to create interest in Hindi in students.

Future Plans:

We will try to create interest in students for our National Language.

1.Name of the department **Department of History**
2.Year of Establishment **1977**
3.Names of programs/Courses offered (**UG, PG** ,M.Phil. ,Ph.D. , Integrated Masters, Integrated Ph.D. etc.)**UG: B.A. ,PG: M.A.**
4.Names of Interdisciplinary courses and the departments/Units involved **Nil**l
5.Annual/**semester**/choice based credit system(Program wise) **Semester**
6.Participation of the departments in the courses offered by other departments **Nil**l
7.Courses in collaboration with other universities , industries, foreign institutions etc.**Nil**l
8.Details of courses/programs discontinued(if any) with reasons **Nil**l
9.Number of teaching posts

	Sanctioned	**Filled**
Professors		
Associate professors		
Asst. Professors	**05**	**02**
Asst. Professors (Adhoc)	**-**	**01**

10. Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience
Harminder Kaur	**M.A,M.Phil,B.Ed**	**Associate Professor**	**-**	**34 Years**
Harpinderjit Kaur	**M.A,Med,M.Phil,Ph.d**	**Associate Professor**	**-**	**24 Years**
Harjit Kaur	**M.A,M.Ed**	**Asst.Professor**	**-**	

11.List of senior visiting faculty **Nil**

12.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **Nil**

13.Student-Teacher Ratio(Programme wise)

Programme	Ratio
BA	**1:90**
MA	**1:5**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled **Nil**

15.Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG.: **Ph.D.:01, M.Phil:01, M.A:01**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **Nil**

17.Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received. **Nil**

18. Research centre/Facility recognition by the university **Nil**

19. Publications:

* Publication per faculty **Nil**

* Number of papers published in peer reviewed journals (National/ International) by faculty and students **Nil**

* Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.) **Nil**

* Monographs **Nil**

* Chapter in Books **Nil**

* Books edited **Nil**

* Books with ISBN/ ISSN numbers with details of publishers **Nil**

* Citation index **Nil**

* SNIP **Nil**

* SJR **Nil**

* Impact factor **Nil**

* H-Index **Nil**

20. Areas of consultancy and income generated **Nil**

21. Faculty as members in

a) National committees b) International committees c) Editorial Boards…**Nil**

22. Student Projects

a) Percentage of students who have done in- house projects including inter departmental program **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e. in   Research laboratories /Industry/ other agencies **Nil**

23. Awards/Recognitions received by faculty and students **Nil**

24. List of eminent academicians and scientists / visitors to the department **Nil**

25. Seminars /Conferences/Workshops organized & the source of funding

a) National **Nil**

b) International **Nil**

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26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled *M	*F	Pass Percentage
B.A-I	80	80		80	100%
B.A-II	86	86		86	100%
B.A-III	103	103		103	100%
M.A-I	09	09		09	100%
M.A-II	07	07		07	100%

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
B.A-I	100%	-	-
B.A-II	100%	-	-
B.A-III	100%	-	-
M.A-I	100%	-	-
M.A-II	100%	-	-

28. How many students have cleared national and state competitive examination such as **NET**, SLET, GATE,Civil services ,Defense services,etc.? NET **01**

29. Student progression

Student progression	Against % enrolled
UG to PG	**5%**
PG to M.Phil	-
PG to PhD Ph.D to Post –Doctoral	-
Employed - Campus -Other than campus recruitment	-
Entrepreneurship/Self employment	-

30. Details of infrastructural facilities
 a) Library: **Centralised college library**
 b) Internet facility for Staff & Students: **In Computer Laboratory**
 c) Class rooms with ICT facility: **Nil**
d) Laboratories: **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies. **72**

32. Details on student enrichment programs(special lectures/workshop/seminar)with external experts. **Nil**l

33. Teaching methods adopted to improve student learning **Discussion Method,Project Method,Seminar**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.
Students are encouraged to participate in extension activities.

35. SWOC analysis of the department and Future plans
P.G Department is established in 1977.Total number of students in the department during the current year is 243.There are 6441 books in the History Department library 4 journals are subscribed by Department .Miss Amandeep Kaur secured 10th Position in IInd Semester in the Merit List of Guru Nanak Dev University, Amritsar. We evaluate the students from time to time to make improvements in the students' performance .We provide useful knowledge about History Subject to students to broaden their horizon and motivate the students for the preparation of U.G.C NET and we prepare the students for getting jobs in different fields

1.Name of the department : **Department of Home Science**

2.Year of Establishment: **1978**

3.Names of programs/Courses offered (UG, PG, M.Phil. ,Ph.D. , Integrated Masters, Integrated Ph.D. etc.): **UG :B.A**

4.Names of Interdisciplinary courses and the departments/Units involved : **Nil**

5.Annual/semester/choice based credit system(Program wise) :**Semester**

6.Participation of the departments in the courses offered by other departments **Nil**

7.Courses in collaboration with other universities, industries, foreign institutions:**Nil**

8.Details of courses/programs discontinued(if any) with reasons: **Nil**

9.Number of teaching posts

	Sanctioned	**Filled**
Professors		
Associate professors	-	-
Asst. Professors	**2**	**1**

10. Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.):

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Jagmohan Kaur	**M.Sc.**	**Associate Professor**	**Home Management**	**35 yrs.**	**Nil**

11.List of senior visiting faculty **Nil**

12.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13.Student-Teacher Ratio(Programme wise):

Programme	Ratio
BA	**1:53**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15.Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG.:**PG**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**

17.Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received: **Nil**

18. Research centre/Facility recognition by the university: **Nil**
19. Publications:
    * Publication per faculty: **Nil**
    * Number of papers published in peer reviewed journals (National/ International) by faculty and students: **Nil**
    * Number of publications listed in international Database (e.g. Web of Science, Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.) : **Nil**
    * Monographs: **Nil**
    * Chapter in Books: **Nil**
    * Books edited: **Nil**
    * Books with ISBN/ ISSN numbers with details of publishers: **Nil**
    * Citation index: **Nil**
    * SNIP: **Nil**
    * SJR: **Nil**
    * Impact factor: **Nil**
    * H-Index: **Nil**
20. Areas of consultancy and income generated: **Exhibitions and Sale of articles such as dupattas,candles,diyas etc.**
21. Faculty as members in
a) National committees b) International committees c) Editorial Board: **Mrs. Jagmohan Kaur, Chief Editor, college magazine 'Supnehar'.**

22. Student Projects
    a) Percentage of students who have done in- house projects including inter departmental programme: **100% decoration & beautification of college campus & hall during functions**.
    b) Percentage of students placed for projects in organizations outside the institution i.e.
    in   Research laboratories /Industry/ other agencies: **Nil**
23. Awards/Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists / visitors to the department: **Nil**
25. Seminars /Conferences/Workshops organized & the source of funding
 a) National: **Nil**
b) International: **Nil**
26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.A.I	**10**	**10**		**10**	**100%**
B.A.II	**26**	**26**		**26**	**100%**
B.A.III	**17**	**17**		**17**	**100%**

*M=Male *F=Female
27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad

B.A.I	100%	-	-
B.A.II	100%	-	-
B.A.III	100%	-	-

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE,Civil services ,Defense services,etc.?: **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	**20%**
PG to M.Phil	**-**
PG to PhD Ph.D to Post –Doctoral	**-**
Employed - Campus -Other than campus recruitment	**-**
Entrepreneurship/Self employment	**-**

30. Details of infrastructural facilities
 a) Library: **Centralised college library.**
b) Internet facility for Staff & Students: **Computer Lab.**
 c) Class rooms with ICT facility: **Nil**
d) Laboratories: **Nil**
31. Number of students receiving financial assistance from college, university, government or other agencies: **11**
32. Details on student enrichment programs (special lectures/workshop/seminar) with external experts:

- **Lecture on cooking oil.**

- **Workshop on "Tie & Dye, Screen Printing & Block Printing"**

- **Workshop on "Block and Stencil Printing, Tie and Dye"**

- **Workshop on "Hand and Screen Painting"**

33. Teaching methods adopted to improve student learning:
Demonstration,discussions,board and chalk,Internet.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
I Department distributed clothes to poor people.
II Decoration of college campus on all important occasions.

III Department organised awareness seminar in village Mallupota about voting rights.

35. SWOC analysis of the department and Future plans

Strengths:
This department is considered central axial of the college as it helps in almost all the functions.

Weakness:
Our lab has been renovated and some purchases have been made but still our lab requires lots of improvements such as floors and drainage etc.

Opportunities:
This department helps the college to earn some money by the way of selling articles prepared by the students.

Challenges:
This department helps the students to face the challenge of the industry & technology.

Future plans:
To start Short term courses related to home science such as interior decoration .and dietetics etc.

1.Name of the department: **Department of Political Science**

2.Year of Establishment: **1969**

3.Names of programs/Courses offered(UG, PG ,M.Phil. ,Ph.D.,Integrated Masters, Integrated Ph.D. etc.): **UG: B.A**

4.Names of Interdisciplinary courses and the departments/Units involved: **Nil**

5.Annual/semester/choice based credit system(Program wise): **Semester**

6.Participation of the departments in the courses offered by other departments: **Nil**

7.Courses in collaboration with other universities , industries, foreign institutions etc.**: Nil**

8.Details of courses/programs discontinued(if any) with reasons: **Nil**

9.Number of teaching posts

	Sanctioned	**Filled**
Professors	-	-
Associate professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Ranjit Kaur	**M.A. Pol.Sci., M.Phil**	**Associate Professor**	**Indian Political System, Akali Dal Origin, Ideology & Strategy**	**18 Years**	**-**

11.List of senior visiting faculty: **Nil**

12.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13.Student-Teacher Ratio(Programme wise):

Programme	Ratio
BA	**1:203**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15.Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG.: **M.Phil:01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received.: **Nil**

18. Research centre/Facility recognition by the university: **Nil**

19. Publications:

    * Publication per faculty: **Nil**

    * Number of papers published in peer reviewed journals (National/ International) by faculty and students: **Nil**

    * Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.)**: Nil**

    * Monographs**: Nil**

    * Chapter in Books**: Nil**

    * Books edited: **Nil**

    * Books with ISBN/ ISSN numbers with details of publishers: **Nil**

    * Citation index: **Nil**

    * SNIP: **Nil**

    * SJR: **Nil**

    * Impact factor: **Nil**

    * H-Index: **Nil**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees b) International committees c) Editorial Boards: **Nil**

22. Student Projects

   a) Percentage of students who have done in- house projects including inter departmental program: **Nil**

   b) Percentage of students placed for projects in organizations outside the institution i.e. in   Research laboratories /Industry/ other agencies: **Nil**

23. Awards/Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars /Conferences/Workshops organized & the source of funding

 a) National: **Nil**

 b) International: **Nil**

26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.A.I Year	**77**	**77**		**51**	**100%**
B.A.II Year	**58**	**58**		**58**	**100%**
B.A.III Year	**68**	**68**		**68**	**100%**
B.A.II Year EVS	**188**	**188**		**188**	**100%**

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
B.A.I Year	**100%**	**-**	**-**

B.A.II Year	100%	-	-
B.A.III Year	100%	-	-
B.A.II Year EVS	100%	-	-

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE,Civil services ,Defense services,etc.? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	**10%**
PG to M.Phil	-
PG to Ph.D Ph.D to Post –Doctoral	-
- Employed - Campus - Other than campus recruitment	-
Entrepreneurship/Self employment	-

30. Details of infrastructural facilities
 a) Library: **Centralised college library.**
 b) Internet facility for Staff & Students: **Computer Lab.**
c) Class rooms with ICT facility: **Nil**
d) Laboratories: **Nil**
31. Number of students receiving financial assistance from college, university, government or other agencies: **110**
32. Details on student enrichment programs (special lectures/workshop/seminar) with external experts: **Nil**
33. Teaching methods adopted to improve student learning: **Lecture,Discussion.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

I. One day trip to Khatkar Kalan
II. Visit to Religious place of Dhan Dhan Shri Nabh Kanwal Raja Sahib Ji
III. Essay Writing Competition
IV. One Day trip to Sach Khand Shri Harimandir Sahib ji
V. One day trip to Chandigarh-Sukhna Lake, Rock Garden, Thunder Zone & Chapar Chiri .

35. SWOC analysis of the department and Future plans
Strengths:
 Subject Political Science is very profitable .Students learn many important points from this subject. They come to know about their rights and duties, come to know about the right use of their rights.
Weakness:
Many Students are very poor. They are unable to pay fee and to purchase books. They also have to face transportation problem.
Opportunity:

The subject offers good opportunities .Students are able to pursue L.L.B. They can take many competitive exams like I.A.S, P.C.S exams. This subject provides various jobs opportunities.
Challenges:
 Modern age is age of technology .Interest of Students is decreasing for this subject .They give priority to other courses .The number of students is decreasing .During the session of 2013-14 the total no. of students were 203. We are trying to improve this by adopting different methods.

1.Name of the department: **Department of Punjabi**
2.Year of Establishment: **1969**
3.Names of programs/Courses offered (UG, PG ,M.Phil. ,Ph.D. , Integrated Masters, Integrated Ph.D. etc.): **UG(B.A-Gen.Pbi/Elec.Pbi/Func.Pbi),PG(M.A. Pbi)**
4.Names of Interdisciplinary courses and the departments/Units involved: **Nil**
5.Annual/Semester/choice based credit system(Program wise): **Semester**
6.Participation of the departments in the courses offered by other departments :**BCA,BSc (Eco),B.Com**
7.Courses in collaboration with other universities , industries, foreign institutions etc: **Nil**
8.Details of courses/programs discontinued(if any) with reasons**: Nil**
9.Number of teaching posts

	Sanctioned	**Filled**
Professors	**-**	**-**
Associate professors	**-**	**-**
Asst. Professors	**02**	**01(Management Post)**
Asst. Professors (Adhoc)		**04**

10. Faculty profile with name, qualification, designation, specialization(D.Sc. /D.Litt./Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Monika Sawhney	**M.A Pbi,Religion Bed,Phd**	**Asst.Professor**	**Drama**	**16 Years**	**-**
Manpreet Kaur	**M.A, BEd,UGC**	**Asst.Professor**		**03 Years**	**-**
Amandeep Kaur	**M.A,UGC**	**Asst.Professor**		**02 Years**	**-**
Bamlesh	**M.A,M.Phil, Pursuing Phd**	**Asst.Professor**		**04 Years**	**-**

Mamta	M.A,BEd	Asst.Professor		-	-

11.List of senior visiting faculty**:**
- Dr. Tejinder Kaur (GNDU Regional Campus, Jalandhar)
- Dr. Swinder Singh Chhina (Desh Bhagat College,Dhuri)
- Dr. Rajnish Bahadur (D.A.V, Jalandhar)
- Dr. Kulwant Singh Sandhu (Lyallpur Khalsa College, Jalandhar)

12.Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.: **83.33%**

13.Student-Teacher Ratio(Programme wise):

Programme	Ratio
BA (General Punjabi)	**1:77**
BA (Elective Punjabi)	**1:78**
BA (Functional Punjabi)	**1:8**
MA	**1:9**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./M.Phil./PG./NET:
Ph.D.:01 M.Phil.:01 PG. :3 NET:02

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received: **Nil**

18. Research centre/Facility recognition by the university: **Nil**

19. Publications:

* Publication per faculty**: Paper Presentation**

* Number of papers published in peer reviewed journals (National/ International) by faculty and students: **Nil**

* Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.)**: Nil**

* Monographs: **Nil**

* Chapter in Books: **Nil**

* Books edited: **Nil**

* Books with ISBN/ ISSN numbers with details of publishers: **Nil**

* Citation index: **Nil**

* SNIP: **Nil**

* SJR: **Nil**
* Impact factor: **Nil**
* H-Index: **Nil**
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in: **Nil**
a) National committees b) International committees c) Editorial Boards:
Mrs. Monika Sawhney, Punjabi Section in college magazine.
22. Student Projects
   a) Percentage of students who have done in- house projects including inter departmental program: **Nil**
   b) Percentage of students placed for projects in organizations outside the institution i.e.
   in   Research laboratories /Industry/ other agencies: **Nil**
23. Awards/Recognitions received by faculty and students**: Nil**
24. List of eminent academicians and scientists / visitors to the department: **Nil**
25. Seminars /Conferences/Workshops organized & the source of funding
 a) National: **Nil**
 b) International: **Nil**
26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass
			*M	*F	Percentage
B.A-I/B.Sc-I/B.Com-I/BCA-I	**117/18/36/26**	**199**		**199**	**100%**
B.A-II/B.Sc-II/B.Com-II	**122/28/43**	**193**		**193**	**100%**
B.A-III/B.Sc-III/B.Com-III	**144/16/14**	**174**		**174**	**100%**
B.C.A-I	**23**	**23**		**23**	**100%**
M.A-I	**26**	**26**		**26**	**100%**
M.A-II	**19**	**19**		**19**	**100%**

*M=Male *F=Female
27. Diversity of Students

Name of the Course	% of Students from the same state	% of students from other States	% of Students from abroad
B.A-I/BSc-I/B.C.A-I,B.Com-I	**99.5%**	**0.5%**	**-**
B.A-II/BSc-II/B.Com-II	**100%**	**-**	**-**
B.A-III/BSc-III/B.Com-III	**100%**	**-**	**-**
M.A-I	**100%**	**-**	**-**
M.A-II	**100%**	**-**	**-**

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE,Civil services ,Defense services,etc.?: **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	**18%**
PG to M.Phil	
PG to PhD Ph.D to Post –Doctoral	
- Employed - Campus - Other than campus recruitment	
Entrepreneurship/Self employment	

30. Details of infrastructural facilities
 a) Central Library: **Centralised college library.**
 b) Central Internet facility for Staff & Students: **Computer Lab.**
 c) Class rooms with ICT facility: **Nil**
  d) Laboratories: **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies.

B.A-I,II,III	**69+60+56**
B.Sc-I,II,III	**08+08+05**
B.Com-I,II,III	**18+19+14**
B.C.A-II	**11**
M.A-I,M.A-II	**18+07**
Total	**276**

32. Details on student enrichment programs (special lectures/workshop/seminar) with external experts**:**
I Kishan Partap Singh delivered a lecture.
II. Dr. Rajneesh Bahadur (D.A.V College Jalandhar)delivered a lecture.

33. Teaching methods adopted to improve student learning: **Lecture, Group Discussion.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
I .A Lecture -cum- demonstration on Naturopathy was given by Sh. Sham Lal
II A seminar on legal awareness was organized. District Session Judge of SBS Nagar Shri S.R. Sarao was the Chief Guest.

I. Punjabi Department organized Teej festival
Mrs.Jasbir Kaur(mother of Ravneet bittu M.P)& Mrs.Meena Soondh (wife of S.Tarlochan Singh Soondh M.L.A)were the guests of honour.
II. Trip to Jalandhar and Devi Talab temple was organized by Punjabi Dept.

35. SWOC analysis of the department and Future plans

Strengths:

We link students with their mother tongue .We give knowledge to the students about Punjabi Language with the help of Computer lab. As it is a regional language, students get a chance to get good jobs. They can also help in the growth of Punjabi Language in other countries.

Weakness:

Students are more interested in technical courses, lack of efficient teachers.

Opportunities:

Students can get jobs in schools, colleges and in offices by learning their mother tongue . They can also provide religious education in foreign countries.

Challenges:

It is a big challenge to get grant from U.G.C for seminars and Project work, Recruitment of good teachers.

1.Name of the department: **Department of Physical Education**

2.Year of Establishment: **1970**

3. Names of programs/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D. etc.): **UG:B.A**

4. Names of Interdisciplinary courses and the departments/Units involved: **Nil**

5. Annual/semester/choice based credit system(Program wise): **Semester**

6. Participation of the departments in the courses offered by other departments: **NIL**

7.Courses in collaboration with other universities, industries, foreign institutions etc.: **NIL**

8. Details of courses/programs discontinued(if any) with reasons: **NIL**

9 Number of teaching posts:

	Sanctioned	Filled
Professors	-	-
Associate professors	-	-
Asst. Professors	**01**	**01(Adhoc)**

10 Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt./Ph.D./M.Phil. etc.):

Name	Qualification	Designation	Specialization	No. of Years Of Experience	No. of Ph.D. Students guided for the last 4 years
Sukhdeep Kaur	**B.P.Ed/M.P.Ed**	**Asst. Professor**	**Chess Game**	**Fresh Appointment**	**NIL**

11 List of senior visiting faculty: **NIL**

12 Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **100%**

13 Student-Teacher Ratio(Programme wise):

Programme	Teacher-Student ratio
BA	1:84

14 Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**

15 Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D./ M.Phil. /PG: **PG:01**

16 Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17 Departmental projects funded by DST – FIST; UGC, DBT, ICSSR etc. and total grants received: **NIL**

18. Research centre/Facility recognition by the university: **NIL**
19. Publications:
    * Publication per faculty: **NIL**
    * Number of papers published in peer reviewed journals (National/ International) by faculty and students: **NIL**
    * Number of publications listed in international Database (e.g. Web of Science , Scopus , Humanities International Complete , Dare Database – International Social Sciences Directory , EBSCO host , etc.):
    * Monographs: **NIL**
    * Chapter in Books: **NIL**
    * Books edited: **NIL**
    * Books with ISBN/ ISSN numbers with details of publishers: **NIL**
    * Citation index: **NIL**
    * SNIP: **NIL**
    * SJR: **NIL**
    * Impact factor: **NIL**
    * H-Index: **NIL**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in:
a) National committees b) International committees c) Editorial Boards: **NIL**
22. Student Projects:
    a) Percentage of students who have done in- house projects including inter departmental program: **NIL**
    b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories /Industry/ other agencies: **NIL**
23. Awards/Recognitions received by faculty and students:

2010-2011

Year	Achievement
November 2010	Student of our college Kulwinder Kaur of B.A.-I got third position in "Cross Country" competition held at Guru Nanak Dev University, Amritsar
30-11-2010 to 03-12-2010	Our college team got third position under B-Division category in "Football" competition held at Guru Nanak Dev University, Amritsar

18-08-2010	Our college team performed well in "Tug-of-War" competition held at Guru Nanak Dev University, Amritsar.

2011-2012

Year	Achievement
November 2011	Our college team got first position under B-Division category in "Kabaddi" competition held at Guru Nanak Dev University, Amritsar
December 2011	Our college team got third position in "Cross country" competition held at Guru Nanak Dev University, Amritsar
September 2011	Our college team got third position in "Football" held at Guru Nanak Dev University, Amritsar

2012-2013

Year	Achievement
21-09-2012	Our college team got third position in "Cross Country" competition held at Guru Nanak Dev University, Amritsar
15-11-2012 to 17-11-2012	Our college team got first position under B-Division Category in "Kabaddi" competition held at Guru Nanak Dev University, Amritsar
21-01-2013 to 23-01-2013	Our college team got second position under B-Division Category in "Football" competition held at Guru Nanak Dev University, Amritsar

2013-2014

Year	Achievement
13-08-2014 to 14-08-2014	Our college team performed well in "Tug-Of-War" competition held at Guru Nanak Dev University, Amritsar
10-10-2014 to 12-10-2014	Our college team performed well in "Kabaddi" competition held at Guru Nanak Dev University, Amritsar
22-09-2014 to 24-09-2014	Student of our college Manisha of B.A.-I performed well in "Athletic" competition held at Guru Nanak Dev University, Amritsar
15-12-2014 to 17-12-2014	Our college team got third position under B-Division Category in "Football" competition held at Guru Nanak Dev University, Amritsar

24. List of eminent academicians and scientists / visitors to the department: **NIL**
25. Seminars /Conferences/Workshops organized & the source of funding:
     a) National: **NIL**
     b) International: **NIL**
26. Student profile programme /course wise:

Name of the Course/Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage
			*M	*F	
B.A.-I	**36**	**36**		**36**	**100%**
B.A.-II	**24**	**24**		**24**	**100%**
B.A.-III	**24**	**24**		**24**	**100%**

*M=Male *F=Female
27. Diversity of Students:

Name of the Course	%of Students from the same state	%of students from other States	% of Students from abroad
B.A.-I	**100%**	**-**	**-**
B.A.-II	**100%**	**-**	**-**
B.A.-III	**100%**	**-**	**-**

28. How many students have cleared national and state competitive examination such as NET, SLET, GATE,Civil services ,Defense services,etc.?: **NIL**

29. Student progression:

Student progression	Against % enrolled
UG to PG	**20%**
PG to M.Phil	**-**
PG to PhD Ph.D to Post –Doctoral	**-**
Employed - Campus - Other than campus recruitment	**-**
Entrepreneurship/Self employment	**-**

30. Details of infrastructural facilities:
 a) Library: **Centralized college library**
 b) Internet facility for Staff & Students: **Computer Labs.**
c) Class rooms with ICT facility: **NIL**
d) Laboratories: **NIL**

31. Number of students receiving financial assistance from college, university, government or other agencies: **74**

32. Details on student enrichment programs (special lectures/workshop/seminar) with external experts: **NIL**

33. Teaching methods adopted to improve student learning**: Demonstration in the play ground ,Discussions,board & Chalk,Internet**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

I Students are encouraged to participate in the activities of N.S.S and N.C.C.

II They wholeheartedly do sewa in 'langar' during celebration of Shri Guru Nanak Dev Ji's Birthday

35. SWOC analysis of the department and Future plans:

Strengths:

Students can join B.P.Ed ,M.P.Ed and other fields(Police). They learn to become disciplined. They imbibe the spirit of sportsmanship.

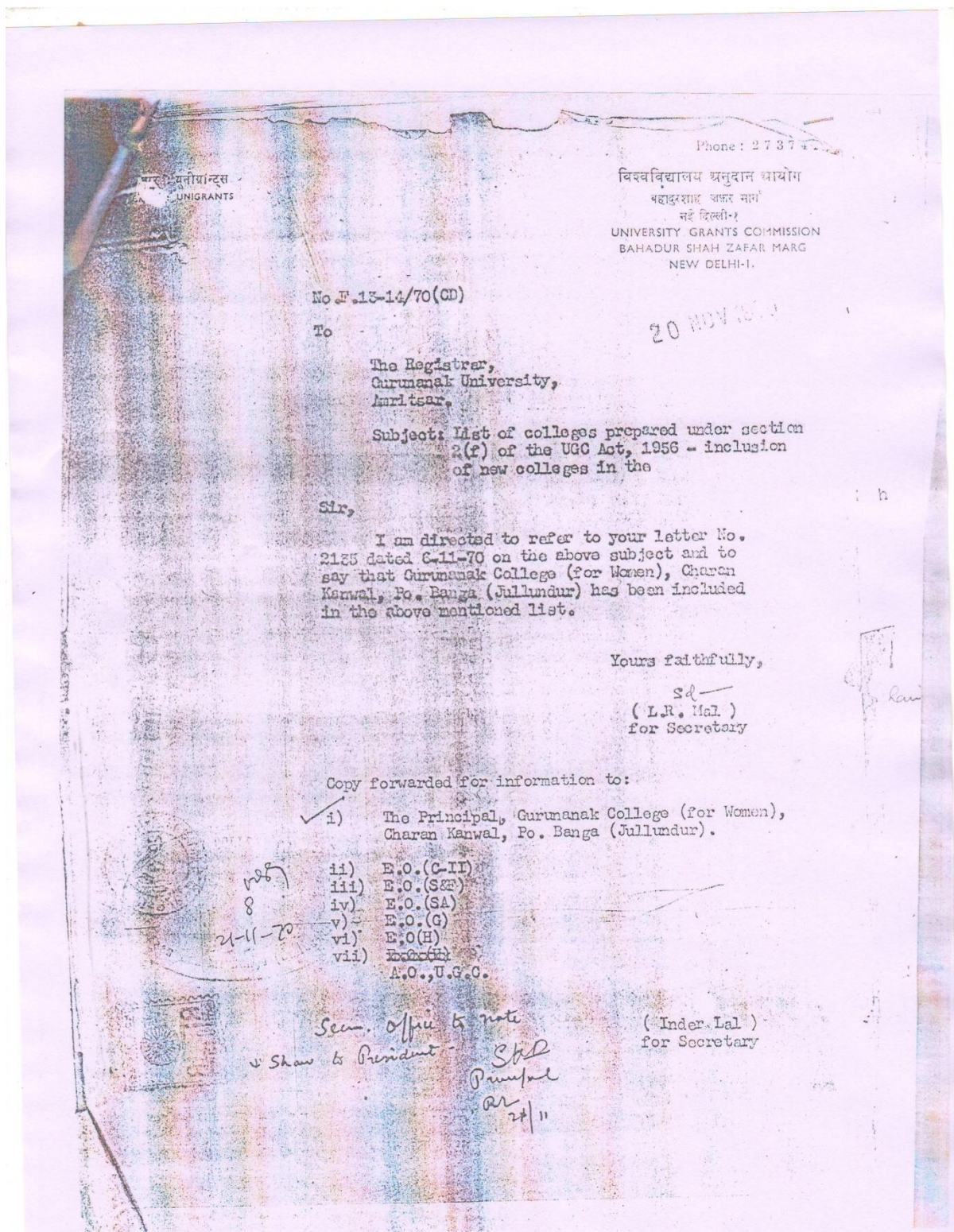**Weakness:**

Lack of funds.

Opportunities:

Students are provided the opportunities to play on State and National Level.

Challenges:

As the interest of students' is increasing in technical courses, the number of students is decreasing.

ANNEXURE-I

Phone : 2 7 3 7

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-१
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-I.

UNIGRANTS

No. F.13-14/70(CD)

To

20 NOV

The Registrar,
Gurunanak University,
Amritsar,

Subject: List of colleges prepared under section
2(f) of the UGC Act, 1956 – inclusion
of new colleges in the

Sir,

I am directed to refer to your letter No.
2135 dated 6-11-70 on the above subject and to
say that Gurunanak College (for Women), Charan
Kanwal, Po. Banga (Jullundur) has been included
in the above mentioned list.

Yours faithfully,

Sd-
(L.R. Mal)
for Secretary

Copy forwarded for information to:

i) The Principal, Gurunanak College (for Women),
Charan Kanwal, Po. Banga (Jullundur).

ii) E.O.(C-II)
iii) E.O.(S&P)
iv) E.O.(SA)
v) E.O.(G)
vi) E.O(H)
vii) A.O.,U.G.C.

(Inder Lal)
for Secretary

Seen. Office to note
& Show to President - Std
Principal
21/11

ANNEXURE-II

GURU NANAK UNIVERSITY AMRITSAR

No. _____599-651_____ /R

Dated June 12,1971

From

The Registrar,
Guru Nanak University,
Amritsar

To

The Principals of all the colleges
admitted to the privileges of Guru Nanak
University.

Dear Sir,

Since June 30,1970, your college stands affiliated
to our University and disaffiliated from the Panjab
University, Chandigarh. I am aware of the fact that your
endowment fund and your college teachers' returns and
relevant papers are lying with the Panjab University.
Since your endowment fund is in the joint name of your
President/Secretary and the Registrar, Panjab University,
it will be kind of you to write to the Registrar, Panjab
University requesting him to forth-with transfer your
endowment fund to this University along with the relevant
files pertaining to your college, as required in the
Act and Statutes of the Guru Nanak University.

Yours faithfully,

(Bhag S. Singh)
REGISTRAR

office

ATTESTED

Sumidukau
Principal
Guru Nanak College for Women
Charan Kanwal Banga (Jullundur)

345
|
14-6-71

Panjab University

From:

The Registrar

Panjab University

Chandigarh- 14

To

The Principal,

Guru Nanak College for Women,

Banga (Distt. Jullundur).

No. 13373 Misc.

Dated 10/7 198

EXPRESS DELIVERY

Subject:- Affiliation for the Pre-University
and B.A. Part I and II from 1969.

. . . . .

Dear Sir,

This has reference to this office letter
No. Misc. 11554, dated 25.6.1969.

Provisional

The Vice-Chancellor has granted affiliation
for the Pre-University and B.A. Part I & II, w.e.f
the admissions of 1969 on the conditions laid down
in the Inspection Report.

I shall be grateful if you kindly let us
know the action taken to meet the conditions laid
down in the Inspection Report.

This may please be treated as Urgent.

Yours faithfully,

(D.P. Verma)
Deputy Registrar(Admn.)

ATTESTED

Surinder Kaur,

Principal

Guru Nanak College for Women

Charan Kanwal Banga (Jullundur)

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ANNEXURE-III

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e-mail:gncw2@rediffmail.com   Ph. : 01823-260065

GURU NANAK COLLEGE FOR WOMEN

Charan Kanwal, BANGA

Distt. Shaheed Bhagat Singh Nagar (Nawanshahr)

Pin Code - 144505

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-Study Report(SSR) are true to the best of my Knowledge.

This SSR is prepared by the institution after internal discussion,and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team

Visit.

Place : Banga

Dated   03-03-2015

Principal

Guru Nanak College For Women

Charan Kanwal Banga (Head of the Institution) with seal